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**NORTHFIELD COMMUNITY SCHOOL**  
**Northfield Community School, Vocal Music Room, 6:30 PM**

Meeting Called to Order

Roll Call

Salute to Flag

Silent Moment

Announcement

This is to advise the general public and to instruct that it be recorded in the Minutes that in compliance with Chapter 231 of the Public Laws of 1975, entitled the "Open Public Meetings Act", Northfield Board of Education at 3:00 p.m. on January 13, 2015 caused to be posted at the Office of the Board of Education located at 2000 New Road, Northfield, New Jersey and at 9:00 a.m. on January 13, 2015 mailed to The Press of Atlantic City and to The Current of Egg Harbor Township and to the Office of the Municipal Clerk of Northfield a meeting notice setting forth the time, date and location of this meeting.

**THE NORTHFIELD BOARD OF EDUCATION USES A "CONSENT AGENDA" PROCEDURE.**

**1. Executive Session**

Motion to adopt the following resolution - BE IT RESOLVED by the Northfield Board of Education that, pursuant to the Open Public Meetings Act (N.J.S.A. 10:4-1 et seq.) it shall enter into Executive Session to discuss Executive Session minutes, personnel, student issues, policy and other matters of attorney client privilege. The information discussed can be disclosed to the public only upon formal written request to the board secretary at the next work, special or regular meeting to determine if the time and circumstances would be appropriate to disclose the information discussed. At the conclusion of this session the Board of Education will reconvene the regular portion of the meeting and action may, or may not, be taken.

**2. Presentation**

A. Presentation on Cyber-Bullying by Bryan Hamilton.

**3. Open to the Public- (Public Comment may be limited to three minutes per person per issue)**

The Board of Education welcomes your comments, concerns, and questions. Every agenda provides two opportunities for concerned citizens to address the Board. Be advised that we do not discuss specific personnel or student matters in public and if your comment concerns those matters, we ask that you speak to the Superintendent directly.

Effective responsible consideration of an issue by the Board is best accomplished when it is scheduled in advance, as an item on the meeting agenda. Therefore,

while comments and questions are welcomed, the Board generally will not respond to items or engage in a dialogue during public comment. When appropriate, questions or concerns may be referred to Administration for investigation, referred to a Board committee for review, or referred to other staff or professionals for assistance, and if necessary, reported back to the Board at a later meeting. Please be advised that there is a 3 minute limit for each public speaker.

#### 4. Curriculum

- |    |   |             |
|----|---|-------------|
| A. | Curriculum Committee Report (Mrs. White)  | Attachments |
| B. | <ul style="list-style-type: none"> <li>• Mr. Robbins</li> <li>• Mrs. Vaccaro</li> <li>• Mrs. Dye</li> <li>• Mr. Mease</li> <li>• Ms. Leatherwood</li> <li>• Mr. Phommathep</li> </ul> | Attachments |
| C. | Presentation of the NJ ASK science test scores for grades 4 and 8.  |             |
| D. | Presentation of the CAP Program for the 2015-16 school year   |             |
| E. | Motion to approve the NCLB School Parent Compact for the 2015-2016 school year.   | Attachments |
| F. | Motion to approve the NCLB District-Wide Parent Involvement Policy for the 2015-2016 school year.   | Attachments |

#### 5. Personnel

- |    |  |             |
|----|--|-------------|
| A. | Personnel Committee Report (Mrs. Levitt)   | Attachments |
| B. | Motion to approve, upon the recommendation of the Superintendent, Christina Somers as the Long-term Substitute Nurse, at the rate of \$145.00 per day, effective November 9, 2015.   |             |
| C. | Motion to approve the posting and/or advertising for a long-term Substitute Secretary for the Superintendent. This is a clerical, non-confidential, position.  |             |
| D. | Motion to approve the following elementary visitor/volunteer for the 2015-16 school year: <ul style="list-style-type: none"> <li>• Patrick Rehder</li> <li>• Patricia Cayanan</li> <li>• Angie Wilson</li> </ul>                         |             |
| E. | Motion to accept the resignation of Victoria Burke, as a part-time one-on-one aide, effective November 14, 2015.   |             |
| F. | Motion to accept the resignation of Gina Pernice, as a part-time one-on-one aide, effective November 26, 2015.   |             |
| G. | Motion to approve the posting and/or advertising for a middle school part-time one-on-one aide (to replace Gina Pernice).  |             |
| H. | Motion to approve the posting and/or advertising for a middle school long-term substitute one-on-one aide effective January 4, 2016 through April 29, 2016 at a rate of \$10.00 per hour (to fill the leave of absence of Lisa Summers). |             |

- I. Motion to approve the posting and/or advertising for a boys basketball coach for the 2015-2016 school year.
- J. Motion to accept the retirement of Nancy Sullivan as teacher's aide effective June 30, 2016.
- K. Motion to accept the retirement of Victoria Smith as 5th grade middle school teacher effective June 30, 2016.
- L. Motion to approve, upon the recommendation of the superintendent, Michael DiCicco as the head boys basketball coach at a stipend of \$2,782.00 for the 2015-2016 school year.
- M. Motion to approve, upon the recommendation of the superintendent, Ignazia Garofalo as a part-time, one-on-one aide to replace Gina Pernice, at a rate of \$11.15 per hour, Step 1, for the remainder of the 2015-2016 school year.
- N. Motion to approve, upon the recommendation of the superintendent, Tina Guetzlaff as the long-term substitute secretary for the Superintendent at the rate of \$10.00 per hour.(4 hours a day in addition to her aide duties).
- O. Motion to approve the attached list of substitutes for the 2015-16 school year. Attachments
- P. Motion to approve the posting and/or advertising for an elementary school part-time aide(to replace Victoria Burke).

## 6. Facilities

- A. Facilities Committee Report (Mr. Barnhart) Attachments
- B. Discussion of having a wedding reception on NCS campus.

## 7. Finance

- A. Finance Committee Report (Dr. Syed) Attachments
- B. Pursuant to NJAC 6A:23-2.12(c)4, we certify that as of September 30, 2015, and having received the certification of the Business Administrator, pursuant to NJAC 6A:23-12(c)(3), that the total of encumbrances and expenditures for each line item do not exceed the line item appropriation, and after review of the secretary's monthly financial report (appropriations section), and upon consultation with the appropriate district officials, that to the best of our knowledge no major account or fund has been over expended in violation of NJAC 6A:23-2.12(c)4, and that the sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.
- C. Motion to approve the Board Secretary's Report for September 30, 2015. Attachments
- D. Motion to approve the Cash Reconciliation (Treasurer's) Report for September 30, 2015. Attachments
- E. Motion to approve the Bill's List in the amount of \$377,906.76. Attachments
- F. Motion to approve the attached list of Transfers for September 30, 2015. Attachments
- G. Motion to approve the 2015-2016 School Year Joint Transportation Agreement between Northfield Board of Education and Atlantic County Special Services School District in the amount of \$115,869.60 as follows:

~ML13	ACSSSD	\$ 9,841.90
~ML14	ACSSSD	\$11,425.80
~NORTH	Northfield Community	\$88,912.70
~Yale3	Yale Academy	\$ 5,689.20

- H. Motion to approve the New Jersey Department of Education 2016 School Election and Budget Procedures Calendar, and the District Budget Preparation Calendar. Attachments

## 8. Policy

- A. Policy Committee Report (Mrs. Levitt) Attachments
- B. Motion to approve the 1st reading of the following policy: Attachments

- Policy #3240

- C. Motion to approve the 1st reading of the following Regulation: Attachments

- Regulation #4119.23/4219.23

## 9. Shared Services

- A. Shared Services Committee Report (Mr. Bruno)

## 10. Other Business

- A. Superintendent Report (Mr. Garguilo) Attachments
- B. NEF Update
- C. PTO Update
- D. Motion to approve the Regular Session Meeting Minutes from October 26, 2015. Attachments
- E. Motion to approve the Executive Session Meeting minutes from October 26, 2015.

## 11. Open to the Public

## 12. Executive Session

Motion to adopt the following resolution - WHEREAS, Chapter 231, P.L. 1975, also known as the Sunshine Law, authorizes a public body to meet in Executive session under certain limited circumstances; and WHEREAS, the Board of Education is scheduled to hold meeting on December 21, 2015 at 6:30 p.m. in the Northfield Community School Music Room; and WHEREAS, the Board of Education intends to discuss matters in Executive Session at this meeting; NOW THEREFORE, BE IT RESOLVED, that the Northfield City Board of Education expects to discuss personnel, student matters, and matters covered by attorney client privilege during the aforementioned Executive Session; and BE IT FURTHER RESOLVED that the public portion of the Northfield Board of Education meeting will commence at 7:00 p.m.

**13. Announcement**

Next Regular BOE Meeting, Monday, December 21, 2015, Vocal Music Room,  
6:30 p.m.

**14. Adjournment**