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**NORTHFIELD COMMUNITY SCHOOL**  
**Northfield Community School, Cafetorium, 6:30 PM**

Meeting Called to Order

Roll Call

Silent Moment

Salute to Flag

Announcement

This is to advise the general public and to instruct that it be recorded in the Minutes that in compliance with Chapter 231 of the Public Laws of 1975, entitled the "Open Public Meetings Act", Northfield Board of Education at 3:00 p.m. on January 9, 2014 caused to be posted at the Office of the Board of Education located at 2000 New Road, Northfield, New Jersey and at 9:00 a.m. on January 9, 2014 mailed to The Press of Atlantic City and to The Current of Egg Harbor Township and to the Office of the Municipal Clerk of Northfield a meeting notice setting forth the time, date and location of this meeting.

**THE NORTHFIELD BOARD OF EDUCATION USES A "CONSENT AGENDA" PROCEDURE.**

**1. Executive Session**

Motion to adopt the following resolution – BE IT RESOLVED by the Northfield Board of Education that, pursuant to the Open Public Meetings Act (N.J.S.A. 10:4-1 et seq.) it shall enter into Executive Session to conduct attorney interviews, discuss and review negotiations, and other matters of attorney client privilege. The information discussed can be disclosed to the public only upon formal written request to the board secretary at the next work, special or regular meeting to determine if the time and circumstances would be appropriate to disclose the information discussed. At the conclusion of this session the Board of Education will reconvene the regular portion of the meeting and action may, or may not, be taken

**2. Presentation**

A. Grade 8 Math/Algebra I presentation by the three administrators.

**3. Open to the Public- (Public Comment may be limited to three minutes per person per issue)**

**4. Curriculum**

A. Curriculum Committee Report (Mrs. White)

Attachments

B. January Monthly Reports

Attachments

- Mr. Robbins
- Mrs. Vaccaro

- Ms. Hehre
  - Mr. Mease
  - Mr. Phommathep
- C. Violence & Vandalism/Harassment, Intimidation & Bullying Report - 1st half of 2013-14 school year (Dr. Fipp). Attachments
- D. Motion to approve the new dates for the following Pre-School trips for the 2013-14 school year:
- March 14, 2014 - Mino's Bakery
  - May 16, 2014 - Cape May County Zoo
- E. Motion to approve the renaming of our current grade Eight Math course to Grade Eight Math/Algebra I.
- F. Motion to approve the edits to the Grade Eight Math Curriculum Map, renamed Grade Eight Math/Algebra I. Attachments
- G. Motion to approve the attached list of materials to be used in the Grade Eight Math/Algebra I course. Attachments
- H. Motion to approve the attached revised 2013-14 school year calendar. Attachments
- I. Motion to approve the attached Camp Invention Summer 2014 program offering. Attachments

## 5. Personnel

- A. Personnel Committee Report (Mr. Wynne) Attachments
- B. Motion to approve the posting for a Grade 8 Math Curriculum Map Editor for a total of seven hours at a rate of \*\$40.00 per hour. \*Stipend to be adjusted, if necessary, upon ratification and approval of the negotiated agreement by the Association and Board of Education.
- C. Motion to approve, upon the recommendation of the Superintendent, Wendy Miller as Grade 8 Math Curriculum Math Editor for a total of 7 hours at an hourly rate of \*\$40.00. \* Stipend to be adjusted, if necessary, upon ratification and approval of the negotiated agreement by the Association and Board of Education.
- D. Motion to approve the posting for a part time (approximately 20 hours per week; no benefits) teacher; highly qualified in middle school mathematics; to begin the week of 3/3/14 through the last day of school June 2014. This position is partially funded by NCLB 2014 funds.
- E. Motion to approve, upon the recommendation of the Superintendent, Samantha Curry as part time teacher; highly qualified in middle school mathematics; for approximately 20 hours per week, no benefits. Ms. Curry will be compensated based on Step 1, BA (part time, no benefits) of the 2012-13 salary guide at a rate of \$131.39 per day. This position to begin the week of March 3, 2014 through the last day of school June, 2014. This position is partially funded by NCLB 2014 funds.
- F. Motion to approve the posting for the attached list of summer special education program staff for the weeks of July 14, 2014 through August 8, 2014. This program is funded by the IDEIA Grant. Attachments
- G. Motion to approve the following student observation request from Richard Stockton College for the Spring 2014 semester:

- Tara Mousaw - to work with Mrs. Lavery (Speech Teacher)

H. Motion to approve, upon the recommendation of the Superintendent, Samantha Curry as a long term substitute replacement teacher effective February 10, 2014 through February 28, 2014 at a per diem rate of \*\$145.00 (no benefits). Ms. Curry is replacing Mr. Corley while he is on leave of absence. \*Salary to be adjusted, if necessary, upon ratification and approval of the negotiated agreement by the Association and Board of Education.

I. Motion to approve the leave of absence request from Christianne Strang effective 3/19/14 through 5/5/14.

J. Motion to approve the posting and/or advertising for a long term substitute replacement teacher effective 3/19/14 through 5/5/14. This position is to cover Ms. Strang while she is on leave of absence.

K. Motion to approve the posting for two After School Algebra I Instruction teachers for two hours per week for ten weeks at an hourly rate of \*\$40.00. \*Salary to be adjusted, if necessary, upon ratification and approval of the negotiated agreement by the Association and Board of Education.

L. Motion to approve, upon the recommendation of the Superintendent, the following teachers as Algebra I After School Instruction teachers for two hours per week for 10 weeks at an hourly rate of \*\$40.00. \*Salary to be adjusted, if necessary, upon ratification and approval of the negotiated agreement by the Association and Board of Education.

- Wendy Miller
- Samantha Curry

M. Motion to approve the attached list of substitutes for the 2013-14 school year. Attachments

N. Motion to approve the following student request from Atlantic Cape Community College for a community service learning project:

- Mateusz Ryba - to work with Mrs. Mussa (Elementary Special Education)

## 6. Facilities

A. Facilities Committee Report (Mr. Barnhart) Attachments

## 7. Finance

A. Finance Committee Report (Dr. Syed) Attachments

B. Pursuant to NJAC 6A:23-2.12(c)4, we certify that as of January 31, 2014, and having received the certification of the Business Administrator, pursuant to NJAC 6A:23-12 (c) (3), that the total of encumbrances and expenditures for each line item do not exceed the line item appropriation, and, after review of the secretary's monthly financial report (appropriations section), and upon consultation with the appropriate district officials, that to the best of our knowledge no major account or fund has been over expended in violation of NJAC 6A:23-2.12(c)4, and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

- C. Motion to approve the Board Secretary's report for January 31, 2014. Attachments
- D. Motion to approve the Cash Reconciliation (Treasurer's) report for January 31, 2014. Attachments
- E. Motion to approve the attached list of Transfers for January 31, 2014. Attachments
- F. Motion to approve the Bill's List in the amount of \$172,627.29. Attachments
- G. Motion to approve the attached Resolution for Waiver of Requirements to Participate in Special Education Medicaid Initiative (SEMI) Program for the 2014-2015 budget year. Attachments
- H. Motion to approve the Budget Public Hearing to be held on Monday, March 24, 2014 at 6:00 pm. (This is immediately prior to the regularly scheduled Board Meeting).
- I. Motion to approve the attached resolution to cancel the balance in the Capital Projects Fund. Attachments
- J. Motion to approve the New Jersey Department of Education 2014 School Election and Budget Procedure Calendar. Attachments
- K. Motion to approve Nutri-Serve Food Management, Inc. as the Food Service Management Provider for the 2014-2015 school year, in accordance with the terms and conditions of the base year contract (year 1 of 5) for a flat fee not to exceed \$22,000.00. Nutri-Serve guarantees that the bottom line on the Nutri-Serve Food Management operational financial report for the school year will be at break even. If the actual bottom line is below this amount, Nutri-Serve will subsidize the bottom line of the Northfield Community School District up to 100% of the management fee. All guarantee conditions as listed in the contract must be met.
- L. Motion to approve DOB 4/28/01 placement at the YALE School Northfield Campus at an annual tuition rate of \$46,962, prorated from 2/10/2014 through the end of the school year.
- M. Motion to approve a contract between NJ Department of Education and the Northfield Board of Education for the completion of the mandatory Special Education Parent Survey and accept \$300.00 from the Department of Education to reimburse the District for compensation paid for its completion.
- N. Motion to approve the contract between Xtel Communications and Northfield Board of Education for Ethernet 100M EDIA, Dedicated Bandwidth, in the amount of \$1,495.00 a month for 36 months, beginning July 1, 2014 through June 30, 2017, with a onetime installment fee of \$500.00, pending school budget approval and availability of funds. This service is E-ratable at a reimbursement rate of 50% and replaces our Comcast Business Class service.
- O. Motion to approve the attached Resolution authorizing the School Business Administrator to sell 63 SREC's. Attachments
- P. Motion to approve the attached list of Professional Development for district staff as indicated. Attachments

## 8. Policy

- A. Policy Committee Report (Mrs. Levitt) Attachments
- B. Motion to approve the revised job description: Attachments

- Athletic Director changed to Coordinator of Athletics.

**9. Shared Services**

- A. Shared Services Committee Report (Mr. Milhous)

**10. Information**

- A. PTO Update (Mrs. White & Dr. Fipp)  
B. NEF Update (Mr. Milhous)  
C. Sports Booster Update  
D. Motion to approve the Meeting Minutes and Executive Session Minutes Attachments  
from January 27, 2014.

**11. Open to the Public**

**12. Executive Session**

Motion to adopt the following resolution – WHEREAS, Chapter 231, P.L. 1975, also known as the Sunshine Law, authorizes a public body to meet in Executive session under certain limited circumstances: and WHEREAS, said law requires the Board of Education to adopt a resolution at a public meeting before it can meet in such an Executive Session; and WHEREAS, the Board of Education is scheduled to hold meeting on March 24, 2014 at 6:30 p.m. in the Northfield Community School Music Room; and WHEREAS, the Board of Education intends to discuss matters in Executive Session at this meeting; NOW THEREFORE, BE IT RESOLVED, that the Northfield City Board of Education expects to discuss attorney interviews, personnel negotiations, and matters covered by attorney client privilege during the aforementioned Executive Session; and BE IT FURTHER RESOLVED that the public portion of the Northfield Board of Education meeting will commence at 7:00 p.m.

**13. Announcement**

Next Special BOE Meeting, Tuesday, March 18, 2014, Vocal Music Room, 6:15 PM, to approve Budget submission to County office.

Next Regular BOE Meeting, Monday, March 24, 2014, Vocal Music Room, 6:30 PM

**14. Adjournment**