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**NORTHFIELD COMMUNITY SCHOOL**  
**Northfield Community School, Vocal Music Room, 6:30 p.m.**

Meeting Called to Order

Roll Call

Salute to Flag

Silent Moment

Announcement

This is to advise the general public and to instruct that it be recorded in the Minutes that in compliance with Chapter 231 of the Public Laws of 1975, entitled the "Open Public Meetings Act", Northfield Board of Education at 3:00 p.m. on January 13, 2015 caused to be posted at the Office of the Board of Education located at 2000 New Road, Northfield, New Jersey and at 9:00 a.m. on January 13, 2015 mailed to The Press of Atlantic City and to The Current of Egg Harbor Township and to the Office of the Municipal Clerk of Northfield a meeting notice setting forth the time, date and location of this meeting.

**THE NORTHFIELD BOARD OF EDUCATION USES A "CONSENT AGENDA" PROCEDURE.**

**1. Executive Session**

Motion to adopt the following resolution - BE IT RESOLVED by the Northfield Board of Education that, pursuant to the Open Public Meetings Act (N.J.S.A. 10:4-1 et seq.) it shall enter into Executive Session to discuss Executive Sessions minutes, personnel, student issues, policy and other matters of attorney client privilege. The information discussed can be disclosed to the public only upon formal written request to the board secretary at the next work, special or regular meeting to determine if the time and circumstances would be appropriate to disclose the information discussed. At the conclusion of this session the Board of Education will reconvene the regular portion of the meeting and action may, or may not, be taken.

**2. Presentation**

- A. Public recognition and congratulations to the Quiz Bowl team who won a championship.
- B. Annual mandated Violence & Vandalism Report for the 2014-15 school year (Mr. Garguilo). Attachments
- C. Discussion and adoption of Board Goals and CSA Goals for 2015-16.

**3. Open to the Public- (Public Comment may be limited to three minutes per person per issue)**

The Board of Education welcomes your comments, concerns, and questions. Every agenda provides two opportunities for concerned citizens to address the Board. Be advised that we do not discuss specific personnel or student matters in

public and if your comment concerns those matters, we ask that you speak to the Superintendent directly.

Effective responsible consideration of an issue by the Board is best accomplished when it is scheduled in advance, as an item on the meeting agenda. Therefore, while comments and questions are welcomed, the Board generally will not respond to items or engage in a dialogue during public comment. When appropriate, questions or concerns may be referred to Administration for investigation, referred to a Board committee for review, or referred to other staff or professionals for assistance, and if necessary, reported back to the Board at a later meeting. Please be advised that there is a 3 minute limit for each public speaker.

#### 4. Curriculum

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|----|--|-------------|
| A. | Curriculum Committee Report (Mrs. White)   | Attachments |
| B. | September Monthly Reports  | Attachments |
|    | <ul style="list-style-type: none"> <li>• Mr. Robbins</li> <li>• Mrs. Vaccaro</li> <li>• Mrs. Dye</li> <li>• Ms. Leatherwood</li> <li>• Mr. Phommathep</li> </ul> |             |
| C. | Presentation of the NJ ASK Science test scores for grades 4 and 5.(Mrs. Janice Dye)  |             |
| D. | Motion to approve the 2016 Camp Invention Proposal.  | Attachments |
| E. | Motion to approve the middle school, 8th grade, field trip to Stockton University on November 20, 2015.  |             |
| F. | Motion to approve the middle school field trip to Rutgers, New Brunswick for the Engineers Club on January 16, 2016.   |             |

#### 5. Personnel

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|----|---|-------------|
| A. | Personnel Committee Report (Mrs. Levitt)  | Attachments |
| B. | Motion to approve the attached list of volunteers for the middle and elementary schools for the 2015-16 school year.                          | Attachments |
| C. | Motion to approve the resignation of Ashley Hubbard as a Special Education Aide effective October 16, 2015.                                   |             |
| D. | Motion to approve the resignation of Leticia Nicholas as part-time lunch aide. She has been hired by Nutriserve.                              |             |
| E. | Motion to approve the posting and/or advertising for a part-time lunch aide. (To replace Leticia Nicholas who was hired by Nutriserve).       |             |
| F. | Motion to approve the posting and/or advertising for a part-time Special Education classroom aides. (To replace Ashley Hubbard who resigned). |             |
| G. | Motion to approve the posting and/or advertising for two part-time Special Education one-on-one aides. One for a.m. and one for p.m.          |             |

- H. Motion to approve, upon the recommendation of the Superintendent, Meredith Punthrangkul, as a SACC Afterschool Program instructor pending background check verification. Attachments
- I. Motion to approve, upon the recommendation of the Superintendent, David Ordille, a part-time lunch aide at an hourly rate of \$8.50 for 15 hours per week (no benefits). Mr. Ordille will assume the duties of Ms. Nicholas, who resigned and is now employed by Nutriserve.
- J. Motion to approve, upon the recommendation of the Superintendent, Jordan Westwood, a part-time Multiple Disabilities K-4 Aide, at an hourly rate of \$17.03 per hour,(BA, Step 1). Ms. Westwood is replacing Ms. Hubbard who resigned.
- K. Motion to approve, upon the recommendation of the Superintendent, Ms. Victoria Burke, as a part-time one-on-one Special Education classroom aide at an hourly rate of \$11.15 (Step 1) This is a new position.
- L. Motion to approve, at the recommendation of the Superintendent, Mr. Jason Kaczmarek as a part-time one-on-one Special Education classroom aide at an hourly rate of \$17.03.(BA, Step 1). This is a new position.
- M. Motion to approve the attached list of substitutes for the 2015-16 school year. Attachments

## 6. Facilities

- A. Facilities Committee Report (Mr. Barnhart) Attachments
- B. Motion to approve the following Change Order Requests (COR):
- COR #14 - Infill openings at existing exhaust fans and install back draft dampers in the amount of \$1,655.00(contingency).
  - COR #15 – Installation of additional door closers in the amount of \$2,322.00(contingency).
  - COR #16 – Supply lock key blanks in the amount of \$176.00 (contingency).
  - COR #17 – Additional drain pipe at concrete patio to existing inlet - \$1,067.00(contingency).
  - COR #18 – Additional sidewalk along New Road driveway - \$914.00(contingency).
  - COR #19 – Mount control boxes for door security hardware - \$810.00(contingency).
  - COR #12R - Steel and curbing modifications for Café Captive Air unit - \$23,451.00.
  - COR #20 - VAV replacement at Rooms 975 ad 976 - \$18,345.00.
- C. Motion to approve the purchase of a John Deere XUV 825i Gator with Heavy Duty POWERtach Blade in the amount of \$18,950.00.

## 7. Finance

- A. Finance Committee Report (Dr. Syed) Attachments
- B. Pursuant to NJAC 6A:23A-16.10(c)4, we certify that as of August 31, 2015, and having received the certification of the Business Administrator, pursuant to NJAC 6A:23A-16.10(c)3), that the total of encumbrances and expenditures for each line item do not exceed the line item appropriation,

and after review of the secretary's monthly financial report (appropriations section), and upon consultation with the appropriate district officials, that to the best of our knowledge no major account or fund has been over expended in violation of NJAC 6A:23A-16.10(c)4, and that the sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

- C. Motion to approve the Board Secretary's Report for August 31, 2015. Attachments
- D. Motion to approve the revised BSR's for the cafeteria for June 30, 2015. Attachments
- E. Motion to approve the Bill's List in the amount of \$549,371.94. Attachments
- F. Motion to approve the Cash Reconciliation (Treasurer's) Report for August 31, 2015. Attachments
- G. Motion to approve the attached list of Transfers for August 31, 2015. Attachments
- H. Motion to approve the 2015-2016 School Year Joint Transportation Agreement between Northfield Board of Education and Mainland Regional High School District for the Saint Joseph Regional Route #HSSJ to Saint Joseph Regional School in Somers Point for eleven students in the amount of \$8,417.64.
- I. Motion to approve the 2015-2016 School Year Joint Transportation Agreement between Northfield Board of Education and Greater Egg Harbor Regional School District for the YALE School Audubon Campus Route #YL-AUD, to Yale School Audubon & Mansion Avenue Campus for one student in the amount of \$13,320.00.
- J. Motion to approve the following school year salaries and/or partial salaries to be paid from the NCLB FY16 Grant
- Fay Crooks - \$87,800.00 – Reading Specialist
  - Colleen Kennedy - \$15,200.00 – BSI
  - Shari Conti - \$15,200.00 – BSI
  - Amy Moskovitz - \$15,200.00 - BSI
- K. Motion to approve the following school year salaries and/or partial salaries to be paid from the IDEA FY16 Grant:
- Kathleen Sullivan - \$9,000.00 – PSD Aide
- L. Motion to approve the amended NCLB FY16 Title III Grant application to include previous year carry-over in the amount of \$2,898.00 as follows:
- Title III - \$16,564.00
- M. Motion to approve the donation of the old school sign to FAN.
- N. Discussion and possible motion to revise the SACC Community Ed Drama Program percentage split from 35%/65% to 25%/75%. This is a non-precedent setting change.
- O. Motion to approve DOB 2/6/09 to attend ACSSSD Multiply Disabled Program for the 2015-16 school year at an annual tuition rate of \$38,880 (pro-rated) beginning 10/28/15.

## 8. Policy

- A. Policy Committee Report (Mrs. Levitt) Attachments
- B. Motion to approve the 2nd and Final reading of the following policies: Attachments
  - Policy # 5120.1, Individualized Student Learning Opportunities
  - Policy # 1314, Advertising and Sponsorship

**9. Shared Services**

- A. Shared Services Committee Report

**10. Other Business**

- A. Superintendent Report (Mr. Garguilo) Attachments
- B. PTO Update
- C. NEF Update
- D. Motion to approve the Regular Session Meeting Minutes from September 28, 2015. Attachments
- E. Motion to approve the Executive Session Meeting Minutes for August 24, 2015.
- F. Motion to approve the Executive Session Meeting Minutes for September 28, 2015.
- G. Motion to approve the Special Board Meeting Minutes from October 8, 2015. Attachments

**11. Open to the Public****12. Executive Session**

Motion to adopt the following resolution - WHEREAS, Chapter 231, P.L. 1975, also known as the Sunshine Law, authorizes a public body to meet in Executive session under certain limited circumstances; and WHEREAS, said law requires the Board of Education to adopt a resolution at a public meeting before it can meet in such an Executive Session; and WHEREAS, the Board of Education is scheduled to hold meeting on November 23, 2015 at 6:30 p.m. in the Northfield Community School Music Room; and WHEREAS, the Board of Education intends to discuss matters in Executive Session at this meeting; NOW THEREFORE, BE IT RESOLVED, that the Northfield City Board of Education expects to discuss personnel, student matters, and matters covered by attorney client privilege during the aforementioned Executive Session; and BE IT FURTHER RESOLVED that the public portion of the Northfield Board of Education meeting will commence at 7:00 p.m.

**13. Announcement**

Next Regular BOE Meeting, Monday, November 23, 2015, Vocal Room, 6:30 p.m.

**14. Adjournment**