

NORTHFIELD COMMUNITY SCHOOL
Northfield Community School, Vocal Music Room, 6:30 PM

Meeting Called to Order

The meeting was called to order by Board President, Mr. Wynne at 6:31 p.m.

Roll Call

Mr. Barnhart - Present
Mr. Bruno - Present
Mrs. Delcher - Present
Mr. Kennedy - Present
Mrs. Levitt - Present
Dr. Syed - Present
Mrs. White - Present
Ms. Woodhouse - Present
Mr. Wynne - Present

Interim Superintendent

Mr. Garguilo

Business Administrator/Board Secretary

Mrs. Albright

Solicitor

Mr. Geppert, Esq.

Additional Administrators in Attendance

Mrs. Vaccaro

Mr. Robbins

Mrs. Dye

Others in Attendance

Mr. Phommathep

Salute to Flag

A salute to the flag was conducted.

Silent Moment

A silent moment was observed.

Announcement

This is to advise the general public and to instruct that it be recorded in the Minutes that in compliance with Chapter 231 of the Public Laws of 1975, entitled the "Open Public Meetings Act", Northfield Board of Education at 3:00 p.m. on January 13, 2015 caused to be posted at the Office of the Board of Education located at 2000 New Road, Northfield, New Jersey and at 9:00 a.m. on January 13, 2015 mailed to The Press of Atlantic City and to The Current of Egg Harbor Township and to the Office of the Municipal Clerk of Northfield a meeting notice setting forth the time, date and

location of this meeting.

THE NORTHFIELD BOARD OF EDUCATION USES A "CONSENT AGENDA" PROCEDURE.

1. Executive Session

Motion to adopt the following resolution – BE IT RESOLVED by the Northfield Board of Education that, pursuant to the Open Public Meetings Act (N.J.S.A. 10:4-1 et seq.) it shall enter into Executive Session to discuss Executive Session minutes, personnel and other matters of attorney client privilege. The information discussed can be disclosed to the public only upon formal written request to the board secretary at the next work, special or regular meeting to determine if the time and circumstances would be appropriate to disclose the information discussed. At the conclusion of this session the Board of Education will reconvene the regular portion of the meeting and action may, or may not, be taken

*Let the minutes reflect that the Board of Education entered into Executive Session at 6:32 p.m.
Let the minutes reflect that the Board of Education returned to Regular Session at 6:59 p.m.*

A Motion was made by Angelic Delcher and seconded by Karyn White, to approve item 1. The Motion was passed by a vote of 9 Ayes, 0 Nays and 0 Abstentions. Board Members voting Aye: Barnhart, Bruno, Delcher, Kennedy, Levitt, Syed, White, Woodhouse, Wynne.

A Motion was made by Karyn White and seconded by Angelic Delcher, to return to open session. The Motion Passed by a vote of 9 Ayes, 0 Nays and 0 Abstentions. Board Members voting Ayes: Barnhart , Bruno , Delcher , Kennedy , Levitt , Syed , White , Woodhouse , Wynne .

2. Open to the Public- (Public Comment may be limited to three minutes per person per issue)

The Board of Education welcomes your comments, concerns, and questions. Every agenda provides two opportunities for concerned citizens to address the Board. Be advised that we do not discuss specific personnel or student matters in public and if your comment concerns those matters, we ask that you speak to the Superintendent directly.

Effective responsible consideration of an issue by the Board is best accomplished when it is scheduled in advance, as an item on the meeting agenda. Therefore, while comments and questions are welcomed, the Board generally will not respond to items or engage in a dialogue during public comment. When appropriate, questions or concerns may be referred to Administration for investigation, referred to a Board committee for review, or referred to other staff or professionals for assistance, and if necessary, reported back to the Board at a later meeting. Please be advised that there is a 3 minute limit for each public speaker.

No public addressed the Board at this time.

3. Curriculum

A. Curriculum Committee Report (Mrs. White)

Mrs. White reviewed items discussed at the recent meeting. Highlights included:

- ~ Parent Involvement & Communication - working on assessment & PARCC info packet
- ~ Green Team - Update
- ~ QSAC - DIP
- ~ Strategic Plan - Curriculum

- B. Motion to approve the NJQSAC District Improvement Plan for Instruction & Programs.

A Motion was made by Karyn White and seconded by Angelic Delcher, to approve 3.B. The Motion Passed by a vote of 9 Ayes, 0 Nays and 0 Abstentions. Board Members voting Ayes: Barnhart , Bruno , Delcher , Kennedy , Levitt , Syed , White , Woodhouse , Wynne .

4. Personnel

- A. Personnel Committee Report (Mrs. Levitt)

Mrs. Levitt reviewed items discussed at the recent meeting. Highlights included:

- ~ Appointments for 2015-16 school year
- ~ Visitor/Volunteer Approval
- ~ Superintendent Search Services Proposals
- ~ Organizational Chart
- ~ Principals' Evaluation

- B. Motion to approve, upon the recommendation of the Superintendent, Andrew Humphreys as the District Webmaster for the 2015-16 school year at a stipend of \$2,356.50.

- C. Motion to approve the NJ Principal Evaluation System with Loti Connection per the attached.

- D. Motion to approve, upon the recommendation of the Superintendent, Alicia Caprio as full time teacher for the 2015-16 school year at a salary of \$48,588.00 (BA, Step 3). (Ms. Caprio is replacing Mrs. Crooks who transferred to the Reading Specialist position).

- E. Motion to accept the resignation of Megan Ward as part time Basic Skills teacher and field hockey coach.

- F. Motion to approve the posting for a girls' field hockey coach for the 2015-16 school year.

- G. Motion to approve the following volunteers for the 2015-16 school year:

- Ira Wertheimer - Girls Soccer
- John Palmieri - Basketball team aide
- Sara Zuccarino - Summer Band

Discussion: Mr. Barnhart shared there was an issue with basketball last year which caused the coach to quit. Mr. Garguilo shared that the same person re-applied for next year and he has not heard of any issues. Mr. Wynne added that this motion had been tabled last month due to this and no issues have risen.

A Motion was made by Deborah Levitt and seconded by Karyn White, to approve 4.G. The Motion Passed by a vote of 9 Ayes, 0 Nays and 0 Abstentions. Board Members voting Ayes: Barnhart , Bruno , Delcher , Kennedy , Levitt , Syed , White , Woodhouse , Wynne .

H. Discussion regarding Superintendent Search.

Discussion: Mr. Wynne would like the Board's decision regarding the Superintendent search at the August meeting. Packets from ETTC and the NJSBA were distributed to the Board for review. The Board discussed the cost of the search and which service is preferable. Mr. Wynne offered that it is a very time intensive process and other Board members agreed. Mr. Wynne also shared that there will be many well qualified interims available next year. Mrs. Levitt asked if ETTC and NJSBA will redo the search for no additional monies if the first search does not produce acceptable candidates. Mr. Garguilo will ask if ETTC's price is negotiable and options if search is unsuccessful and also what interims will be available.

I. Motion to amend the contract for the Confidential Secretary to increase vacation time for years of service to 20 days.

A Motion was made by Deborah Levitt and seconded by Angelic Delcher, to approve 4.I. The Motion Passed by a vote of 9 Ayes, 0 Nays and 0 Abstentions. Board Members voting Ayes: Barnhart , Bruno , Delcher , Kennedy , Levitt , Syed , White , Woodhouse , Wynne .

A Motion was made by Deborah Levitt and seconded by Angelic Delcher, to approve 4.B., 4.C., 4.D., 4.E., 4.F. The Motion Passed by a vote of 9 Ayes, 0 Nays and 0 Abstentions. Board Members voting Ayes: Barnhart , Bruno , Delcher , Kennedy , Levitt , Syed , White , Woodhouse , Wynne .

5. Facilities

A. Facilities Committee Report (Mr. Barnhart)

Mr. Barnhart reviewed items discussed at the recent meeting. Highlights included:

- ~ Construction Phase - Patrick Gallagher and Steve Siegel
- ~ Change Order Requests (COR)
- ~ Cooperative Purchasing Bid for Electric Services
- ~ Cooperative Purchasing Bid for Plumbing Services
- ~ Enernoc readiness test results

6. Finance

A. Finance Committee Report (Dr. Syed)

Mr. Wynne reviewed items discussed at the recent meeting. Highlights included:

- ~ Bills List and Transfers
- ~ Technology Items - ipad carts, cart and 30 ipads for grade 1, purchase of 3 servers, purchase of 3 new cash registers/POS system
- ~ S & P Ratings conference call and results - A+ with a stable outlook
- ~ Resolution Increasing the Bid Threshold - Qualified Purchasing Agent
- ~ City of Northfield website link - CGI company

B. Motion to approve the Bill's List in the amount of \$2,291,240.26.

- C. Motion to approve the attached list of Transfers for June 30, 2015.
- D. Motion to approve the purchase of an ipad cart, cart and 30 ipads, for grade 1, in the amount of \$14,019.95, from Apple Inc., on WSCA/NASPO State Contract #70259.
- E. Motion to approve the purchase of 4 ipads, for administration (2) and the TV Studio (2), in the amount of \$1,516.00, from Apple Inc., on WSCA/NASPO State Contract #70259.
- F. Motion to approve the purchase of 3 servers in the amount of \$18,896.29, from Dell, on WSCA/NASPO State Contract #70256.
- G. Motion to approve the purchase of 3 new cash registers/POS system in the amount of \$8,086.00, from Heartland School Solution, for food services.
- H. Motion to approve the attached Resolution Increasing the Bid Threshold - Qualified Purchasing Agent.
- I. Motion to approve a resolution approving the attached change order requests as follows:
 - ~ Change Order Request #
 - ~ Change Order Request #

This item pulled since there were no change order requests.

- J. Motion to approve and accept the Cooperative Purchasing Bid for Electric Services, times and material basis, for the 2015-2016 school year from Calvi Electric with option to renew annually. No other bids were received, as follows:

	Foreman	Journeyman	Apprentice	Mark-up/Other
Calvi Electric				
-Straight time	\$110.00	\$104.00	\$50.00	10% add
-Overtime	\$164.00	\$155.00	\$75.00	\$25/hour
-Premium	\$218.00	\$207.00	\$99.00	Bucket Truck

- K. Motion to approve and accept the Cooperative Purchasing Bid for Plumbing Services, times and material basis, for the 2015-2016 school year from Falasca Mechanical with option to renew annually. No other bids were received, as follows:

	Foreman	Journeyman	Apprentice	Markup
Falasca Mechanical				
-Straight time	\$101.50	\$91.50	\$81.50	None
-Overtime	\$152.25	\$137.25	\$122.25	
-Premium	\$203.00	\$183.00	\$163.00	

- L. Motion to rescind the Motion to approve DOB 03/25/03 to attend YALE Audubon at an annual tuition rate of \$64,680.00 (includes Extended Year Program) for the 2015-16 school year which was approved at the June 22, 2015 Board Meeting.
- M. Motion to rescind the Motion to approve personal aide at YALE Audubon for DOB 03/25/03 for the 2015-16 school at a rate of \$37,500.00 which was approved at the June 22, 2015 Board Meeting.
- N. Motion to approve DOB 03/25/03 to attend YALE Audubon at an annual tuition rate of \$59,501.40 (includes Extended Year Program) for the 2015-16 school year.
- O. Motion to approve personal aide at YALE Audubon for DOB 03/25/03 for the 2015-16 school at a rate of \$39,000.00.
- P. Discussion on Bond Sale - Received a rate of 2.24%.

Discussion: Mrs. Albright reviewed the numbers with the Board. Mr. Wynne and Mr. Barnhart shared that we received a very good interest rate. When the Board estimated rates and figures last year, we used a 3.75% rate, and therefore have over \$450,000 less to pay back when compared to estimates.

A Motion was made by Steve Wynne and seconded by Karyn White, to approve 6.B., 6.C., 6.D., 6.E., 6.F., 6.G., 6.H., 6.J., 6.K., 6.L., 6.M., 6.N., 6.O. The Motion Passed by a vote of 9 Ayes, 0 Nays and 0 Abstentions. Board Members voting Ayes: Barnhart , Bruno , Delcher , Kennedy , Levitt , Syed , White , Woodhouse , Wynne .

7. Policy

- A. Policy Committee Report (Mrs. Levitt)

Mrs. Levitt reviewed items discussed at the recent meeting. Highlights included:

- ~ Policy #1314, Fundraising and Donations
- ~ Acceptable Use Policy for Laptops
- ~ Policy #3280, Gifts, Grants & Donations

- B. Motion to approve the 1st reading of the following revised policy:

- Policy 3280, Gifts, Grants & Donations

A Motion was made by Deborah Levitt and seconded by Stephanie Woodhouse, to approve 7.B. The Motion Passed by a vote of 9 Ayes, 0 Nays and 0 Abstentions. Board Members voting Ayes: Barnhart , Bruno , Delcher , Kennedy , Levitt , Syed , White , Woodhouse , Wynne .

8. Shared Services

- A. Shared Services Committee Report (Mr. Bruno)

There was no meeting held.

9. Other Business

A. Superintendent Report (Mr. Garguilo)

Mr. Garguilo reviewed his superintendent's report. Highlights included:

~ Contractors on site - very polite and nice to work with. A lot of compromise and working together.

~ Acceptable Use Policy needs some revision.

B. PTO Update (Mrs. White)

~ There was no meeting held.

C. NEF Update

~ Signs for fence - Fundraiser consideration

~ Clubs funded

D. Motion to approve the Regular Session Meeting Minutes from June 22, 2015.

E. Motion to approve the Special Meeting Minutes from June 29, 2015.

F. Motion to approve the Executive Session Meeting Minutes from June 22, 2015.

G. Motion to approve the Executive Session Meeting Minutes from June 29, 2015.

A Motion was made by Steve Wynne and seconded by Zubair Syed to approve 9.D. and 9.F. The Motion passed by 6 Ayes, 0 Nays and 3 Abstentions. Board Members voting Aye: Barnhart, Delcher, Kennedy, Levitt, Syed, Wynne. Board Members Abstain: Bruno, White, Woodhouse.

A Motion was made by Steve Wynne and seconded by Deborah Levitt, to approve 9.E. and 9.G. The Motion Passed by a vote of 8 Ayes, 0 Nays and 1 Abstentions. Board Members voting Ayes: Barnhart , Bruno , Delcher , Kennedy , Levitt , Syed , Woodhouse , Wynne . Board Members Abstain: White .

10. Open to the Public

No public addressed the Board at this time.

11. Executive Session

Motion to adopt the following resolution – WHEREAS, Chapter 231, P.L. 1975, also known as the Sunshine Law, authorizes a public body to meet in Executive session under certain limited circumstances; and WHEREAS, said law requires the Board of Education to adopt a resolution at a public meeting before it can meet in such an Executive Session; and WHEREAS, the Board of Education is scheduled to hold meeting on August 24, 2015 at 6:30 p.m. in the Northfield Community School Music Room; and WHEREAS, the Board of Education intends to discuss matters in Executive Session at this meeting; NOW THEREFORE, BE IT RESOLVED, that the Northfield City Board of Education expects to discuss student matters, personnel, and matters covered by attorney client privilege during the aforementioned Executive Session; and BE IT FURTHER RESOLVED that the public portion of the Northfield Board of

Education meeting will commence at 7:00 p.m.

A Motion was made by Christopher Kennedy and seconded by Angelic Delcher, to approve Item 11. The Motion Passed by a vote of 9 Ayes, 0 Nays and 0 Abstentions. Board Members voting Ayes: Barnhart , Bruno , Delcher , Kennedy , Levitt , Syed , White , Woodhouse , Wynne .

12. Announcement

Next Regular BOE Meeting, Monday, August 24, 2015, Vocal Music Room, 6:30 PM

13. Adjournment

A Motion was made by Angelic Delcher and seconded by Karyn White, to adjourn the meeting at 8:05 p.m.. The Motion Passed by a vote of 9 Ayes and 0 Nays and 0 Abstentions. Board Members voting Ayes: Barnhart , Bruno , Delcher , Kennedy , Levitt , Syed , White , Woodhouse , Wynne .

Respectfully submitted,

Linda Albright
Business Administrator/Board Secretary