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**NORTHFIELD COMMUNITY SCHOOL**  
**Northfield Community School, Vocal Music Room, 6:30 PM**

Meeting Called to Order

Roll Call

Silent Moment

Salute to Flag

Announcement

This is to advise the general public and to instruct that it be recorded in the Minutes that in compliance with Chapter 231 of the Public Laws of 1975, entitled the "Open Public Meetings Act", Northfield Board of Education at 3:00 p.m. on January 9, 2014 caused to be posted at the Office of the Board of Education located at 2000 New Road, Northfield, New Jersey and at 9:00 a.m. on January 9, 2014 mailed to The Press of Atlantic City and to The Current of Egg Harbor Township and to the Office of the Municipal Clerk of Northfield a meeting notice setting forth the time, date and location of this meeting.

**THE NORTHFIELD BOARD OF EDUCATION USES A "CONSENT AGENDA" PROCEDURE.**

**1. Executive Session**

Motion to adopt the following resolution – BE IT RESOLVED by the Northfield Board of Education that, pursuant to the Open Public Meetings Act (N.J.S.A. 10:4-1 et seq.) it shall enter into Executive Session to discuss and review negotiations, HIB investigations and other matters of attorney client privilege. The information discussed can be disclosed to the public only upon formal written request to the board secretary at the next work, special or regular meeting to determine if the time and circumstances would be appropriate to disclose the information discussed. At the conclusion of this session the Board of Education will reconvene the regular portion of the meeting and action may, or may not, be taken

**2. Presentation**

- A. Recognition of our 2014-15 Teachers of the Year: Kristen Polak and Susan Hinman.
- B. Introduction of New Jersey Performance Report (New Report Card)

**3. Open to the Public- (Public Comment may be limited to three minutes per person per issue)**

**4. Curriculum**

- A. Curriculum Committee Report (Mrs. White) Attachments
- B. February Monthly Report Attachments

- Mr. Robbins
- Mrs. Vaccaro
- Ms. Hehre
- Mr. Mease
- Mr. Phommathep

- C. Motion to approve the 4th grade class trip to Philadelphia Art Museum on April 29, 2014.
- D. Motion to approve the 2014 Summer SACC program per the attached. Attachments
- E. Motion to approve the 4th Annual Day of Play on April 11, 2014 from 2:50 to 4:00 pm.
- F. Motion to approve the attached Community Education Summer Theater Program for 2014. Attachments
- G. Motion to approve the Student Council NJASC awards assembly trip at Six Flags Great Adventure on May 15, 2014. Trip is partially funded by Student Council, as well as student payment not exceeding \$20.00.
- H. Motion to approve the 8th grade class trip to Washington, DC on June 6, 2014.
- I. Motion to approve the attached Guidance Program Models for grades K to 4 and grades 5 to 8. Attachments
- J. Motion to approve a trip to Atlantic City Country Club on Friday, March 28, 2014. Elementary school class to be determined.
- K. Motion to re-approve the Grade 8 Math Curriculum per the attached. Attachments
- L. Motion to approve the Algebra I curriculum map, curriculum unit and pacing guides per the attached. Attachments

## 5. Personnel

- A. Personnel Committee Report (Mr. Wynne)
- B. Motion to accept the retirement notification from Judith Donato as part time aide effective June 0, 2014.
- C. Motion to approve the posting and/or advertising for a part time aide for the 2014-15 school year. (This position replaces Mrs. Donato who is retiring).
- D. Motion to approve the leave of absence request from Elizabeth Gideon effective March 14, 2014. Ms. Gideon will be absent indefinitely.
- E. Motion to approve the posting for a part time long term substitute replacement aide effective immediately. This person will replace Ms. Gideon while she is on leave.
- F. Motion to accept the resignation of Christina Sotak as part time long term substitute replacement aide effective March 31, 2014.
- G. Motion to approve, upon the recommendation of the Superintendent, the attached list of Camp Invention Staff for the 2013-14 school year. Attachments
- H. Motion to approve the posting for a Grade 8 Math/Algebra I curriculum writer for the 2013-14 school year at a stipend of \$40\* per hour for a total of \$400. \*Stipend to be adjusted, if necessary, upon ratification and

approval of the negotiated agreement by the Association and Board of Education.

- I. Motion to approve, upon the recommendation of the Superintendent, Nick Corley as the Grade 8 Math/Algebra I curriculum writer for the 2013-14 school year at a stipend of \$40\* per hour for a total of \$400. \*Stipend to be adjusted, if necessary, upon ratification and approval of the negotiated agreement by the Association and Board of Education.
- J. Motion to approve, upon the recommendation of the Superintendent, Meredith McCabe as long term substitute replacement teacher effective April 28, 2014 through the last day of school June, 2014 at a per diem rate of \$145.00\* for the first 60 days and then at the rate of BA, Step 1 of the 2012-13 salary guide (no benefits). \*Salary to be adjusted, if necessary, upon ratification and approval of the negotiated agreement by the Association and Board of Education. (Ms. McCabe will covering for Mrs. Ryan while she is on leave of absence).
- K. Motion to approve, upon the recommendation of the Superintendent, for Meredith McCabe to shadow Mrs. Ryan during the week of April 14, 2014 before Mrs. Ryan goes on leave of absence. Ms. McCabe will be compensated at the substitute per diem rate for those days.
- L. Motion to approve the attached list of substitutes for the 2013-14 school year. Attachments
- M. Motion to approve the attached list of volunteers for the 2013-14 school year. Attachments
- N. Motion to rescind the motion at the February 24, 2014 meeting to appoint Samantha Curry as part time teacher; highly qualified in middle school mathematics; for approximately 20 hours per week, no benefits. Ms. Curry will be compensated based on Step 1, BA (part time, no benefits) of the 2012-13 salary guide at a rate of \$131.39 per day. This position to begin the week of March 3, 2014 through the last day of school June, 2014. This position is partially funded by NCLB 2014 funds
- O. Motion to approve, upon the recommendation of the Superintendent, Samantha Curry as part time teacher; highly qualified in middle school mathematics; for approximately 27.5 hours per week. Ms. Curry will be compensated based on Step 1, BA (part time) of the 2012-13 salary guide at a rate of \$181.65 per day. This position to begin the week of March 3, 2014 through the last day of school June, 2014. This position is partially funded by NCLB 2014 funds.

## **6. Facilities**

- A. Facilities Committee Report (Mr. Barnhart) Attachments

## **7. Finance**

- A. Finance Committee Report (Dr. Syed) Attachments
- B. Pursuant to NJAC 6A:23-2.12(c)4, we certify that as of February 28, 2014, and having received the certification of the Business Administrator, pursuant to NJAC 6A:23-12(c)(3), that the total of encumbrances and expenditures for each line item do not exceed the line item appropriation, and after review of the secretary's monthly financial report (appropriations section), and upon consultation with the appropriate district officials, that

to the best of our knowledge no major account or fund has been over expended in violation of NJAC 6A:23-2.12(c)4, and that the sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

- C. Motion to approve the Board Secretary's report for January 31, 2014 Fund 10 only, and Board Secretary's report for February 28, 2014. Attachments
- D. Motion to approve the Cash Reconciliation (Treasurer's) report for February 28, 2014. Attachments
- E. Motion to approve the attached list of Transfers for February 28, 2014. Attachments
- F. Motion to approve the Bill's List in the amount of \$376,042.73. Attachments
- G. Motion to appoint Fleishman-Daniels Law Offices, LLC, as Bond Counsel at a rate of \$16,500.00 under the terms of the proposed agreement.
- H. Motion to approve Phoenix Advisors, LLC, as Financial Planner at a flat rate of \$11,500.00 under the terms of the proposed agreement.
- I. Motion to rescind the motion to approve the Budget Public Hearing to be held on Monday, March 24, 2014 at 6:00 pm, approved at the February 24, 2014 meeting.
- J. Motion to approve the Budget Public Hearing to be held on Monday, April 28, 2014 at 6:00 pm. (This is immediately prior to the regularly scheduled Board meeting.)
- K. Motion to approve the Joint Transportation Agreement with Greater Egg Harbor Regional School District for the School Year Transportation, Route YL-A, to Yale School Atlantic in the amount of \$9,197.10, from September 1, 2013 to June 30, 2014.
- L. Motion to approve the agreement with Verizon Wireless in the amount of \$99.98 per month, New Jersey State Contract #A82583, eligible for E-rate reimbursement, for cell phone service for two District cell phones, the Superintendent and the Maintenance Supervisor. (This replaces Sprint Nextel Service of \$123.14)
- M. Motion to approve the authorization of submission of the FY14 NCLB Grant Amendment Application and accept the grant modification for these funds upon the subsequent approval by the New Jersey Department of Education of the FY2014 NCLB amendment application.
- N. Motion to approve the attached list of professional development for staff. Attachments

## **8. Policy**

- A. Policy Committee Report (Mrs. Levitt)
- B. Motion to approve the following revised job description: Attachments
  - Athletic Director changed to Coordinator of Athletics

## **9. Shared Services**

- A. Shared Services Committee Report (Mr. Milhous)

## **10. Information**

- A. PTO Update (Mrs. White & Dr. Fipp)

- B. NEF Update (Mr. Milhous)
- C. Sports Booster Update
- D. Motion to approve the Executive Session Meeting Minutes from December 16, 2013, January 6, 2014, and January 27, 2014.
- E. Motion to approve the Executive Session Minutes from February 24, 2014.

**11. Other Business**

- A. Motion to approve the following PTO fundraisers for the 2013-14 school year:
  - Castaway Cove Wristband Day (May 10, 2014 - rain date May 11, 2014)
  - Buy One Get One Free Scholastic Book Fair (May 21, 2014 - May 23, 2014).

**12. Open to the Public**

**13. Executive Session**

Motion to adopt the following resolution – WHEREAS, Chapter 231, P.L. 1975, also known as the Sunshine Law, authorizes a public body to meet in Executive session under certain limited circumstances; and WHEREAS, said law requires the Board of Education to adopt a resolution at a public meeting before it can meet in such an Executive Session; and WHEREAS, the Board of Education is scheduled to hold meeting on April 28, 2014 at 6:30 p.m. in the Northfield Community School Music Room; and WHEREAS, the Board of Education intends to discuss matters in Executive Session at this meeting; NOW THEREFORE, BE IT RESOLVED, that the Northfield City Board of Education expects to discuss attorney interviews, personnel negotiations, and matters covered by attorney client privilege during the aforementioned Executive Session; and BE IT FURTHER RESOLVED that the public portion of the Northfield Board of Education meeting will commence at 7:00 p.m.

**14. Announcement**

Net Regular BOE Meeting, Monday, April 28, 2014, Vocal Music Room, 6:30 PM

**15. Adjournment**