

**NORTHFIELD COMMUNITY SCHOOL**  
**Northfield Community School, Vocal Music Room, 6:30 PM**

Meeting Called to Order

The meeting was called to order by Board Vice-President, Deborah Levitt at 6:31 p.m.

Roll Call

Mr. Barnhart - Present  
Mr. Bruno - Absent  
Mrs. Delcher - Present  
Mr. Kennedy - Present  
Mrs. Levitt - Present  
Mrs. Marrone - Present  
Dr. Syed - Present  
Ms. Woodhouse-Hughes - Present  
Mr. Wynne - Present - arrived at 6:45

Interim Superintendent

Mr. Garguilo

Business Administrator/Board Secretary

Mrs. Albright

Solicitor

Mr. Geppert, Esq

Additional Administrators in Attendance

Ms. Dye

Others in Attendance

Mr. Phommathep

Salute to Flag

A salute to the flag was conducted.

Silent Moment

A silent moment was observed.

Announcement

This is to advise the general public and to instruct that it be recorded in the Minutes that in compliance with Chapter 231 of the Public Laws of 1975, entitled the "Open Public Meeting Act", Northfield Board of Education at 3:00 p.m. on January 5, 2016 caused to be posted at the Office of the Board of Education located at 2000 New Road, Northfield, New Jersey and at 3:00 p.m. on January 5, 2016 mailed to The Press of Atlantic City and to The Current of Egg Harbor Township and the Office of the Municipal Clerk of Northfield a meeting notice setting forth the time, date and location of this meeting.

**THE NORTHFIELD BOARD OF EDUCATION USES A "CONSENT AGENDA" PROCEDURE.****1. Executive Session**

Motion to adopt the following resolution - BE IT RESOLVED by the Northfield Board of Education that, pursuant to the Open Public Meetings Act (N.J.S.A. 10:4-1 et seq.) it shall enter into Executive Session to discuss personnel, negotiations and other matters of attorney client privilege. The information discussed can be disclosed to the public only upon formal written request to the board secretary at the next work, special or regular meeting to determine if the time and circumstances would be appropriate to disclose the information discussed. At the conclusion of this session the Board of Education will reconvene the regular portion of the meeting and action may, or may not, be taken.

*Let the minutes reflect that the Board of Education entered into Executive Session at 6:34 p.m  
Let the minutes reflect that the Board of Education returned to Regular Session at 7:08 p.m.*

A Motion was made by Christopher Kennedy and seconded by Deborah Levitt, to approve item 1. The Motion was passed by a vote of 7 Ayes, 0 Nays and 0 Absentions. Board Members voting Ayes: Barnhart, Delcher, Kennedy, Levitt, Marrone, Syed, Woodhouse-Hughes. Board Members Absent: Bruno, Wynne

A Motion was made by Steve Wynne and seconded by Deborah Levitt, to return to open session. The Motion Passed by a vote of 8 Ayes, 0 Nays and 0 Abstentions. Board Members voting Ayes: Barnhart, Delcher, Kennedy, Levitt, Marrone, Syed, Woodhouse-Hughes, Wynne. Board Members Absent: Bruno.

**2. Presentation**

A. TBA - Amy Moskowitz's trip to Guatemala

Discussion: Amy Moskowitz presented on her trip to Guatemala as part of the 'Librarians Without Borders' program. This organization works to improve access to informational resources for third world countries. The city her group was working with has problems with access to education and libraries. They purchased books before they went to Guatemala and when they arrived they worked with the staff and people to catalog materials in their library. The Guatemala trip was an amazing experience for Ms. Moskowitz. She has built relationships with people and organizations in that country and wants to continue helping where she can.

B. Capstones -6th grade Project.

Discussion: Mr. Garguilo thanked all the students for their hard work with the Capstone Project. Their efforts made it possible for the District to receive the SETDA National award. We are #1 in New Jersey but also the country. The students, who are named 'Team World Changers' presented their service project to the Board.

C. Thank you to Bob Garguilo

Discussion: Mr. Wynne thanked Bob for all the work he has done at NCS. The Board has seen a change in style, an improvement in the morale around the school, in the students, teachers and administrators. He has a 'get it done' attitude and is a good example of leadership. The many

awards received and the engagements that the students were a part of, are what made the school leap from good to great. The school doesn't have a ceiling anymore, the students and staff now go above and beyond. Mr. Garguilo thanked the Board for their support and autonomy and he expressed his excitement to see where NCS goes in the future.

**3. Open to the Public- (Public Comment may be limited to three minutes per person per issue)**

The Board of Education welcomes your comments, concerns, and questions. Every agenda provides two opportunities for concerned citizens to address the Board. Be advised that we do not discuss specific personnel or student matters in public and if your comment concerns those matters, we ask that you speak to the Superintendent directly.

Effective responsible consideration of an issue by the Board is best accomplished when it is scheduled in advance, as an item on the meeting agenda. Therefore, while comments and questions are welcomed, the Board generally will not respond to items or engage in a dialogue during public comment. When appropriate, questions or concerns may be referred to Administration for investigation, referred to a Board committee for review, or referred to other staff or professionals for assistance, and if necessary, reported back to the Board at a later meeting. Please be advised that there is a 3 minute limit for each public speaker.

No public addressed the Board at this time.

**4. Curriculum**

**A. Curriculum Committee Report (Mrs. Levitt)**

Mrs. Levitt reviewed items discussed at the recent meeting. Highlights included:

- ~ K-8 ELA
- ~ Science Update K-8
- ~ Summer Reading Assignment
- ~ Grading System for Creative Arts

Discussion: Mr. Barnhart asked if we could revisit the math and algebra program in Middle School. He shared that 40 out of 50 students failed their final exam and many families feel that their children are not ready for high school math. Mrs. Dye responded that she is diligently working on the issue. She will be meeting with the math supervisor at Mainland High School to ensure that NCS is teaching the required coursework so our students are ready for high school. Mrs. Dye is also looking forward to seeing the PARCC scores in August to see how our kids performed. Mrs. Delcher asked if the end of year exam was a standardized test or teacher created. Mrs. Dye shared that she believes it was a teacher created test. Mrs. Marrone asked how does NCS assess our students. Mr. Garguilo shared that even though the students may not have passed the end of year exam, this does not necessarily mean that they are not prepared for high school. We will continue to address this issue in the upcoming year.

**B. June Monthly Reports**

- Mr. Robbins
- Mrs. Vaccaro
- Mrs. Dye
- Ms. Leone

- C. Motion to approve, the following walking trip to the Purple Martins on Zion Road:
- First grade - June 6-15th

Discussion: Mr. Wynne asked if we can approve all field trips at the beginning of the school year, as this trip has already taken place. Mr. Geppert explained that this is still a good idea for insurance purposes, to approve the trips after the fact.

A Motion was made by Deborah Levitt and seconded by Stephanie Woodhouse-Hughes, to approve item 4.C. The Motion Passed by a vote of 8 Ayes, 0 Nays and 0 Abstentions. Board Members voting Ayes: Barnhart, Delcher, Kennedy, Levitt, Marrone, Syed, Woodhouse-Hughes, Wynne. Board Members Absent: Bruno.

- D. Motion to approve the Resolution of Support from the Northfield Board of Education Authorizing the Submission of a Sustainable Jersey for Schools Small Grant Application.

A Motion was made by Deborah Levitt and seconded by Angelic Delcher, to approve item 4.D. The Motion Passed by a vote of 8 Ayes, 0 Nays and 0 Abstentions. Board Members voting Ayes: Barnhart, Delcher, Kennedy, Levitt, Marrone, Syed, Woodhouse-Hughes, Wynne. Board Members Absent: Bruno.

## 5. Personnel

- A. Personnel Committee Report (Mr. Wynne)

Mr. Wynne reviewed items discussed at the recent meeting. Highlights included:

- ~ Renewals for the year
- ~ Employees earning \$10.00 per hour and less will be reviewed

- B. Motion to approve the posting and/ or advertising of the following positions for the 2016-17 school year.
- (4) Special Education Program Aides (Middle School)
  - (1) FT Basic Skills Teacher/Computer Teacher
  - Secretary to the Superintendent
  - Certified School Nurse
  - FT Office/Accounting Clerk
  - PT Elementary School Summer Help
  - Spanish/ESL Teacher
  - Special Education Teacher
  - LDTC
  - Coordinator for CST
  - Lunchroom/Playground Aide (Elementary)
  - (1) PT Basic Skills Teachers
  - Boys Basketball Coach
  - (6) A.M. PT Special Education Aides (Elementary)
  - (5) P.M. PT Special Education Aides (Elementary)
  - (1) FT Special Education Aide (Elementary)

- (1) PT Special Education Aide (Elementary)

C. Motion to accept the retirement of Karen Batschelet, LDTC/CST Coordinator effective June 30, 2016.

Discussion: Mr. Wynne has worked closely with Mrs. Batschelet and is very sorry to see her go. She will be missed. Mr. Garguilo shared how helpful she was to him at NCS during his time here. Mrs. Delcher said she goes back to 1999 with Mrs. Batschelet with her three boys, and she has been phenomenal. Mrs. Batschelet went above and beyond.

A Motion was made by Steve Wynne and seconded by Angelic Delcher, to approve item 5.C. The Motion Passed by a vote of 8 Ayes, 0 Nays and 0 Abstentions. Board Members voting Ayes: Barnhart, Delcher, Kennedy, Levitt, Marrone, Syed, Woodhouse-Hughes, Wynne. Board Members Absent: Bruno.

D. Motion to approve, the consulting agreement between Robert Garguilo and the Northfield Board of Education for 2 days per week at \$500 per day from July 1 through July 31, 2016.

E. Motion to approve, the maternity leave of Lauren Doran from May 6, 2016 through June 17, 2016.

F. Motion to approve, upon the recommendation of the Superintendent, the reappointment of Megan Readeau for the 2016-17 school year, as a PT Aide at a salary of \$11,955.06 (\$17.03/hr).

G. Motion to approve, upon the recommendation of the Superintendent, Linda Albright as School Business Administrator for the 2016-2017 school year. Mrs. Albright is to be compensated at a salary of \$105,233.00 for the period of July 1, 2016 to June 30, 2017. All terms and conditions per the negotiated agreement between Linda Albright and the Northfield Board of Education. (The contract has been reviewed and approved by the Executive County Superintendent of Schools).

H. Motion to approve, upon the recommendation of the Superintendent, Tina Guetzlaff as the Confidential Secretary to the Superintendent, for the 2016-2017 school year at a salary of \$47,640.

I. Motion to approve, upon the recommendation of the Superintendent, Carole Lyons as FT Office/Accounting Clerk from July 1, 2016 through June 30, 2017 at a salary of \$48,154. **\*Salary to be adjusted, if necessary, upon ratification and approval of the negotiated agreement by the Association and Board of Education.**

J. Motion to approve, upon the recommendation of the Superintendent, Hayley Kellinger for PT Middle School Summer Help. Hours - as needed, up to 30 hours, July 1 - August 26 at a rate of \$10.00/hr, no benefits.

K. Motion to approve, upon the recommendation of the Superintendent, Lisa Dutra as Certified Full-Time School Nurse for the 2016-2017 school year at a salary of \$47,253. **\*Salary to be adjusted, if necessary, upon ratification and approval of the negotiated agreement by the**

**Association and Board of Education.**

- L. Motion to approve, upon the recommendation of the Superintendent, Tina Nemsdale, as the full time special education teacher (Autism) effective September 1, 2016 through June 30, 2017 at a salary of \$47, 253 (BA, step 1). Mrs. Nemsdale is replacing Mrs. Kane. **\*Salary to be adjusted, if necessary, upon ratification and approval of the negotiated agreement by the Association and Board of Education.**

A Motion was made by Steve Wynne and seconded by Deborah Levitt, to approve item 5.L. The Motion Passed by a vote of 6 Ayes, 2 Nays and 0 Abstentions. Board Members voting Ayes: Barnhart, Kennedy, Levitt, Syed, Woodhouse-Hughes, Wynne. Board Members voting Nays: Delcher, Marrone. Board Members Absent: Bruno.

- M. Motion to approve, upon the recommendation of the Superintendent, Brooke Parsons as the LDTC effective September 1, 2016 through June 30, 2017 at a salary of \$59,394 (MA, Step 9). Ms. Parsons is replacing Ms. Batschelet who is retiring. **\*Salary to be adjusted, if necessary, upon ratification and approval of the negotiated agreement by the Association and Board of Education.**
- N. Motion to approve, upon the recommendation of the Superintendent, Rollin Mease as Maintenance Supervisor for the 2016-17 school year at a salary of \$76,003.68.
- O. Motion to approve, upon the recommendation of the Superintendent, Aleng Phommathep as Technology Coordinator for the 2016-17 school year at a salary of \$75,674.72.
- P. Motion to approve, upon the recommendation of the Superintendent, Alyssa Leatherwood as Coordinator of After School, Theater and Community Programs and Facilities for the 2016-17 school year at a salary of \$42,230.
- Q. Motion to approve, upon the recommendation of the Superintendent, Alyssa Leatherwood as Summer Camp Director at 8% of her salary at a amount of \$3,378.
- R. Motion to approve, upon the recommendation of the Superintendent, Betty Chau as Cafeteria Worker for the 2016-17 school year at a hourly rate of \$15.33/hr, 2017-18 at a hourly rate \$15.72/hr and 2018-19 at a hourly rate of \$16.11.

Discussion: Mrs. Levitt expressed that Mrs. Chau is a truly amazing woman, and considering that she has received another 3 year contract at the age of 93, is wonderful.

A Motion was made by Steve Wynne and seconded by Deborah Levitt, to approve 5.R. The Motion Passed by a vote of 8 Ayes, 0 Nays and 0 Abstentions. Board Members voting Ayes: Barnhart, Delcher, Kennedy, Levitt, Marrone, Syed, Woodhouse-Hughes, Wynne. Board Members Absent: Bruno.

- S. Motion to approve, upon the recommendation of the Superintendent, Dr. Vicky Georges as the CST Coordinator effective September 1, 2016 through June 30, 2017, at 10% of her salary. Mrs. Georges replaces Ms. Batschelet who is retiring. **\*Salary to be adjusted, if necessary, upon ratification and approval of the negotiated agreement by the Association and Board of Education.**
- T. Motion to approve, upon the recommendation of the Superintendent, Linda Levitt-Doyle as the 5th grade MS ELA teacher effective September 1, 2016 through June 30, 2017 at a salary of \$51, 087(BA, Step 6). Mrs. Levitt-Doyle is replacing Ms. V. Smith who is retiring. **\*Salary to be adjusted, if necessary, upon ratification and approval of the negotiated agreement by the Association and Board of Education.**
- U. Motion to approve, upon the recommendation of the Superintendent, Colleen Kennedy as FT BSI/Computer Teacher effective September 1, 2016 through June 30, 2017 at a salary of \$47, 253(BA, Step 1). **\*Salary to be adjusted, if necessary, upon ratification and approval of the negotiated agreement by the Association and Board of Education.**

A Motion was made by Steve Wynne and seconded by Deborah Levitt, to approve 5.U. The Motion Passed by a vote of 7 Ayes, 0 Nays and 1 Abstentions. Board Members voting Ayes: Barnhart, Delcher, Levitt, Marrone, Syed, Woodhouse-Hughes, Wynne. Board Members Absent: Bruno. Board Members Abstain: Kennedy.

- V. Motion to approve the following Principal Internship from American Public University for 150 hrs and would use the hours of 7 a.m. - 7:50 a.m. and 3:00 - 4:00 p.m. as well as attending after school meetings:
- Wendy Miller - to work with Glenn Robbins and Janice Dye
- W. Motion to approve, upon the recommendation of the Superintendent, the following staff for Door 6 substitute list for Summer SACC.
- Carol Simon-Murphy
  - Denise Blanche
- X. Motion to approve, upon the recommendation of the Superintendent, the following Student Leadership Interns for the Summer 2016 Camp Invention program.
- Jake Garwood
  - Ally Miller
  - Elizabeth Little (if needed based on enrollment)
- Y. Motion to approve the following student for Student Teacher Placement Request from Stockton University for the Fall of 2016 semester:
- Amanda Madanci - to work with Mrs. Thomas (4th grade)
- Z. Motion to approve, the following Fieldwork Placement Requests from Stockton University for the Fall 2016 semester:
- Mikaelie Valenti - to work with Steve Vain (7th grade)
  - Nicolette Olivieri - to work with Noel Tobiasen (6th grade)

- Tina Nguyen - to work with Joe DeSalle and Stephanie Terista (7th grade)

- AA. Motion to approve, upon the recommendation of the Superintendent, Hope Bernstein for PT Elementary School Summer Office Help, Hours as needed, effective July 1 - August 26 at a rate of \$10.00/hr, no benefits.
- AB. Motion to approve, upon the recommendation of the Superintendent, the attached list of PTO Sponsored Clubs for the months of September 2016 through December 2016.

This Motion was tabled until next month's meeting, pending further review.

- AC. Motion to approve, upon the recommendation of the Superintendent, the attached list of coaches and advisors for the 2016-17 school year.

This Motion was tabled until next month's meeting, pending further review.

- AD. Motion to approve, upon the recommendation of the Superintendent, Kimberly Peters as PT Elementary School BSI Teacher effective September 1, 2016 to June 30, 2017 at a salary of \$35,100. Ms. Peters is replacing Ms. Conti. **\*Salary to be adjusted, if necessary, upon ratification and approval of the negotiated agreement by the Association and Board of Education.**

- AE. Motion to approve, upon the recommendation of the Superintendent, Jason Kaczmarek as FT Special Ed Aide (to be with student one-to-one for AB), effective September 1, 2016 through June 30, 2017 at a salary of \$19,925.10 (\$17.03/hr). Mr. Kaczmarek is replacing K. Sullivan who is retiring. **\*Salary to be adjusted, if necessary, upon ratification and approval of the negotiated agreement by the Association and Board of Education.**

- AF. Motion to approve the following person for substitute for the 2016-2017 school year.
- Carlos Melendez  
Substitute custodian

- AG. Motion to approve, upon the recommendation of the Superintendent, the following change on the 2016-2017 salary guide for Joanne Uhing from BA 2 to BA + 15 Step 2 effective September 1, 2016 at a salary of \$48,975. **\*Salary to be adjusted, if necessary, upon ratification and approval of the negotiated agreement by the Association and Board of Education.**

- AH. Motion to approve, upon the recommendation of the Superintendent, the following PT BSI/Special Ed. teachers to 26/hrs a week with a change in salary as shown: **Salary to be adjusted, if necessary, upon ratification and approval of the negotiated agreement by the Association and Board of Education.**
- Bernstein, Hope - new salary of \$35,100
  - Cook, Jennifer - new salary of \$39,988



- DeFoney, Joseph - new salary of \$37,950
- Doyle, Samantha - new salary of \$35,600
- Farr, Susan - new salary of \$49,878
- Longo, Brittany - new salary of \$35,600
- Lonkart, Valarie - new salary of \$39,198
- Moskovitz, Amy - new salary of \$37,596

AI. Motion to approve, upon the recommendation of the Superintendent, Christina Sotak as PT Special Education Aide for the 2016-17 school year at a salary of \$11,955.06 (\$17.03/hr). Ms. Sotak is replacing N. Sullivan who retired. **Salary to be adjusted, if necessary, upon ratification and approval of the negotiated agreement by the Association and Board of Education.**

AJ. Motion to approve, upon the recommendation of the Superintendent, Jennifer Blum as PT Special Education Aide for the 2016-17 school year at a salary of \$11,955.06 (\$17.03/hr). Ms. Blum is replacing N. Sullivan who retired. **Salary to be adjusted, if necessary, upon ratification and approval of the negotiated agreement by the Association and Board of Education.**

AK. Motion to approve, upon the recommendation of the Superintendent, Nicole Guerriero as Spanish/ESL teacher effective September 1 through June 30, 2017 at a salary of \$52,276.00(BA, Step 7). Ms. Guerriero is replacing Mr. Conte. \*Salary to be adjusted, if necessary, upon ratification and approval of the negotiated agreement by the Association and Board of Education

A Motion was made by Steve Wynne and seconded by Deborah Levitt, to approve item 5.AK. The Motion Passed by a vote of 6 Ayes, 1 Nays and 1 Abstentions. Board Members voting Ayes: Barnhart, Kennedy, Levitt, Syed, Woodhouse-Hughes, Wynne. Board Members voting Nays: Delcher. Board Members Absent: Bruno. Board Members Abstain: Marrone.

A Motion was made by Steve Wynne and seconded by Deborah Levitt, to approve items 5.B., 5.D., 5.E., 5.F., 5.G., 5.H., 5.I., 5.J., 5.K., 5.M., 5.N., 5.O., 5.P., 5.Q., 5.S., 5.T., 5.V., 5.W., 5.X., 5.Y., 5.Z., 5.AA., 5.AD., 5.AE., 5.AF., 5.AG., 5.AH., 5.AI., 5.AJ. The Motion Passed by a vote of 8 Ayes, 0 Nays and 0 Abstentions. Board Members voting Ayes: Barnhart, Delcher, Kennedy, Levitt, Marrone, Syed, Woodhouse-Hughes, Wynne. Board Members Absent: Bruno.

## 6. Facilities

A. Facilities Committee Report (Mr. Barnhart)

Mr. Barnhart reviewed items discussed at the recent meeting. Highlights included:

- ~ Punch List items including HVAC system
- ~ Parking Lot improvements - Pre-construction meeting update

- ~ Dual Use Applications for the 2016-2017 School Year
- ~ Cleaning, fire-retarding, and certifying the stage draperies

Discussion: Mr. Barnhart explained that the HVAC system is an important item that we are working on. He shared that the engineer is concentrating on where we need to be with the new system. The HVAC system was installed when it wasn't too warm so there is expected issues now but, we need to get it fixed. Mr. Barnhart said that we are considering hiring a third party commissioner for additional input. Mrs. Albright is following up daily with the architect, engineers and controls company, however we are seeing little improvement. Mr. Geppert suggested that we give notice at this point. We will have to invoke the contract if we don't get the issues resolved.

Discussion: Mr. Marrone asked where we are with the sod for the athletic field. Mrs. Albright said she will be requesting quotes in July. The project will start in November, after the athletic season is over.

Discussion: Mrs. Delcher asked about the exit apron still not finished. Mrs. Albright explained that this is part of the Rt. 9 sidewalk project and that she suspects they could not complete until after school was out.

- B. Motion to approve the Dual Use Applications for the 2016-2017 School Year for Room #'s 906, 908, 975.
- C. Motion to approve the proposal form International Fire-Shield, Inc. in the amount of \$1,656.00 to furnish all the materials and perform all the labor necessary for the completion of cleaning, fire-retarding, and certifying the stage draperies. (Fire-retarding is mandatory every 5 years).

A Motion was made by Jon Barnhart and seconded by Deborah Levitt, to approve items 5.B., 5.C. The Motion Passed by a vote of 8 Ayes, 0 Nays and 0 Abstentions. Board Members voting Ayes: Barnhart, Delcher, Kennedy, Levitt, Marrone, Syed, Woodhouse-Hughes, Wynne. Board Members Absent: Bruno.

## 7. Finance

- A. Finance Committee Report (Dr. Syed)

Mr. Wynne reviewed items discussed at the recent meeting. Highlights included:

- ~ Bills List, Transfers, BSR's, and Treasurer's Report
- ~ Resolution authorizing the transfer of anticipated unexpended appropriations to reserve accounts in the 2015-2016 school year
- ~ Submission of the NCLB FY17 grant and acceptance of the funds
- ~ Student Accident Insurance policy for July 1, 2016 - June 30, 2017

- B. Pursuant to NJAC 6A:23A-16:10(c)4, we certify that as of May 31, 2016, and having received the certification of the Business Administrator, pursuant to NJAC 6A:23A-16.10(c)3, that the total of encumbrances and expenditures for each line item do not exceed the line item appropriation, and after review of the secretary's monthly financial report(appropriations section), and upon consultation with the appropriate district officials, that to the best of our knowledge no major account or fund has been over expended in violation of NJAC 6A:23A-10.10(c)4, and that the sufficient

funds are available to meet the district's financial obligations for the remainder of the fiscal year.

- C. Motion to approve the Board's Secretary Report from May 31, 2016.
- D. Motion to approve the Cash Reconciliation (Treasurer's) Report for May 31, 2016.
- E. Motion to approve the attached list of Transfers for June 20, 2016.
- F. Motion to approve the Bill's List in the amount of \$245,652.58.
- G. Motion to approve the attached list of professional development days for designated staff.
- H. Motion to approve that the Business Administrator be authorized to do account transfers that may be needed to close the fiscal year with Board confirmation at the next regular meeting.
- I. Motion to approve the attached resolution authorizing the transfer of anticipated unexpended appropriations in the 2015-2016 year in the amount of \$75,000.00 to Capital Reserve.
- J. Motion to approve the attached resolution authorizing the transfer of anticipated unexpended appropriations in the 2015-2016 year in the amount of \$125,000.00 to Maintenance Reserve.
- K. Motion to approve submission of the NCLB FY17 grant and acceptance of the funds as follows:
  - Title IA – \$266,445.00
  - Title IIA - \$20,619.00
  - Title III - \$4,351.00 Refusal of Funds/Non Acceptance
- L. Motion to approve Student Accident Insurance policy for July 1, 2016 - June 30, 2017 in the amount of \$2,192.00 as part of the ACCASBO JIF 2016-2017 assessment.
- M. Motion to approve renewal of Surety Bonds for Business Administrator/Treasurer of School Monies in the amount of \$684.00 for the period July 13, 2016 - July 12, 2017.
- N. Motion to appoint TSA Consulting Group as 403(b) & 457 Third Party Administrator for the 2016-2017 school year (September 1, 2016 through August 31, 2017) under the terms of the existing agreement.
- O. Motion to approve the School Staffing Agreement with Preferred Home Health Care and Nursing Services, Inc. to provide nursing services to DOB 7/20/09 for the 2016-2017 school year as follows: LPN - \$48.00 per hour, RN - \$53.00 per hour, per the terms of the agreement.
- P. Motion to approve the attached Resolution Directing the Distribution of the Northfield Board of Education Net Returned Surplus Funds Held in

Trust by the ACCASBO JIF, Option 3 Aggregate Loss Contingency Fund.

- Q. Motion to approve the purchase of Scholastic Education, K-8, Traits writing and training materials in the amount of \$32,471.46.

Discussion: Mr. Garguilo thanked Mrs. Dye for the way she handled this project collaborating with the staff and getting their support. He feels that this is going to help tremendously with the writing program. Mrs. Dye also worked with the vendor to get a good price for the materials needed.

A Motion was made by Steve Wynne and seconded by Deborah Levitt, to approve item 7.Q. The Motion Passed by a vote of 8 Ayes, 0 Nays and 0 Abstentions. Board Members voting Ayes: Barnhart, Delcher, Kennedy, Levitt, Marrone, Syed, Woodhouse-Hughes, Wynne. Board Members Absent: Bruno.

A Motion was made by Steve Wynne and seconded by Deborah Levitt, to approve items 7.B., 7.C., 7.D., 7.E., 7.F., 7.G., 7.H., 7.I., 7.J., 7.K., 7.L., 7.M., 7.N., 7.O., 7.P. The Motion Passed by a vote of 8 Ayes, 0 Nays and 0 Abstentions. Board Members voting Ayes: Barnhart, Delcher, Kennedy, Levitt, Marrone, Syed, Woodhouse-Hughes, Wynne. Board Members Absent: Bruno.

## **8. Policy**

- A. Policy Committee Report (Ms. Woodhouse-Hughes)

Ms. Woodhouse-Hughes reviewed items discussed at the recent meeting. Highlights included:

- ~ Gender Identity and Expression
- ~ Medical Marijuana
- ~ Video Surveillance

Discussion: Mr. Wynne explained that we need to update the policy manual and the approach we take to share the manual.

## **9. Community Relations**

- A. Community Relations Committee Report (Mrs. Delcher)

Discussion: Mrs. Delcher shared that she has not met with Mary Canesi. She did receive a phone call however, regarding comment made on the Harry Hurley show. Mr. Garguilo shared that he was on the radio program to discuss the award that the school was receiving and he had no control of the radio talk show host opinions. Mr. Wynne shared that most of the information shared was positive.

Discussion: Mrs. Marrone questioned the policy for sending out information to the public from outside organizations. Mr. Garguilo shared that the administrators address the organization requests.

- B. PTO Update

There was no meeting this month.

## **10. Other Business**

A. Superintendent Report (Mr. Garguilo)

Discussion: Mr. Garguilo thanked everyone for their support and shared that it was a great run. He said that NCS is a great place to work, and they had accomplished much. He also wished the best of luck to Mr. Betrones and offered assistance during transition.

B. Motion to approve the Regular Session Meeting Minutes from April 25, 2016.

This Motion was tabled until next month's meeting, due to lack of members present.

C. Motion to approve the Budget Public Hearing Meeting Minutes from April 25, 2016.

This Motion was tabled until next month's meeting, due to lack of members present.

D. Motion to approve the Executive Session Meeting Minutes from April 25, 2016.

This Motion was tabled until next month's meeting, due to lack of members present.

E. Motion to approve the Regular Session Meeting Minutes from May 23, 2016.

A Motion was made by Steve Wynne and seconded by Deborah Levitt, to approve item 10.E. The Motion Passed by a vote of 8 Ayes, 0 Nays and 0 Abstentions. Board Members voting Ayes: Barnhart, Delcher, Kennedy, Levitt, Marrone, Syed, Woodhouse-Hughes, Wynne. Board Members Absent: Bruno.

F. Motion to approve the Executive Session Meeting Minutes from May 23, 2016.

A Motion was made by Steve Wynne and seconded by Deborah Levitt, to approve item 10.F. The Motion Passed by a vote of 7 Ayes, 0 Nays and 1 Abstention. Board Members voting Ayes: Barnhart, Delcher, Kennedy, Levitt, Marrone, Syed, Woodhouse-Hughes. Board Members Absent: Bruno. Board Members Abstain: Wynne.

The following additional Other Business items were brought up for discussion by the Board:

Discussion: Mr. Wynne shared the passing of Charlene Zoerb, our Field Representative from NJSBA. She was a great support and nice lady to work with. He also shared that he would like to begin strategic planning in August and September with the NJSBA.

## 11. Open to the Public

No public addressed the Board at this time.

## 12. Executive Session

Motion to adopt the following resolution - WHEREAS, Chapter 231, P.L. 1975, also known as the Sunshine Law, authorizes a public body to meet in Executive session under certain limited circumstances; and WHEREAS, said law requires the Board of Education to adopt a resolution at a public meeting before it can meet in such an Executive Session; and WHEREAS, the Board of Education is scheduled to hold meeting on July 25, 2016 at

6:30 p.m. in the Northfield Community School Music Room; and WHEREAS, the Board of Education expects to discuss matters in Executive Session at this meeting; NOW THEREFORE, BE IT RESOLVED, that the Northfield City Board of Education expects to discuss personnel, executive session minutes, negotiations and matters covered by attorney client privilege during the aforementioned Executive Session; and BE IT FURTHER RESOLVED that the public portion of the Northfield Board of Education meeting will commence at 7:00 p.m.

A Motion was made by Christopher Kennedy and seconded by Angelic Delcher, to approve item 12. The Motion Passed by a vote of 8 Ayes, 0 Nays and 0 Abstentions. Board Members voting Ayes: Barnhart, Delcher, Kennedy, Levitt, Marrone, Syed, Woodhouse-Hughes, Wynne. Board Members Absent: Bruno.

**13. Announcement**

Next Regular BOE meeting, Monday, July 25, 2016, Vocal Music Room, 6:30 p.m.

**14. Adjournment**

A Motion was made by Angelic Delcher and seconded by Deborah Levitt, to adjourn at 8:37 p.m.. The Motion Passed by a vote of 8 Ayes and 0 Nays and 0 Abstentions. Board Members voting Ayes: Barnhart, Delcher, Kennedy, Levitt, Marrone, Syed, Woodhouse-Hughes, Wynne. Board Members Absent: Bruno.

Respectfully submitted,

Linda Albright  
Business Administrator/Board Secretary