

**NORTHFIELD COMMUNITY SCHOOL**  
**Northfield Community School, Vocal Music Room, 6:15 PM**

Meeting Called to Order by the Board of Education President, Steve Wynne at 6:30 pm.

Roll Call

|               |                          |
|---------------|--------------------------|
| Mr. Barnhart  | Present, Left at 6:59    |
| Mr. Bruno     | Absent                   |
| Mrs. Delcher  | Present, Arrived at 6:59 |
| Mrs. Levitt   | Present                  |
| Mr. Milhous   | Absent                   |
| Dr. Syed      | Absent                   |
| Mrs. White    | Present                  |
| Ms. Woodhouse | Present                  |
| Mr. Wynne     | Present                  |

Superintendent  
Dr. Fipp

Business Administrator/Board Secretary  
Linda Albright

Solicitor  
Mr. William Donio, Esq.

A Salute to the Flag was conducted.

Silent Moment  
A silent moment was observed.

Announcement

This is to advise the general public and to instruct that it be recorded in the Minutes that in compliance with Chapter 231 of the Public Laws of 1975, entitled the "Open Public Meetings Act", Northfield Board of Education at 3:00 p.m. on February 28, 2014 caused to be posted at the Office of the Board of Education located at 2000 New Road, Northfield, New Jersey and at 9:00 a.m. on February 28, 2014 mailed to The Press of Atlantic City and to The Current of Egg Harbor Township and to the Office of the Municipal Clerk of Northfield a meeting notice setting forth the time, date and location of this meeting.

**THE NORTHFIELD BOARD OF EDUCATION USES A "CONSENT AGENDA" PROCEDURE.**

**1. Executive Session**

Motion to adopt the following resolution – BE IT RESOLVED by the Northfield Board of Education that, pursuant to the Open Public Meetings Act (N.J.S.A. 10:4-1 et seq.) it shall enter into Executive Session to discuss and review negotiation, student issues, and other matters of attorney client privilege. The information discussed can be disclosed to the public only upon formal written request to the board secretary at the next work, special or regular meeting to determine if the time and circumstances would be appropriate to disclose the information discussed. At the conclusion of this session the Board of Education will reconvene the regular portion of the meeting and action may, or may not, be taken.

*Let the minutes reflect that the Board of Education entered into executive session at 6:32 pm.*  
*Let the minutes reflect that the Board of Education returned to regular session at 7:01 pm.*

A Motion was made by Jon Barnhart, and seconded by Deborah Levitt, to approve item 1. The Motion Passed by a vote of 5 Aye and 0 Nay. Board Members voting Aye: Barnhart, Levitt, White, Woodhouse, Wynne. Board Member Absent: Bruno, Delcher, Milhous, Syed.

A motion was made by Deborah Levitt, and seconded by Stephanie Woodhouse, to return to open session. The Motion passed by a vote of 5 Aye and 0 Nay. Board Members voting Aye: Barnhart, Levitt, White, Woodhouse, Wynne. Board Member Absent: Bruno, Delcher, Milhous, Syed.

### **Presentation**

- Mr. Wynne gave a heartfelt thank you to Dr. Janice Fipp for her hard work and her long and distinguished career, offering us her years of experience and her wonderful leadership. The staff and students are saddened that she will no longer be with us. A plaque and flowers were presented to Dr. Fipp. Dr. Fipp expressed her gratitude to everyone.

A Motion was made by Steve Wynne, and seconded by Karyn White, to add an un-numbered presentation to the agenda for a board presentation. . The Motion Passed by a vote of 5 Aye and 0 Nay. Board Members voting Aye: Delcher, Levitt, White, Woodhouse, Wynne. Board Members Absent: Barnhart, Bruno, Milhous, Syed.

## **2. Open to the Public – (Public Comment may be limited to three minutes per person per issue)**

The Board of Education welcomes your comments, concerns, and questions. Every agenda provides two opportunities for concerned citizens to address the Board. Be advised that we do not discuss specific personnel or student matters in public and if your comment concerns those matters, we ask that you speak to the Superintendent directly.

Effective responsible consideration of an issue by the Board is best accomplished when it is scheduled in advance, as an item on the meeting agenda. Therefore, while comments and questions are welcomed, the Board generally will not respond to items or engage in a dialogue during public comment. When appropriate, questions or concerns may be referred to Administration for investigation, referred to a Board committee for review, or referred to other staff or professionals for assistance, and if necessary, reported back to the Board at a later meeting. Please be advised that there is a 3 minute limit for each public speaker.

No public addressed the Board at this time.

## **3. Curriculum**

### **A. Curriculum Committee Report (Mrs. White)**

Mrs. White reviewed items discussed at the recent meeting. Highlights included:

- ~ Bilingual/ESL Three Year Program for School Years 2014-2017
- ~ Eighth grade awards assembly
- ~ PARCC Assessment Preparation
- ~ Curriculum Guide Reviews

### **B. Motion to approve the Bilingual/ESL Three Year Program Plan for school years 2014-2017 per the attached.**

### **C. Motion to approve the Summer SACC proposal to allow Chic-Fil-A to visit the summer camp on August 13, 2014 for the summer camp cookout. The visit would include a donation of 100 chicken sandwiches for campers and counselors and fun with their cow mascot.**

A Motion was made by Karyn White, and seconded by Angelic Delcher, to approve items 3.B, and 3. C.

The Motion passed by a vote of 5 Aye and 0 Nay. Board Members voting Aye: Delcher, Levitt, White, Woodhouse, Wynne. Board Members Absent: Barnhart, Bruno, Milhous, Syed.

#### 4. Personnel

##### A. Personnel Committee Report (Mr. Wynne)

Mr. Wynne reviewed items discussed at the recent meeting. Highlights included:

- ~ Open teaching/certified positions for 2014-15 school year
- ~ Open Non-Certified positions for 2014-15 school year
- ~ Employment Recommendations
- ~ Fieldwork Placement Request

##### B. Motion to approve attendance at the following workshops for Maureen Vaccaro, Janice Dye and Glenn Robbins:

- August 5<sup>th</sup> – School Law, Governance, Ethics and Current School Law/Student Rights and Responsibilities
- August 12<sup>th</sup> – Staff Rights and Responsibilities/Special Education Law

##### C. Motion to accept the resignation of Felicia Carr as part time speech teacher effective September 1, 2014.

##### D. Motion to approve the posting and/or advertising for a part time speech teacher (3 days per week, no benefits) for the 2014-15 school year.

**Discussion:** Mr. Wynne stated that we have had issues filling this part time position. Dr. Fipp offered that it is an urgent issue due to IEP's. Mrs. Levitt asked if we have talked to other districts about sharing. Dr. Fipp said that we have and will reach out again, and will come back in the August Personnel Committee meeting to update. They are also looking at services that offer outsourcing of PT & OT therapists.

A Motion was made by Steve Wynne, and seconded by Deborah Levitt, to approve item 4.D. The Motion passed by a vote of 5 Aye and 0 Nay. Board Members voting Aye: Delcher, Levitt, White, Woodhouse, Wynne. Board Members Absent: Barnhart, Bruno, Milhous, Syed.

##### E. Motion to accept the resignation of Mila Melton as part time office/accounting clerk effective August 15, 2014.

##### F. Motion to approve the posting and/or advertising for a part time office/accounting clerk (20 hours per week, no benefits) effective August 29, 2014 through June 30, 2015.

##### G. Motion to accept the resignation of Rebecca Steelman as part time basic skills teacher, field hockey coach and student council co-advisor effective September 2, 2014.

##### H. Motion to approve the posting and/or advertising for a part time basic skills teacher for the 2014-15 school year (to replace Ms. Steelman).

##### I. Motion to approve the posting and/or advertising for a field hockey coach for the 2014-15 school year.

##### J. Motion to approve the posting and/or advertising for a student council co-advisor for the 2014-15 school year.

##### K. Motion to approve, upon the recommendation of the Superintendent, Stacy Baggstrom as part time (20 hours/week, no benefits) school nurse beginning with the 2014-15 school year. Ms. Baggstrom will be compensated at \*26,280(BA, Step1) of the 2012-13 salary guide. \*Salary to be adjusted, if necessary, upon ratification and approval of the negotiated agreement by the Association and Board of Education.

**Discussion:** Mr. Wynne asked if 4 hours per day is sufficient for this position with the population of the Northfield District. Dr. Fipp answered that there are districts with similar enrollment with only one nurse. Northfield will have 1.5 nurses (including an aide), and there are other priorities that need to be addressed.

A Motion was made by Steve Wynne, and seconded by Deborah Levitt to approve item 4.K. The Motion passed by a vote of 5 Aye and 0 Nay. Board Members voting Aye: Delcher, Levitt, White, Woodhouse, Wynne. Board Members Absent: Barnhart, Bruno, Milhous, Syed.

- L. Motion to approve an emergent hire, upon the recommendation of the Superintendent, Carole Lyons as part time office/accounting clerk at a salary of \$25,267.20\*, no benefits, effective July 29, 2014 through June 30, 2015. \*Salary to be adjusted, if necessary, upon ratification and approval of the negotiated agreement by the Association and Board of Education. (Employment is contingent on successful completion of the criminal history background check and employment physical).
- M. Motion to approve, upon the recommendation of the Superintendent, Kate Muldoon as Student Council co-advisor for the 2014-15 school year at a stipend of \$1,337\*. \*Salary to be adjusted, if necessary, upon ratification and approval of the negotiated agreement by the Association and Board of Education.
- N. Motion to approve, upon the recommendation of the Superintendent, Megan Ward as part time Basic Skills teacher for the 2014-15 school year at a salary of \$25,622\* (no benefits). (Ms. Ward is replacing Ms. Steelman who resigned). \*Salary to be adjusted, if necessary, upon ratification and approval of the negotiated agreement by the Association and Board of Education.
- O. Motion to approve the posting and/or advertising for a part time aide for the 2014-15 school year (replaces Ms. Ward who is transferring to a teaching position).
- P. Motion to approve the posting and/or advertising for a summer school Psychologist at a rate of \$40/hour\* on a case by case basis. \*Salary to be adjusted, if necessary, upon ratification and approval of the negotiated agreement by the Association and Board of Education.
- Q. Motion to appoint, upon the recommendation of the Superintendent, Laurel Kelly as Summer School Psychologist at a rate of \$40/hour\* on a case by case basis. \*Salary to be adjusted, if necessary, upon ratification and approval of the negotiated agreement by the Association and Board of Education.
- R. Motion to approve, upon the recommendation of the Superintendent, Ellyn Wilson as long term substitute replacement teacher effective September 1, 2014 through December 23, 2014 at a salary of \$145\* per day for the first 60 days; then based on the BA, Step 1 of the 2012-13 salary guide. (Ms. Wilson is covering for Ms. Kennedy while she is on leave). \*Salary to be adjusted, if necessary, upon ratification and approval of the negotiated agreement by the Association and Board of Education.
- S. Motion to approve the posting and/or advertising for a part time one on one aide for the 2014-15 school year (to replace Ms. Martyn who has been transferred to Main Entrance Receptionist).
- T. Motion to approve, upon the recommendation of the Superintendent, Diane Pantalena as part time aide at an hourly rate of \$16.58\*(19 ½ hours/week, no benefits) effective September 1, 2014 through the last day of school June, 2015. (Ms. Pantalena is replacing Ms. Gideon who resigned). \*Salary to be adjusted, if necessary, upon ratification and approval of the negotiated agreement by the Association and Board of Education.
- U. Motion to approve, upon the recommendation of the Superintendent, Gina Pernice as part time aide at an hourly rate of \$16.12\*(19 ½ hours/week, no benefits) effective September 1, 2014 through the last day of school June, 2015. (Ms. Pernice is replacing Ms. Dinielli). \*Salary to be adjusted, if necessary, upon ratification and approval of the negotiated agreement by the Association and Board of Education.

- V. Motion to approve, upon the recommendation of the Superintendent, Amy Moskovitz as Elementary School Book Club Advisor at a stipend of \$1200 (paid for by the NEF) for the 2014-15 school year.
- W. Motion to approve, upon the recommendation of the Superintendent, Kirstie Byres as part time LRP teacher for the 2014-15 school year at a salary of \$25,622\* (part time, no benefits). \*Salary to be adjusted, if necessary, upon ratification and approval of the negotiated agreement by the Association and Board of Education.
- X. Motion to approve, upon the recommendation of the Superintendent, Dennis Smith as part time one on one aide for the 2014-15 school year at an hourly rate of \$16.12\* (19 ½ hours per week, no benefits). Mr. Smith is replacing Ms. Noon who transferred to another position. \*Salary to be adjusted, if necessary, upon ratification and approval of the negotiated agreement by the Association and Board of Education.
- Y. Motion to approve, upon the recommendation of the Superintendent, Cheryl Cervellieri as part time one on one aide for the 2014-15 school year at an hourly rate of \$16.12\* (19 ½ hours per week, no benefits). Ms. Cervellieri is replacing Ms. Longo who transferred to another position. \*Salary to be adjusted, if necessary, upon ratification and approval of the negotiated agreement by the Association and Board of Education.
- Z. Motion to approve, upon the recommendation of the Superintendent, Iris Meckler as a lunch/playground aide for the 2014-15 school year at an hourly rate of \$8.50\* (6 hours per week, no benefits). Ms. Meckler is replacing Mr. Paolletta who resigned. \*Salary to be adjusted, if necessary, upon ratification and approval of the negotiated agreement by the Association and Board of Education.
- AA. Motion to approve, upon the recommendation of the Superintendent, Kimberly DePrato as a lunch/playground aide for the 2014-15 school year at an hourly rate of \$8.50\* (15 hours per week, no benefits). Ms. DePrato is replacing Mr. Samuels. \*Salary to be adjusted, if necessary, upon ratification and approval of the negotiated agreement by the Association and Board of Education.
- AB. Motion to approve the posting and/or advertising for the school year SACC program staff per the attached.
- AC. Motion to approve the posting for dance chaperones and 8<sup>th</sup> grade dinner dance chaperones for the 2014-15 school year at a compensation rate of \$84.00\* per event. \*Salary to be adjusted, if necessary, upon ratification and approval of the negotiated agreement by the Association and Board of Education.
- AD. Motion to approve the posting for a middle school central detention teacher for the 2014-15 school year at an hourly rate of \$40.00\*. Salary to be adjusted, if necessary, upon ratification and approval of the negotiated agreement by the Association and Board of Education.
- AE. Motion to approve the following fieldwork placement request from Stockton College for the fall 2014 semester:
- Megan Simmons – to work with Mrs. Baker (2<sup>nd</sup> grade).
- AF. Motion to approve, upon the recommendation of the Superintendent, Sarah Barber as part time one on one aide for the 2014-15 school year at an hourly rate of \$16.12\* (10 hours per week, no benefits). This is a new position. \*Salary to be adjusted, if necessary, upon ratification and approval of the negotiated agreement by the Association and Board of Education.
- AG. Motion to approve, upon the recommendation of the Superintendent, Ashley Hubbard as part time one on one aide for the 2014-15 school year at an hourly rate of \$16.12\* (10 hours per week, no benefits). Ms. Hubbard is replacing Ms. Hurley who transferred to another position. \*Salary to be adjusted, if necessary, upon ratification and approval of the negotiated agreement by the Association and Board of Education.

- AH. Motion to approve the leave of absence request from Christine DiNizo for the 2014-15 school year.
- AI. Motion to approve the posting and/or advertising for a long term substitute LRP teacher for the 2014-15 school year.
- AJ. Motion to approve, upon the recommendation of the Superintendent, Stephen Warrington as Coordinator of Athletics for the 2014-15 school year at a salary of \$4,115.00.

A Motion was made by Steve Wynne, and seconded by Deborah Levitt to approve item 4.B., 4.C., 4.E., 4.F., 4.G., 4.H., 4.I., 4.J., 4.L., 4.M., 4.N., 4.O., 4.P., 4.Q., 4.R., 4.S., 4.T., 4.U., 4.V., 4.W., 4.X., 4.Y., 4.Z., 4.AA., 4.AB., 4.AC., 4.AD., 4.AE., 4.AF., 4.AG., 4.AH., 4.AI., 4.AJ. The Motion passed by a vote of 5 Aye and 0 Nay. Board Members voting Aye: Delcher, Levitt, White, Woodhouse, Wynne. Board Members Absent: Barnhart, Bruno, Milhous, Syed.

## 5. Facilities

- A. Facilities Committee report (Mr. Barnhart)

Ms. Woodhouse reviewed items currently discussed at the recent meeting. Highlights included:

- ~ Special School District Election to be Held on Tuesday, September 30, 2014
- ~ Clean/Refinish the Gym Floor and to Sand/Refinish the Stage Floor
- ~ Paint 125 lockers (all yellow lockers)
- ~ Route 9 Sidewalk Appraisal for Easement

- B. Discussion on Route 9 Sidewalk Project – Appraisal for Easement.

Mrs. Albright explained that the Board was first approached by the State regarding the Route 9 sidewalk project in 2008, and had just recently been contacted regarding the appraisal for an easement. The State has indicated that they only need an easement to the property and will not be taking any Board property away. The appraisal for the easement came back a week ago and the offer to the Board for the easement was \$1,000.00, and the State is requesting the Board's decision by August 7<sup>th</sup>. Mrs. Albright suggested that the Board Solicitor review the appraisal and the file to be certain that their interest was protected.

- C. Motion to approve the attached Resolution of the Board of Education of the City of Northfield Providing for the Submission of a Ballot Question to the School District Voters at a Special School District Election to be held on Tuesday, September 30, 2014.

A Motion was made by Stephanie Woodhouse, and seconded by Deborah Levitt to approve item 5.C.. The Motion passed by a vote of 5 Aye and 0 Nay. Board Members voting Aye: Delcher, Levitt, White, Woodhouse, Wynne. Board Members Absent: Barnhart, Bruno, Milhous, Syed.

## 6. Finance

- A. Finance Committee Report (Mr. Wynne)

Mr. Wynne reviewed items discussed at the recent meeting. Highlights included:

- ~ Transfers, BSR, and Treasurer's Report
- ~ Technology presentation of 14-15 budgeted purchases and Chrome Book carts
- ~ District Central Office software
- ~ BOE Mandated Training

- B. Pursuant to NJAC 6A:23A-16.10(c)4, we certify that as of June 30, 2014, and having received the certification of the Business Administrator, pursuant to NJAC 6A:23A-16.10(c)(3), that the total of encumbrances and expenditures for each line item do not exceed the line item appropriation, and after review of the secretary's monthly financial report (appropriations section), and upon consultation with the appropriate district officials, that to the best of our knowledge no major account or fund has been over expended in violation of NJAC 6A:23A-16.10(c)4, and that the sufficient funds are available to meet the

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district's financial obligations for the remainder of the fiscal year.

- C. Motion to approve the attached list of Transfers for June 30, 2014.
- D. Motion to approve the Bill's List in the amount of \$859,813.92.

Discussion: Mrs. Levitt noted the high cost of out of district placements over the summer months.

A Motion was made by Steve Wynne, and seconded by Deborah Levitt to approve item 6.D.. The Motion passed by a vote of 5 Aye and 0 Nay. Board Members voting Aye: Delcher, Levitt, White, Woodhouse, Wynne. Board Members Absent: Barnhart, Bruno, Milhous, Syed.

- E. Motion to approve the purchase for 3 Chromebook Carts (90 Chromebooks with licensing and 3 carts) from HP Public Sector Sales in the amount of \$34,560.00 from State of New Jersey WSCA Contract #70262.
- F. Motion to approve the purchase of 5 Gigabit interfaces and 1 power supply for the core switch from NWN Corp. in the amount of \$2,489.13 from State of New Jersey WSCA Contract #A83083.
- G. Motion to approve the purchase of seven(7) wireless access points from NWN Corporation in the amount of \$3,495.80 from state of New Jersey WSCA Contract #A83083.
- H. Motion to approve the proposal in the amount of \$23,895.00 from Computer Solutions, Inc. for the purchase of District Central Office software including Budget Accounting, Human Resources & Payroll, Position Control/Benefits, and Web-based Human Resources Portal, and recurring monthly support fees in the amount of \$601.00 to be phased in when fully functional, per the terms of the proposal. (We have the required Server but will need to purchase Microsoft SQL License.)
- I. Motion to approve the purchase of Microsoft SQL License from CDW -G in the amount of \$430.24.
- J. Motion to approve a personal aide agreement with ACSSSD for DOB 5/30/01 for the school year 2014-2015 at an annual cost of \$41,220.00.

Discussion: Mrs. Levitt noted again the high cost of out of district placements and asked if there was additional aide. Mrs. Albright explained that if tuition and services costs are in excess of the thresholds, they will do an extraordinary aide application at the end of the year. Thresholds are \$55,000 for a non-public placement, \$40,000 for public placement, however, only a percentage of the amount over these thresholds is eligible. She added that transportation costs are also not eligible.

A Motion was made by Steve Wynne, and seconded by Deborah Levitt to approve item 6.J. The Motion passed by a vote of 5 Aye and 0 Nay. Board Members voting Aye: Delcher, Levitt, White, Woodhouse, Wynne. Board Members Absent: Barnhart, Bruno, Milhous, Syed.

- K. Motion to approve the proposal in the amount of \$7,700.00 from Jack Devine Floor Company to Clean/Refinish the Gym Floor (\$3,450.00) and to Sand/Refinish the Stage Floor (\$4,250.00).
- L. Motion to approve the proposal in the amount of \$4,000.00 from Deglar-Whiting, Inc. to electrostatically paint 125 lockers (all yellow lockers).
- M. Motion to approve the proposal in the amount of \$650.00 from PARS Environmental Inc. to complete the professional services regarding the New Jersey Right to Know and PEOSH Hazard Communication Standard Compliance mandatory 5 year chemical inventory and report.
- N. Motion to approve the attached list of professional development for staff as indicated.

- O. Motion to approve Schwartz, Simon, Edelstein & Celso as Labor Counsel for Negotiations purposes for the 2014-2015 school year under the terms and hourly rates of the current contract.
- P. Motion to approve the attached additional bill's list in the amount of \$28,375.15.

Discussion: Mrs. Levitt asked what the Department of Treasury annual fee was for. Mrs. Albright explained that it is the LSRP (License Site Remediation Professional) fee for the Mt. Vernon site, due to the fact that the paperwork originally filed had both sites included as one.

A Motion was made by Steve Wynne, and seconded by Deborah Levitt to approve item 6.P. The Motion passed by a vote of 5 Aye and 0 Nay. Board Members voting Aye: Delcher, Levitt, White, Woodhouse, Wynne. Board Members Absent: Barnhart, Bruno, Milhous, Syed.

A Motion was made by Steve Wynne, and seconded by Deborah Levitt to approve item 6.B., 6.C., 6.E., 6.F., 6.G., 6.H., 6.I., 6.K., 6.L., 6.M., 6.N., 6.O. The Motion passed by a vote of 5 Aye and 0 Nay. Board Members voting Aye: Delcher, Levitt, White, Woodhouse, Wynne. Board Members Absent: Barnhart, Bruno, Milhous, Syed.

## 7. Policy

- A. Policy Committee Report (Mrs. Levitt).

Mrs. Levitt reviewed items currently discussed at the recent meeting. Highlights included:

- ~ Regulation #5126
- ~ Regulation #4111
- ~ Policy #5113

- B. Motion to approve the following revised policies/regulations:

- Policy #5113, Attendance, Absences and Excuses
- Regulation #4111, Recruitment, Selection and Hiring
- Regulation #5126, Awards-Criteria, Sponsorship, Amount

- C. Motion to approve the 1<sup>st</sup> reading of the following policy & regulation:

- Regulation #4111R, Recruitment, Selection and Hiring
- Regulation #5113, Attendance, Absences and Excuses was pulled and will return to the committee for further review.

**(This motion replaces Letter B.)**

A Motion was made by Steve Wynne, and seconded by Deborah Levitt to approve Regulation #4111R. The Motion passed by a vote of 5 Aye and 0 Nay. Board Members voting Aye: Delcher, Levitt, White, Woodhouse, Wynne. Board Members Absent: Barnhart, Bruno, Milhous, Syed.

- D. Motion to approve the 2<sup>nd</sup> and final reading of the following policies and regulations:

- Policy #2121, Organizational Chart.
- Policy #4119.27/4219.27, Staff Use of Internet Social Networks and Other Forms of Electronic Communication.
- Policy #5131.6, Drugs, Alcohol, Tobacco
- Policy of Bylaw #9420, Awards by Board of Education for Retiring Staff Members

A Motion was made by Deborah Levitt, and seconded by Karyn White to approve item 7.D. The Motion passed by a vote of 5 Aye and 0 Nay. Board Members voting Aye: Delcher, Levitt, White, Woodhouse, Wynne. Board Members Absent: Barnhart, Bruno, Milhous, Syed.



- E. Motion to approve the Regulation #5126, Awards, Criteria, Sponsorship, Amounts.

Discussion: Mrs. Levitt explained that all awards indicate not only who sponsors the award but the criteria necessary of the recipient of the award.

A Motion was made by Deborah Levitt, and seconded by Karyn White to approve item 7.E. The Motion passed by a vote of 5 Aye and 0 Nay. Board Members voting Aye: Delcher, Levitt, White, Woodhouse, Wynne. Board Members Absent: Barnhart, Bruno, Milhous, Syed.

**8. Shared Services**

- A. Shared Services Committee Report (Mr. Wynne)

- No meeting in the last month. Next meeting will be in August or September.

**9. Information/Other Business**

- A. PTO Update (Mrs. White & Dr. Fipp)

~ New president - Jill Ascuncion announced. Thanked Carla Bushay for her years of service.  
 ~ PTO meeting in September  
 ~ Janice Fipp thanked them for being very generous and the amazing job they did.

- B. NEF Update (Mr. Milhous)

~ Janice Fipp thanked them for being very generous and the amazing job they did.

- C. Sports Booster – No update

- D. BOE Mandated Training update.

Discussion: Mrs. Albright informed the board that the online training is still not available, however, the members can take Governance 2, 3 and 4 at the NJSBA Convention in October. Governance 1 is not available at the Convention, however, the new board member training will be available for online training. She added that she will let the member know when online training is available.

- E. Motion to approve the Executive Session Meeting Minutes for June 23, 2014.

A Motion was made by Steve Wynne, and seconded by Deborah Levitt to approve item 9.E. The Motion passed by a vote of 4 Aye, 0 Nay and 1 Abstained. Board Members voting Aye: Delcher, Levitt, Woodhouse, Wynne. Board Member voting: Abstained: Karyn White. Board Members Absent: Barnhart, Bruno, Milhous, Syed.

- F. Meeting Minutes Update and Discussion –

Discussion: Mrs. Albright explained that there are still issues with NOVUS agenda minutes module. We have not been able to complete the minutes using the program and have had to retype them into MS Word for several months. Mrs. Albright suggested reconsidering renewing with NOVUS in September. The Board asked Mrs. Albright to bring quotes for a new agenda system next month.

The following additional Other Business items were brought up for discussion by the Board:

- G. Mr. Wynne requested that Linda Albright get quotes for Superintendent search services from NJSBA and NJASA. Mr. Wynne would like to consider a vendor decision at the August meeting.

- H. Motion to approve admission of a non-resident student beginning on the first day of school pursuant to district policy #5118.

A Motion was made by Steve Wynne, and seconded by Angelic Delcher to approve item 9.H. The Motion passed by a vote of 5 Aye and 0 Nay. Board Members voting Aye: Delcher, Levitt, White, Woodhouse, Wynne. Board Members Absent: Barnhart, Bruno, Milhous, Syed.

- I. Mr. Wynne reviewed with the Board a City of Linwood Resolution regarding sharing services amongst the four Districts which was similar to resolutions passed by Northfield and Somers Point. Mr. Wynne explained what has been discussed thus far for shared Superintendent services at the recent committee meeting with the NJSBA experts in attendance to explain consolidation, regionalization and sharing. Mr. Wynne made a presentation to the City Council on the subject, and we are currently awaiting quotes for conducting a study of consolidation. State Assemblyman was approached and there is no funding available for the study.
- J. Mrs. White shared that the board had voted to use Northfield school for Northfield Night Out. Greg Dewees, City Council, said there was a resolution on the city council agenda for approval.

**10. Open to the Public**

No public addressed the Board at this time.

**11. Executive Session**

Motion to adopt the following resolution – WHEREAS, Chapter 231, P.L. 1975, also known as the Sunshine Law, authorizes a public body to meet in Executive session under certain limited circumstances; and WHEREAS, said law requires the Board of Education to adopt a resolution at a public meeting before it can meet in such an Executive Session; and WHEREAS, the Board of Education is scheduled to hold meeting on August 25, 2014 at 6:30 p.m. in the Northfield Community School Music Room; and WHEREAS, the Board of Education intends to discuss matters in Executive Session at this meeting; NOW THEREFORE, BE IT RESOLVED, that the Northfield City Board of Education expects to discuss student, personnel, negotiations, and matters covered by attorney client privilege during the aforementioned Executive Session; and BE IT FURTHER RESOLVED that the public portion of the Northfield Board of Education meeting will commence at 7:00 p.m.

A Motion was made by Angelic Delcher and seconded by Deborah Levitt, to approve item 11. The Motion Passed by a vote of 5 Aye and 0 Nay. Board Members voting Aye: Delcher, Levitt, White, Woodhouse, Wynne. Board Members Absent: Barnhart, Bruno, Milhous, Syed.

**12. Announcement**

Next Regular BOE Meeting, Monday, August 25, 2014, Vocal Music Room, 6:30 PM.

**13. Adjournment**

A Motion was made by Angelic Delcher, and seconded by Deborah Levitt, to adjourn the meeting at 7:45 pm. The Motion Passed by a vote of 5 Aye and 0 Nay. Board Members voting Aye: Delcher, Levitt, White, Woodhouse, Wynne. Board Members Absent: Barnhart, Bruno, Milhous, Syed.

Respectfully Submitted,

Linda Albright,  
Business Administrator/Board Secretary