

NORTHFIELD COMMUNITY SCHOOL
Northfield Community School, Vocal Music Room, 6:30 PM

Meeting Called to Order

The meeting was called to order by Board President, Steve Wynne at 6:32 p.m.

Roll Call

Mr. Barnhart - Present
Mr. Bruno - Present
Mrs. Delcher - Present
Mr. Kennedy - Present
Mrs. Levitt - Present
Mrs. Marrone - Absent
Dr. Syed - Present
Ms. Woodhouse-Hughes - Absent
Mr. Wynne - Present

Superintendent
Mr. Bretones

Business Administrator/Board Secretary
Mrs. Albright

Solicitor
Mr. Geppert, Esq

Additional Administrators in Attendance
Ms. Dye
Mr. Robbins
Ms. Vaccaro

Others in Attendance
Ms. Leatherwood
Mr. Phommathep

Salute to Flag

A salute to the flag was conducted.

Silent Moment

A silent moment was observed.

Announcement

This is to advise the general public and to instruct that it be recorded in the Minutes that in compliance with Chapter 231 of the Public Laws of 1975, entitled the "Open Public Meeting Act", Northfield Board of Education at 3:00 p.m. on January 5, 2016 caused to be posted at the Office of the Board of Education located at 2000 New Road, Northfield, New Jersey and at 3:00 p.m. on January 5, 2016 mailed to The Press of Atlantic City and to The Current of Egg Harbor Township and the Office of the

Municipal Clerk of Northfield a meeting notice setting forth the time, date and location of this meeting.

THE NORTHFIELD BOARD OF EDUCATION USES A "CONSENT AGENDA" PROCEDURE.

1. Executive Session

Motion to adopt the following resolution - BE IT RESOLVED by the Northfield Board of Education that, pursuant to the Open Public Meetings Act (N.J.S.A. 10:4-1 et seq.) it shall enter into Executive Session to discuss personnel, negotiations and other matters of attorney client privilege. The information discussed can be disclosed to the public only upon formal written request to the board secretary at the next work, special or regular meeting to determine if the time and circumstances would be appropriate to disclose the information discussed. At the conclusion of this session the Board of Education will reconvene the regular portion of the meeting and action may, or may not, be taken.

*Let the minutes reflect that the Board of Education entered into Executive Session at 6:34 p.m.
Let the minutes reflect that the Board of Education returned to Regular Session at 6:51 p.m.*

A Motion was made by Christopher Kennedy and seconded by Mark Bruno, to approve item 1. The Motion was passed by a vote of 7 Ayes, 0 Nays and 0 Abstentions. Board Members voting Ayes: Barnhart, Bruno, Delcher, Kennedy, Levitt, Syed, Wynne. Board Members Absent: Marrone, Woodhouse-Hughes.

A Motion was made by Angelic Delcher and seconded by Deborah Levitt, to return to open session. The Motion Passed by a vote of 7 Ayes, 0 Nays and 0 Abstentions. Board Members voting Ayes: Barnhart, Bruno, Delcher, Kennedy, Levitt, Syed, Wynne. Board Members Absent: Marrone, Woodhouse-Hughes.

2. Presentation

A. Science Standard Implementation Update

Discussion: Ms. Dye presented to the Board that New Jersey Department of Education has developed a new model framework for science called Next Generation Science Standards. She shared that any materials that need to be purchased for this program will be next year. Our kindergarten through 4th grades are well on their way in the program and, there is a consultant working on the model for the 5th - 8th grades. She explained that some changes have already been put in place. The 7th and 8th grade science classes have changed locations. Grade 8 will be doing experiments and labs. There will be some gaps as they introduce the new standards and they will be addressed as they present themselves. Next Generation Science Standards will create a hands-on experience for our students, it will lead them through problem solving and critical thinking skills, this is not just a lecture. Mr. Wynne asked if any of the middle school teachers have been re-assigned. Ms. Dye shared they will be teaching the same grade level but, their curriculum will change. Mrs. Delcher asked if there will be staff support. Ms. Dye explained that they have been meeting with science consultants all year. Dr. Syed asked if there will be change in textbooks. Ms. Dye offered that Next Gen will be more supplemental materials at this time. The Next Generation Science Standards link will be posted on our school's website.

3. **Open to the Public- (Public Comment may be limited to three minutes per person per issue)**

The Board of Education welcomes your comments, concerns, and questions. Every agenda provides two opportunities for concerned citizens to address the Board. Be advised that we do not discuss specific personnel or student matters in public and if your comment concerns those matters, we ask that you speak to the Superintendent directly.

Effective responsible consideration of an issue by the Board is best accomplished when it is scheduled in advance, as an item on the meeting agenda. Therefore, while comments and questions are welcomed, the Board generally will not respond to items or engage in a dialogue during public comment. When appropriate, questions or concerns may be referred to Administration for investigation, referred to a Board committee for review, or referred to other staff or professionals for assistance, and if necessary, reported back to the Board at a later meeting. Please be advised that there is a 3 minute limit for each public speaker.

No public addressed the Board at this time.

4. **Curriculum**

A. Curriculum Committee Report (Mrs. Levitt)

Mrs. Levitt reviewed items discussed at the recent meeting. Highlights included:

- ~ Science update K-8
- ~ Advanced Placement Criteria
- ~ Standard-Based Grading
- ~ ES - Final Testing - Tech Team for September
- ~ MS - Algebra and Design Thinking/EPICS/Next Gen

Discussion: Mr. Bretones explained to the Board what Standard Based Grading is and his vision for rolling it out to NCS by the 4th marking period of the 2016-17 school year.

B. Monthly Report

- Mrs. Dye
- Mr. Robbins

C. Motion to approve the following fees for the Summer 2016 Theater

Proposal: First two siblings are responsible for the full program fee and the third sibling receives a 50% discount..

A Motion was made by Deborah Levitt and seconded by Angelic Delcher, to approve item 4.C. as amended. The Motion Passed by a vote of 7 Ayes, 0 Nays and 0 Abstentions. Board Members voting Ayes: Barnhart, Bruno, Delcher, Kennedy, Levitt, Syed, Wynne. Board Members Absent: Marrone, Woodhouse-Hughes.

5. **Personnel**

A. Personnel Committee Report (Mr. Wynne)

Mr. Wynne reviewed items discussed at the recent meeting. Highlights included:

- ~ PTO Sponsorship Club
- ~ Advisors/Coaches
- ~ Agenda Items

B. Motion to approve, the retirement of Charles Hartman, custodian, effective 9/1/16.

Discussion: Mr. Wynne shared his regrets with the retirement of Mr. Hartman, he has been with us for a long time. Mrs. Albright added that he has been with us for more than half of his life, and will be missed.

A Motion was made by Steve Wynne and seconded by Deborah Levitt, to approve item 5.B. The Motion Passed by a vote of 7 Ayes, 0 Nays and 0 Abstentions. Board Members voting Ayes: Barnhart, Bruno, Delcher, Kennedy, Levitt, Syed, Wynne. Board Members Absent: Marrone, Woodhouse-Hughes.

C. Motion to approve, the resignation of Antonia Garofalo, as Pre-School Teacher and Pre-School Disabilities Teacher for CST Summer Program, effective June 29, 2016.

D. Motion to approve, the posting and/ or advertising of the following positions:

- Special Education Aide for 2016 CST Summer Program.
- Pre-School Disabilities Teacher for the 2016 CST Summer Program.
- Special Education Teacher Pre-School for the Handicapped.
- (8) A.M. PT Special Education Aides (Elementary)
- (7) P.M. PT Special Education Aides (Elementary)
- Boy's Basketball Coach
- FT Evening Custodian

E. Motion to approve, upon the recommendation of the Superintendent, Katie Hanlin, as a teacher for the Preschool Disabilities summer program which will run from 7/11/16-8/5/16, at a salary of \$42/hour for 10 hours per week or \$1,680. Mrs. Hanlin replaces Ms Garofalo. **The summer program is funded by the IDEIA Grant.**

F. Motion to approve, upon the recommendation of the Superintendent, Lisa Haines as a aide for the MD/Autistic program from 7/11/16-8/5/16 at a rate of \$12.50/hour or \$1,000. **The summer program is funded by the IDEIA Grant.** Ms. Haines replaces Mrs. Hanlin who is teaching the PreSchool Disabilities.

G. Motion to approve, upon the recommendation of the Superintendent, the following volunteers for Boys Soccer for the 2016-2017 school year. (pending successful completion of criminal history background check).

- Mr. Mike Carr - Boys Soccer
- Mr. Sam Lee - Boys Soccer
- Tom Schallus - Girls Basketball

- H. Motion to approve, the following Student for Fieldwork Placement Request from Stockton University for the Fall 2016 semester:
- Sean Guest - to work with Adam Law (6th grade)
- I. Motion to approve, upon the recommendation of the Superintendent, the following change on the 2016-17 salary guide for Mary Kay McGlynn from (BA 11 to BA +15, Step 11) effective September 1, 2016 at a salary of \$61,414.00 ***Salary to be adjusted, if necessary, upon ratification and approval of the negotiated agreement by the Association and Board of Education.**
- J. Motion to approve, upon the recommendation of the Superintendent, the following change on the 2016-17 salary guide for Hope Bernstein from (BA 1 to MA 30, Step 1) effective September 1, 2016 at a salary of \$39,374.00 ***Salary to be adjusted, if necessary, upon ratification and approval of the negotiated agreement by the Association and Board of Education.**
- K. Motion to approve, upon the recommendation of the Superintendent, the following change on the 2016-17 salary guide for Elizabeth Connell from (MA 5 to MA +15, Step 5) effective September 1, 2016 at a salary of \$54,482.00 ***Salary to be adjusted, if necessary, upon ratification and approval of the negotiated agreement by the Association and Board of Education.**
- L. Motion to approve, upon the recommendation of the Superintendent, the following change on the 2016-17 salary guide for Lauren Doran from (BA 1 to BA +30, Step 1) effective September 1, 2016 at a salary of \$49,218.00 ***Salary to be adjusted, if necessary, upon ratification and approval of the negotiated agreement by the Association and Board of Education.**
- M. Motion to approve, upon the recommendation of the Superintendent, the attached list of PTO Sponsored Clubs for the months of September 2016 through December 2016.
- N. Motion to approve, upon the recommendation of the Superintendent, the attached list of coaches and advisors for the 2016-17 school year.
- O. Motion to approve, upon the recommendation of the Superintendent, Kristen Nagle, as PT Special Education Aide for the 2016-17 school year at a salary of \$11,955.06 (\$17.03/hr). Ms. Nagle replaces MaryAnn Gitto who retired. ***Salary to be adjusted, if necessary, upon ratification and approval of the negotiated agreement by the Association and Board of Education.**
- P. Motion to approve, upon the recommendation of the Superintendent, Gail Deems, as PT Special Education Aide for the 2016-17 school year at a salary of \$11,955.06 (\$17.03/hr). ***Salary to be adjusted, if necessary, upon ratification and approval of the negotiated agreement by the Association and Board of Education.**

- Q. Motion to approve, upon the recommendation of the Superintendent, Marlene Crump, as PT Special Education Aide for the 2016-17 school year at a salary of \$11,955.06 (\$17.03/hr). Ms. Crump replaces MaryAnn Gitto who retired. ***Salary to be adjusted, if necessary, upon ratification and approval of the negotiated agreement by the Association and Board of Education.**
- R. Motion to approve, upon the recommendation of the Superintendent, Jennifer Turon, as PT Special Education Aide for the 2016-17 school year at a salary of \$11,955.06 (\$17.03/hr). Mrs. Turon replaces K. Peters who became an ES BSI teacher. ***Salary to be adjusted, if necessary, upon ratification and approval of the negotiated agreement by the Association and Board of Education.**
- S. Motion to approve, upon the recommendation of the Superintendent, Sarah Barber, as FT Special Education Aide in MDK4 classroom, for the 2016-17 school year at a salary of \$20,112.30 (\$17.19/hr). Ms. Barber is replacing Mrs. Nemsdale who is now the Special Education Teacher for the MD/Austim class. ***Salary to be adjusted, if necessary, upon ratification and approval of the negotiated agreement by the Association and Board of Education.**
- T. Motion to approve, upon the recommendation of the Superintendent, Jordan Westwood, as Substitute Aide for the CST Summer Program.
- U. Motion to approve, upon the recommendation of the Superintendent, Nicole Guetzlaff as Lunchroom/Playground Aide for the 2016-2017 school yr.(at a hourly rate of \$8.50, 3 hrs/ per day, no benefits). Ms. Guetzlaff is replacing Kim Charlton, who resigned last yr.
- V. Motion to approve the July 1, 2016 through June 30, 2019 Principal's Contract. All terms and conditions per the negotiated agreement between the Principals Association and the Northfield Board of Education.
- W. Motion to approve that Amy Hughes be waived all ad fees for her children for her work on the show which includes: the digital ad book, concessions, tech work and videography. Amy is still responsible for the \$25.00 registration fee which was approved for the Spring 2016. play.
- X. Motion to approve, upon the recommendation of the Superintendent, Amy Moskovitz, as the Main Entrance Receptionist for the period of 8/22/16 - 8/31/16 at an hourly rate of \$10.00(no benefits). Mrs. Moskovitz will work 8:00 a.m. - 4:00 p.m.
- Y. Motion to approve, upon the recommendation of the Superintendent, the following teachers, Cheryl Bonsall, Elizabeth Connell, Lauren Doran and Colleen Kennedy, for professional development training for the TV Studio. The training is 2 1/2 hours at a rate of \$42.00/hr.

A Motion was made by Steve Wynne and seconded by Deborah Levitt, to approve 5.Y. The Motion Passed by a vote of 6 Ayes, 0 Nays and 1 Abstentions. Board Members voting Ayes: Barnhart, Bruno, Delcher, Levitt, Syed, Wynne. Board Members Absent: Marrone, Woodhouse-Hughes. Board Members Abstain: Kennedy.

A Motion was made by Steve Wynne and seconded by Mark Bruno, to approve items 5.C., 5.D., 5.E., 5.F., 5.G., 5.H., 5.I., 5.J., 5.K., 5.L., 5.M., 5.N., 5.O., 5.P., 5.Q., 5.R., 5.S., 5.T., 5.U., 5.V., 5.W., 5.X. The Motion Passed by a vote of 7 Ayes, 0 Nays and 0 Abstentions. Board Members voting Ayes: Barnhart, Bruno, Delcher, Kennedy, Levitt, Syed, Wynne. Board Members Absent: Marrone, Woodhouse-Hughes.

6. Facilities

A. Facilities Committee Report (Mr. Barnhart)

Mr. Barnhart reviewed items discussed at the recent meeting. Highlights included:

- ~ Gas pressure issue
- ~ HVAC Commissioning proposals
- ~ 24X41X9 3 Bay Garage/Shed
- ~ RFQ for sod on athletic field
- ~ Lead Water testing results

B. Motion to approve the purchase and installation of carpet from Frank Mazza & Son, Inc. in the amount of \$19,482.49, state contract #A81748 for the Board and Elementary offices areas.

C. Motion to approve the proposal from Pine Creek Structures for the purchase and installation of a 24x41x9 3 Bay Garage/Shed in the amount of \$9,080.00.

Discussion: Mrs. Albright and Mr. Barnhart explained the shed placement.

D. Motion to approve the proposal from Fraser Golf Associates, Inc. for the installation of two concrete slabs as follows:

- 4" thick slab for generator, partially covered by FEMA Grant #HNGP-DR-4086 - \$9,600.00
- 4" thick slab and 6" thick apron for shed - \$10,368.00

E. Discussion on RFQ for sod on athletic field results, and whether to extend RFQ or advertise for bids.

Discussion: Mr. Barnhart shared how difficult it has been to get responses/quotes for this job. The next step is to do a bid.

F. Discussion on Lead Water testing results.

Discussion: Mr. Barnhart shared that we did a sample testing in varying locations, including the playground, and our results were very good with only trace amounts found.

A Motion was made by Jon Barnhart and seconded by Deborah Levitt, to approve items 6.B., 6.C., 6.D. The Motion Passed by a vote of 7 Ayes, 0 Nays and 0 Abstentions. Board Members

voting Ayes: Barnhart, Bruno, Delcher, Kennedy, Levitt, Syed, Wynne. Board Members Absent: Marrone, Woodhouse-Hughes.

7. Finance

A. Finance Committee Report (Dr. Syed)

Dr. Syed reviewed items discussed at the recent meeting: Highlights included:

- ~ Bill's List and Transfers
- ~ Submission of the IDEA FY17
- ~ Transportation Joint Agreement
- ~ Pest Elimination Agreement with Western Pest Services
- ~ I-Observation vs. OnCourse discussion

B. Pursuant to NJAC 6A:23A-16:10(c)4, we certify that as of June 30, 2016, and having received the certification of the Business Administrator, pursuant to NJAC 6A:23A-16.10(c)3, that the total of encumbrances and expenditures for each line item do not exceed the line item appropriation, and after review of the secretary's monthly financial report (appropriations section), and upon consultation with the appropriate district officials, that to the best of our knowledge no major account or fund has been over expended in violation of NJAC 6A:23A-10(c)4, and that the sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

C. Motion to approve the attached list of Transfers for June 30, 2016.

D. Motion to approve the Bill's List in the amount of \$828,018.57

E. Motion to approve submission of the IDEA FY17 grant as follows:

- Basic – \$214,986.00
- Preschool - \$10,961.00

F. Motion to approve the adjustment in cost for the transportation joint agreement between Greater Egg Harbor Regional High School District and Northfield School District. The original cost of \$13,320.00 is being adjusted to \$13,671.50 due to change in ridership for Y.A.L.E school, Audubon, Route YL-AUD.

G. Motion to approve the Pest Elimination Agreement with Western Pest Services in the amount of \$1,500.00 (\$125.00 per month) for the 2016-2017 school year.

H. Motion to approve DOB 3/25/03 to attend YALE School Southeast III, Inc. at an annual tuition rate of \$58,382.10 (includes Extended Year Program) for the 2016-17 school year.

I. Motion to approve personal aide at YALE School Southeast III, Inc for DOB 3/25/03 for the 2016-17 school at a rate of \$39,900.00 (includes Extended Year Program).

J. Motion to approve DOB 10/12/12 to attend ACSSSD Summer ESY

Program from 7/1/16 through 7/29/16 at a rate of \$550.00/week or \$2,200.00.

- K. Motion to approve the purchase of 185 Chromebooks, model 11 G4, and Licenses, in the amount of \$34,225.00 from NWN, WSCA NJ NASPO HP MNWNC-115 contract.
- L. Motion to approve the attached list of professional development days for designated staff.

A Motion was made by Zubair Syed and seconded by Deborah Levitt, to approve items 7.B., 7.C., 7.D., 7.E., 7.F., 7.G., 7.H., 7.I., 7.J., 7.K., 7.L. The Motion Passed by a vote of 7 Ayes, 0 Nays and 0 Abstentions. Board Members voting Ayes: Barnhart, Bruno, Delcher, Kennedy, Levitt, Syed, Wynne. Board Members Absent: Marrone, Woodhouse-Hughes.

8. Policy

- A. Policy Committee Report (Mrs. Woodhouse-Hughes)

Ms. Levitt reviewed items discussed at the recent meeting. Highlights included:

- ~ Transgender Policy
- ~ Surveillance Policy

9. Community Relations

- A. Community Relations Committee Report (Mrs. Delcher)

Mrs. Delcher had nothing to report.

- B. PTO Updates
- ~ Club Funding

10. Other Business

- A. Superintendent Report (Mr. Bretones)

Mr. Bretones reviewed items on his superintendent report. Highlights included:

- ~ Thanked the Board for the flowers sent to his mother's funeral.
- ~ Meeting with everyone at NCS.
- ~ Meeting with Tim Joo and Captain Newman this week regarding emergency management.
- ~ Looking into Math test issues brought to his attention at last Board meeting.

Discussion: After evaluating the PARCC test results, Mr. Bretones and Ms. Dye found that 92% of our students passed the test and they are confident that the students are learning Algebra. Janice Dye is collaborating with the math supervisor at MRHS. They are looking at the math final exam and will re-create it to be sure it is fair and accurate. We are also reaching out to Somers Point and Linwood schools. Mr. Bretones and Ms. Dye want to see what other schools are doing and coordinate efforts with them. He also wants to create a formative assessment and include a

possible mid-term exam or potentially more tests throughout the year for continued student assessments.

- B. Motion to approve the Budget Public Hearing Meeting Minutes from April 25, 2016.
- C. Motion to approve the Executive Session Meeting Minutes from April 25, 2016.
- D. Motion to approve the Regular Session Meeting Minutes from April 25, 2016.
- E. Motion to approve the Executive Session Meeting Minutes from June 27, 2016.
- F. Motion to approve the Regular Session Meeting Minutes from June 27, 2016.

A Motion was made by Steve Wynne and seconded by Deborah Levitt, to approve item 10.E., 10.F. The Motion passed by a vote of 6 Ayes, 0 Nays and 1 Abstentions. Board Members voting Ayes: Barnhart, Delcher, Kennedy, Levitt, Syed, Wynne. Board Members Absent: Marrone, Woodhouse-Hughes. Board Members Abstain: Bruno.

The following additional Other Business items were brought up for discussion by the Board:

Discussion: Mr. Wynne shared that Mary Ann Friedman from NJ School Boards will be making a Strategic Planning presentation at the next Board meeting. The Board will redo the 5 year Strategic Plan.

A Motion was made by Steve Wynne and seconded by Deborah Levitt, to approve items 10.B., 10.C., 10.D. The Motion Passed by a vote of 5 Ayes, 0 Nays and 2 Abstentions. Board Members voting Ayes: Barnhart, Bruno, Delcher, Levitt, Syed. Board Members Absent: Marrone, Woodhouse-Hughes. Board Members Abstain: Kennedy, Wynne.

11. Open to the Public

No public addressed the Board at this time.

12. Executive Session

Motion to adopt the following resolution - WHEREAS, Chapter 231, P.L. 1975, also known as the Sunshine Law, authorizes a public body to meet in Executive session under certain limited circumstances; and WHEREAS, said law requires the Board of Education to adopt a resolution at a public meeting before it can meet in such an Executive Session; and WHEREAS, the Board of Education is scheduled to hold meeting on August 22, 2016 at 6:30 p.m. in the Northfield Community School Music Room; and WHEREAS, the Board of Education expects to discuss matters in Executive Session at this meeting; NOW THEREFORE, BE IT RESOLVED, that the Northfield City Board of Education expects to discuss personnel, student matters, executive session minutes, negotiations and matters covered by attorney client privilege during the aforementioned Executive Session; and BE IT FURTHER RESOLVED that the public

portion of the Northfield Board of Education meeting will commence at 7:00 p.m.

A Motion was made by Angelic Delcher and seconded by Deborah Levitt, to approve item 12. The Motion Passed by a vote of 7 Ayes, 0 Nays and 0 Abstentions. Board Members voting Ayes: Barnhart, Bruno, Delcher, Kennedy, Levitt, Syed, Wynne. Board Members Absent: Marrone, Woodhouse-Hughes.

13. Announcement

Next Regular BOE Meeting, Monday, August 22, 2016, Vocal Music Room, 6:30 p.m.

14. Adjournment

A Motion was made by Mark Bruno and seconded by Deborah Levitt, to adjourn at 7:50 p.m.. The Motion Passed by a vote of 7 Ayes and 0 Nays and 0 Abstentions. Board Members voting Ayes: Barnhart, Bruno, Delcher, Kennedy, Levitt, Syed, Wynne. Board Members Absent: Marrone, Woodhouse-Hughes.

Respectfully submitted,

Linda Albright
Business Administrator/Board Secretary