

NORTHFIELD COMMUNITY SCHOOL
Northfield Community School, Cafetorium, 6:00 PM

Meeting Called to Order

Roll Call

Silent Moment

Salute to Flag

Announcement

This is to advise the general public and to instruct that it be recorded in the Minutes that in compliance with Chapter 231 of the Public Laws of 1975, entitled the "Open Public Meetings Act", Northfield Board of Education at 3:00 p.m. on April 15, 2014 caused to be posted at the Office of the Board of Education located at 2000 New Road, Northfield, New Jersey and at 9:00 a.m. on April 15, 2014 mailed to The Press of Atlantic City and to The Current of Egg Harbor Township and to the Office of the Municipal Clerk of Northfield a meeting notice setting forth the time, date and location of this meeting.

THE NORTHFIELD BOARD OF EDUCATION USES A "CONSENT AGENDA" PROCEDURE.

1. Executive Session

Motion to adopt the following resolution – BE IT RESOLVED by the Northfield Board of Education that, pursuant to the Open Public Meetings Act (N.J.S.A. 10:4-1 et seq.) it shall enter into Executive Session to discuss and review personnel, negotiations, HIB investigations and other matters of attorney client privilege. The information discussed can be disclosed to the public only upon formal written request to the board secretary at the next work, special or regular meeting to determine if the time and circumstances would be appropriate to disclose the information discussed. At the conclusion of this session the Board of Education will reconvene the regular portion of the meeting and action may, or may not, be taken

2. Open to the Public- (Public Comment may be limited to three minutes per person per issue)

3. Curriculum

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| A. | Curriculum Committee Report (Mrs. White) | Attachments |
| B. | March Monthly Reports | Attachments |

- Mr. Robbins
- Mrs. Vaccaro
- Ms. Hehre
- Mr. Mease
- Mr. Phommathep

- C. Motion to approve the following grade 3 trips for the 2013-14 school year:
- Friday, June 20th - Walking trip to Birch Grove Park
 - May 6, 7, 13, 14, 20, 21, 27 & 28 and June 10 & 11 - Walking trips to the Northfield Library (1 class per day - 2 trips per class)
- D. Motion to approve the following class trip:
- Grade 8 to Mainland High School on May 16, 2014
- E. Motion to approve the attached 2014-2015 school year calendar. Attachments
- F. Motion to approve the attached list of Textbooks and Supplements for the middle and elementary schools for the 2014-15 school year per the attached. Attachments
- G. Motion to approve the attached list of curriculum for the 2014-15 school year. Attachments
- H. Motion to approve the attached proposal for the 2014 Community Education Summer Theater Program "Behind the Velvet Curtain". Attachments
- I. Motion to approve the Summer 2014 Algebra I Instruction program for 5 weeks, 3 hours a week beginning July 8, 2014 through August 7, 2014.

4. Personnel

- A. Personnel Committee Report (Mr. Wynne) Attachments
- B. Motion to approve the posting for two part time main entrance receptionists from August 18 - 29, 2014 (once Summer SACC is completed).
- C. Motion to accept the retirement notification from Lynda Donovan effective July 1, 2014.
- D. Motion to approve the posting and/or advertising for a full time teacher highly qualified in language arts. (This position replaces Mrs. Donovan who is retiring).
- E. Motion to approve, upon the recommendation of the Superintendent, the reappointment of 2014-15 staff as per the attached list. Attachments
- F. Motion to approve, upon the recommendation of the Superintendent, Maureen Vaccaro as elementary school principal effective July 1, 2014 - June 30, 2015. Salary to follow the current Principal's Contract. This approval gives Mrs. Vaccaro tenure as principal at Northfield Community School.
- G. Motion to approve the following Student Practicum Placement from Rowan University for the Fall, 2014 semester:
- Daniel Bryz-Gornia, Jr. - to work with Mrs. Harvey (Middle School Guidance Counselor)
- H. Motion to approve, upon the recommendation of the Superintendent, Jenny Cores as long term substitute replacement aide through the last day of school June, 2014 at an hourly rate of \$10.00 (no benefits). (Ms. Cores is replacing Ms. Gideon while she is on medical leave).
- I. Motion to approve the leave of absence extension for Denise Dinelli

through the end of the school year June, 2014.

- J. Motion to approve the posting and/or advertising for a long term substitute replacement aide effective immediately through the last day of school June, 2014. (To cover Ms. Dinielli while she is on leave).
- K. Motion to approve the posting and/or advertising for a Summer 2014 Algebra I Instruction teacher for 5 weeks (Tuesday 7/8 through Thursday 8/7), 3 hours per week to be paid at an hourly rate of *\$40.00. Partially funded through NCLB 2015. *Salary to be adjusted, if necessary, upon ratification and approval of the negotiated agreement by the Association and the Northfield Board of Education.
- L. Motion to approve the posting and/or advertising for a full-time special education teacher and two part time aides for the Multiple Disabilities program being created for K to 2 students with Autism for the 2014-15 school year.
- M. Motion to accept the retirement of Janice DeCicco Fipp as Superintendent of Schools effective 9/1/14.
- N. Motion to approve, upon the recommendation of the Superintendent, Denise Blanche as full time aide effective 5/1/14 through the last day of school June, 2014 at an hourly rate of \$10.55*. (Ms. Blanche will be replacing Mrs. Gassman). *Salary to be adjusted, if necessary, upon ratification and approval of negotiated agreement by the Association and Board of Education.
- O. Motion to approve the posting for a Coordinator of Athletics for the 2014-15 school year.
- P. Motion to approve the attached list of substitutes for the remainder of the 2013-14 school year. Attachments
- Q. Motion to approve the posting for coaches and advisors for the 2014-15 school year per the attached. Attachments
- R. Motion to approve the posting for NEF club advisors for the 2014-15 school per the attached. Attachments
- S. Motion to approve the posting and/or advertising for a Supervisor of Curriculum and Instruction for the 2014-15 school year.
- T. Motion to approve, upon the recommendation of the Superintendent, Lynsey Hehre as full time elementary teacher effective 9/1/14 through 6/30/15 at a salary of *\$45,988.00 (B.A., Step 1 of the 2012-13 salary guide). *Salary to be adjusted, if necessary, upon ratification and approval of the negotiated agreement by the Association and Board of Education.
- U. Motion to approve, upon the recommendation of the Superintendent, Wendy Garwood as elementary school secretary effective 9/1/14 through 6/30/15 at a salary of *\$44,224.00 (step 1 of the 2012-13 salary guide). *Salary to be adjusted, if necessary, upon ratification and approval of negotiated agreement by the Association and Board of Education.
- V. Motion to approve the posting and/or advertising for a Coordinator of SACC/Facilities Use effective 8/1/14 through 6/30/15. (To replace Ms. Hehre who is being appointed to a teaching position).
- W. Motion to approve the posting and/or advertising for the position of Main

Desk Receptionist effective September 1, 2014 through June 30, 2015.
(This is to replace Mrs. Garwood who is being appointed to the position of elementary school secretary).

- X. Motion to approve the posting for an advisor for the Mathlete Club for grades 4 and 5. (Club sponsored by the NEF).
- Y. Motion to approve, upon the recommendation of the Superintendent, Denay Schallawitz as full time teacher for the Multiple Disabilities (K-2 program for students with Autism) classroom at a salary of \$46,638* (BA, Step 1). This is a new teaching position and program. *Salary to be adjusted, if necessary, upon ratification and approval of negotiated agreement by the Association and Board of Education.
- Z. Motion to approve the extended leave of absence request for Amy Kennedy through December, 2014.
- AA. Motion to approve the attached list of additional Camp Invention Staff. Attachments
- AB. Motion to approve, upon the recommendation of the Superintendent, Linda Albright as School Business Administrator for the 2014-2015 school year. Mrs. Albright is to be compensated at a salary of \$100,017.00 for the period of July 1, 2014 through June 30, 2015. All terms and conditions per the negotiated agreement between Linda Albright and the Northfield Board of Education. (The contract has been reviewed and approved by the Executive County Superintendent of Schools).
- AC. Motion to approve, upon the recommendation of the Superintendent, Karen Deuel as Confidential Secretary to the Superintendent for the 2014-15 school year at a salary of \$54,137.83.
- AD. Motion to approve, upon the recommendation of the Superintendent, Rollin Mease as Maintenance Supervisor for the 2014-15 school year at a salary of \$71,990.22.
- AE. Motion to approve, upon the recommendation of the Superintendent, Andrew Humphreys as Desk Top Support position for the 2014-15 school year at a salary of \$35,700.00.
- AF. Motion to approve, upon the recommendation of the Superintendent, Aleng Phommathep as Network Technician for the 2014-15 school year at a salary of \$71,400.00.
- AG. Motion to approve, upon the recommendation of the Superintendent, Mila Melton as Part Time Office/Accounting Clerk for the 2014-15 school year at a salary of \$26,066.30.
- AH. Motion to approve the posting and/or advertising for a lunch aide for 15 hours per week through the last day of school June 2014.

5. Facilities

- A. Facilities Committee Report (Mr. Barnhart) Attachments
- B. Motion to approve the attached resolution for Acceptance of the NJ Department of Education Preliminary Eligible Cost (PEC) determination with regard to State Project #3720-056-14-4000 DSA, Northfield Middle School ADA and Miscellaneous Upgrades. Attachments
- C. Motion to approve the attached resolution for Acceptance of the NJ Attachments

Department of Education Preliminary Eligible Cost (PEC) determination with regard to State Project #3720-057-14-6000 DSA, Northfield Elementary School ADA and Miscellaneous Upgrades.

- D. Motion to approve the attached resolution for Acceptance of the NJ Department of Education Preliminary Eligible Cost (PEC) determination with regard to state project #3720-056-14-5000 DSA, Northfield Middle School Roofing Replacement. Attachments
- E. Motion to approve the attached resolution for Acceptance of the NJ Department of Education Preliminary Eligible Cost (PEC) determination with regard to State Project #3720-057-14-3000 DSA, Northfield Elementary School Roofing Replacement. Attachments
- F. Motion to approve the attached resolution for Acceptance of the NJ Department of Education Preliminary Eligible Cost (PEC) determination with regard to State Project #3720-056-14-2000 DSA, Northfield Middle School Fire and Miscellaneous Upgrades. Attachments
- G. Motion to approve the attached resolution for Acceptance of the NJ Department of Education Preliminary eligible Cost (PEC) determination with regard to State Project #3720-057-14-2000 DSA, Northfield Elementary School Fire and Miscellaneous Upgrades. Attachments
- H. Motion to approve the attached resolution for Acceptance of the NJ Department of Education Preliminary Eligible Cost (PEC) determination with regard to State Project #3720-057-14-4000 DSA, Northfield Elementary School Lighting and Miscellaneous Site Upgrades. Attachments

6. Finance

- A. Finance Committee Report (Dr. Syed) Attachments
- B. Pursuant to NJAC 6A:23-2.12(c)4, we certify that as of March 31, 2014, and having received the certification of the Business Administrator, pursuant to NJAC 6A:23-12(c)(3), that the total of encumbrances and expenditures for each line item do not exceed the line item appropriation, and after review of the secretary's monthly financial report (appropriations section), and upon consultation with the appropriate district officials, that to the best of our knowledge no major account or fund has been over expended in violation of NJAC 6A:23-2.12(c)4, and that the sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.
- C. Motion to approve the Board Secretary's report for March 31, 2014. Attachments
- D. Motion to approve the Cash Reconciliation (Treasurer's) report for March 31, 2014. Attachments
- E. Motion to approve the attached list of Transfers for April 30, 2014. Attachments
- F. Motion to approve the Bill's List in the amount of \$494,196.04.. Attachments
- G. Motion to approve the proposal from RAI, Inc. in the amount of \$1,000.00 for a Preventative Maintenance Inspection on the Solar Panels and system.
- H. Motion to approve the change of email and email hosting to Gmail and Google Vault. Gmail is free of charge and Google Vault hosted email at an annual rate of \$10.00 per staff account free to students.

- I. Motion to approve the proposal from EIRC in the amount of \$3,600.00 to lay out and execute a migration plan for the moving of 175 mailboxes from SJTP's hosted exchange platform to the Gmail Google Vault servers.
- J. Motion to approve the shared Services Agreement for Middle School Wrestling Program for the 2014-2015 school year.
- K. Motion to approve the Joint Transportation Agreement with Greater Egg Harbor Regional School District for the School Year Transportation , Route S5062, to Yale School Medford Campus in the amount of \$18,688.00, from September 1, 2013 to June 30, 2014.
- L. Motion to approve the 2014-2015 tuition rates as follows:
 - Kindergarten - \$11,667
 - Grades 1-5 - \$12,169
 - Grades 6-8 - \$12,969
 - MD - \$19,586
 - PSD - \$15,187
- M. Motion to approve ACSSSD as transportation provider for the Summer 2014 Extended Year Program at Northfield Community School.
- N. Motion to approve the attached payment schedule for collection of the Local Tax Levy for the fiscal year of 2014-2015. Attachments
- O. Motion to approve the Personal Aide Agreement between ACSSSD and Northfield Board of Education for the personal aide for DOB 10/27/2010, for the 2014 ESY at \$575.00 per week and the 2014-2015 school year in the amount of \$41,660.00.
- P. Motion to approve the renewal of Frontline Technologies AESOP, for the 2014-2015 school year in the amount of \$4,478.55 (\$296.05 increase).
- Q. Motion to approve the agreement with Reliance Communications, Inc. for the online communications application SchoolMessenger CommSuite in the amount of \$1,706.25 (\$1.75/student) for the 2014-2015 school year. (This replaces Global Connect).
- R. Motion to approve the attached list of professional development for staff. Attachments
- S. Motion to approve the proposal submitted by All-Green Turf Management, Corp. in the amount of \$7,990.00, (\$255.00 per mow, 30 mows, \$85.00 per edge, 4 edgings) for mowing and lawn maintenance services, per the terms of the proposal for the 2014 season. Attachments

7. Policy

- A. Policy Committee Report (Mrs. Levitt) Attachments
- B. Motion to approve the following job description: Attachments
 - Supervisor of Curriculum and Instruction
- C. Motion to approve the first reading of the following policy and regulation: Attachments
 - Policy #3542, Food Service
 - Regulation #3542, Food Service

8. Shared Services

A. Shared Services Committee Report (Mr. Milhous)

9. Information

- A. Motion to approve the Executive Session Minutes for March 18, 2014, March 24, 2014, and April 7, 2014.
- B. Motion to approve the Meeting Minutes from February 24, 2014. Attachments
- C. Motion to approve the Meeting Minutes from March 18, 2014. Attachments
- D. Motion to approve the Meeting Minutes from March 24, 2014. Attachments
- E. Motion to approve the Meeting Minutes from April 7, 2014 Attachments

10. Other Business

- A. FYI - Northfield National Night Out - to be held at NCS on August 5, 2014.
- B. FYI - Please see attached resolution regarding the State Board of Education's supporting the Common Core State Standards. Attachments

11. Open to the Public

12. Executive Session

Motion to adopt the following resolution – WHEREAS, Chapter 231, P.L. 1975, also known as the Sunshine Law, authorizes a public body to meet in Executive session under certain limited circumstances; and WHEREAS, said law requires the Board of Education to adopt a resolution at a public meeting before it can meet in such an Executive Session; and WHEREAS, the Board of Education is scheduled to hold meeting on May 19, 2014 at 6:30 p.m. in the Northfield Community School Music Room; and WHEREAS, the Board of Education intends to discuss matters in Executive Session at this meeting; NOW THEREFORE, BE IT RESOLVED, that the Northfield City Board of Education expects to discuss attorney interviews, personnel negotiations, and matters covered by attorney client privilege during the aforementioned Executive Session; and BE IT FURTHER RESOLVED that the public portion of the Northfield Board of Education meeting will commence at 7:00 p.m.

13. Announcement

Next Regular BOE Meeting, Monday, May 19, 2014, Vocal Music Room, 6:30 PM

14. Adjournment