

---

**NORTHFIELD COMMUNITY SCHOOL**  
**Northfield Community School, Vocal Music Room, 6:30 PM**

Meeting Called to Order

Roll Call

Silent Moment

Salute to Flag

Announcement

This is to advise the general public and to instruct that it be recorded in the Minutes that in compliance with Chapter 231 of the Public Laws of 1975, entitled the "Open Public Meetings Act", Northfield Board of Education at 3:00 p.m. on January 9, 2014 caused to be posted at the Office of the Board of Education located at 2000 New Road, Northfield, New Jersey and at 9:00 a.m. on January 9, 2014 mailed to The Press of Atlantic City and to The Current of Egg Harbor Township and to the Office of the Municipal Clerk of Northfield a meeting notice setting forth the time, date and location of this meeting.

**THE NORTHFIELD BOARD OF EDUCATION USES A "CONSENT AGENDA" PROCEDURE.**

**1. Executive Session**

Motion to adopt the following resolution – BE IT RESOLVED by the Northfield Board of Education that, pursuant to the Open Public Meetings Act (N.J.S.A. 10:4-1 et seq.) it shall enter into Executive Session to discuss and review negotiations, and other matters of attorney client privilege. The information discussed can be disclosed to the public only upon formal written request to the board secretary at the next work, special or regular meeting to determine if the time and circumstances would be appropriate to disclose the information discussed. At the conclusion of this session the Board of Education will reconvene the regular portion of the meeting and action may, or may not, be taken

**2. Presentation**

A. Bond Referendum Presentation:

- Steve Siegel, Architect
- Joel Fleishman, Bond Counsel, Sherry Tracey, Financial Advisor

**3. Open to the Public- (Public Comment may be limited to three minutes per person per issue)**

**4. Curriculum**

A. Curriculum Committee Report (Mrs. White)

Attachments

B. May Monthly Reports

Attachments

- Mr. Robbins
- Mrs. Vaccaro
- Ms. Hehre
- Mr. Mease
- Mr. Phommathep

- C. Motion to accept the donation checks in the amount of \$50.00 each from Erland Chau and Nicholas Piergiovanni (to be applied towards the cost of the 8th grade class trip).
- D. Motion to approve the 2014-2015 Professional Development Plan per the attached. Attachments
- E. Motion to approve the summer SACC Beauty & the Beast proposal per the attached. Attachments

## 5. Personnel

- A. Personnel Committee Report (Mr. Wynne) Attachments
- B. Motion to approve the Employment Contract between Mr. Robert Garguilo and the Northfield Board of Education for Interim Superintendent effective August 1, 2014 through June 30, 2015 at a per diem rate of \$600.00 per the terms of the negotiated contract and as approved by the Executive County Superintendent.
- C. Motion to approve, upon the recommendation of the Superintendent, April Martyn and Tina Guetzleff as part time main entrance receptionists for the period of 8/18/14 through 8/29/14 at an hourly rate of \$10.00 (no benefits). Ms. Martyn will work 9 am - 12 noon and Mrs. Guetzleff will work from 12 noon - 3 pm.
- D. Motion to approve, upon the recommendation of the Superintendent, the following club and sports volunteers:
- Boys' Soccer - Nick Kafkalas and Julia Vain
  - Girls' Soccer - Dr. Ira Wertheimer
  - Band - Steve Kintish, Mike Wolf and Craig Garwood
  - Boys' Basketball - John Palmieri
- E. Motion to approve, upon the recommendation of the Superintendent, the following teaching staff transfers for the 2014-15 school year:
- Noel Tobiasen from 8th grade ELA to 6th grade ELA (replaces Mrs. Donovan who is retiring).
  - Kathryn Muldoon assigned to 8th grade ELA (replaces Mrs. Tobiasen).
  - Stephen Miller from 8th grade social studies to 6th grade social studies (replaces Mrs. McClay who is transferred to 8th grade social studies).
  - Lisa McClay from 6th grade social studies to 8th grade social studies (replaces Mr. Miller).
  - Mary Ann Devine from 7th grade science and social studies to 7th grade science.
  - Michelle Malhado from 8th grade conversational Spanish and Spanish I to grade 3, 5 to 8 conversational Spanish and Spanish I.

- F. Motion to approve, upon the recommendation of the Superintendent, the following NEF Middle School Club Advisors for the 2014-15 school year:
- Future Engineers Club - Mrs. O'Connor
  - Media Club - Mrs. Schafer
  - Chess Club - Mr. Vain
- G. Motion to approve, upon the recommendation of the Superintendent, Brenda Price as a substitute teacher for the Basic Skills At-Risk Summer program.
- H. Motion to approve the move on the 2012-13 salary guide for Denay Schallawitz from Step 2, BA +15 to Step 2, BA+15 effective September 1, 2014 at a salary of \$47,664\*. This is the result of the completion of college courses. \*Salary to be adjusted, if necessary, upon ratification and approval of negotiated agreement by the Association and Board of Education.
- I. Motion to approve the following fieldwork placement request from Rowan University for the Fall, 2014 semester:
- Sarah Carrasquillo - to work with Mrs. Lundbeck (Physical Education)
- J. Motion to approve the following fieldwork placement request from Richard Stockton College for the Fall 2014 semester:
- Andrea Schmidt - to work with Mrs. Levy (1st grade)
- K. Motion to approve the following student teacher placement requests from Richard Stockton College for the Fall 2014 semester:
- Kimberly Peters - to work with Mrs. Heenan (3rd grade)
  - Jordan Watts - to work with Mrs. Smith (5th grade)
  - Matthew Greer - to work with Mrs. Schroeder (7th grade)
- L. Motion to accept the resignation of Elizabeth Gideon as a part time aide effective June 30, 2014.
- M. Motion to approve the posting and/or advertising for a part time aide for the 2014-15 school year (to replace Ms. Gideon).
- N. Motion to accept the resignation of Joseph Paoletta as a lunch/playground aide effective June 30, 2014.
- O. Motion to approve the posting and/or advertising for a lunch/playground aide for 3 days per week, 3 hours per day for the 2014-15 school year (to replace Mr. Paoletta).
- P. Motion to approve, upon the recommendation of the Superintendent, Michelle Abramowitz as speech language specialist for the summer 2014 special education program from 7/7/14 - 8/1/14 at a salary of \$1,920.00. This program funded by IDEIA Grant.
- Q. Motion to approve the posting and/or advertising for a one on one special education aide for the summer special education program.
- R. Motion to approve the posting and/or advertising for an anticipated opening for a part time office/accounting clerk effective August 4, 2014.

- S. Motion to approve the posting and/or advertising for a 4 hour per day certified nurse. (Proposal to move from 2 hour per day to 4 hour per day as recommended by the Superintendent).
- T. Motion to approve, upon the recommendation of the Superintendent, Wendy Miller as the STAR Program Advisor for the 2014-15 school year at a stipend of \$1,215. Stipend paid by the NEF/Dave's Day Foundation.
- U. Motion to approve, upon the recommendation of the Superintendent, the following substitutes for the Summer SACC program:
  - Kirstie Byrnes
  - Denay Schallawitz
  - Rebecca Stonelake (pending successful completion of the criminal history background check).

## 6. Facilities

- A. Facilities Committee Report (Mr. Barnhart) Attachments
- B. Motion to approve the Dual Use Applications for the 2014-2015 School Year for Rooms #906, 908, 910, 935, 975, 976.
- C. Motion to approve the Proposal in the amount of \$5,977.78 from Johnson Controls to perform condenser coil cleaning on the Trane RTU's.

## 7. Finance

- A. Finance Committee Report (Dr. Syed) Attachments
- B. Pursuant to NJAC 6A:23-2.12(c)4, we certify that as of May 31, 2014, and having received the certification of the Business Administrator, pursuant to NJAC 6A:23-12(c)(3), that the total of encumbrances and expenditures for each line item do not exceed the line item appropriation, and after review of the secretary's monthly financial report (appropriations section), and upon consultation with the appropriate district officials, that to the best of our knowledge no major account or fund has been over expended in violation of NJAC 6A:23-2.12(c)4, and that the sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.
- C. Motion to approve the Board Secretary's report for May 31, 2014. Attachments
- D. Motion to approve the Cash Reconciliation (Treasurer's) Report for May 31, 2014. Attachments
- E. Motion to approve the attached list of Transfers for May 31, 2014. Attachments
- F. Motion to approve the Bill's List in the amount of \$396,187.13. Attachments
- G. Motion to approve the purchase of an iPad cart which includes 30 iPads and one cart, in the amount of \$17,016.95, from the State of New Jersey Contract #70259, WSCA.
- H. Motion to approve the purchase for 3 Chromebook Carts (90 Chromebooks with licensing and 3 carts) from HP Public Sector Sales in the amount of \$34,560.00.
- I. Motion to approve Student Accident Insurance policy for July 1, 2014 - June 30, 2015 in the amount of \$2,011.00 as part of the ACCASBO JIF

2014-2015 assessment.

- J. Motion to approve renewal of Surety Bonds for Business Administrator/Treasurer of School Monies in the amount of \$684.00 for the period July 13, 2014 - July 12, 2015.
- K. Motion to approve the following lunch prices for the 2014-2015 school year. (This is a mandatory \$0.10 cents increase based on the requirements of the new Federal legislation)
- Elementary School Grades K-4 - \$2.60
  - Middle School Grades 5-8 - \$2.70
  - Adult Lunch - \$4.00
- L. Motion to approve that the Business Administrator be authorized to do account transfers that may be needed to close the fiscal year with Board confirmation at the next regular meeting.
- M. Motion to rescind the motion approved at the November 25, 2013 board meeting to approve the 2013-2014 School Year Non Public Joint Transportation Agreement between Northfield Board of Education and Mainland Regional School District in the amount of \$7,307.73 as follows:
- STJ/HSHS St. Joseph Regional \$7,307.73
- N. Motion to approve the 2013-2014 School Year Non Public Joint Transportation Agreement between Northfield Board of Education and Mainland Regional School District in the amount of \$7,481.79 as follows:
- SJHS St. Joseph Regional \$7,481.79
- O. Motion to approve that the Board provide a custodian for National Night Out, August 5, 2014, not to exceed five hours (approximately 6:00 pm to 11:00 pm) at \$20.00 per hour. (\$100.00)
- P. Motion to approve a Resolution Supporting A-2930/S-1987 Eliminating Attachments Superintendent Salary Cap.
- Q. Motion to approve the vended meals contract between Northfield Board of Education and YALE school, Atlantic to provide student lunches at \$4.00 per lunch, contract will include for a set amount of lunches per day based on enrollments, approximately at 50, for the 2014-2015 school year per the terms of the Northfield Board of Education/Yale Agreement. Adult lunches will be available for \$4.50 per lunch on a cash per diem basis.
- R. Motion to approve DOB 5/30/01 to attend the Multiple Disabilities Program at ACSSSD at an annual tuition rate of \$36,360.00 for the 2014-15 school year.
- S. Motion to approve DOB 5/30/01 to attend the Extended School Year Multiple Disabilities Program at ACSSSD at an annual tuition rate of \$2,100.00 for the summer 2014.
- T. Motion to approve DOB 3/25/03 to attend the YALE School Autistic Program in Mullica Township at an annual tuition rate of \$64,680.00 (includes ESY) for the 2014-15 school year.
- U. Motion to approve DOB 3/25/03 a personal aide at the YALE School Autistic Program in Mullica Township in the amount of \$37,500.00 for the

2014-15 school year.

- V. Motion to approve DOB 10/27/10 Extended School Year at ACSSSD at a rate of \$2,100.00.
- W. Motion to rescind the motion to establish petty cash funds and administrators as follows:
- Northfield Community School - Linda Albright - \$300.00
- X. Motion to approve and establish petty cash fund and administrator as follows:
- Northfield Community School - Linda Albright - \$250.00
  - Northfield Community School SACC - Linda Albright - \$50.00
  - Northfield Community Education Program - Linda Albright - \$100.00
- Y. Motion to approve submission of the IDEA FY15 grant as follows:
- Basic - \$224,362
  - Preschool - \$10,740
- Z. Motion to approve submission of the NCLB FY15 grant as following:
- Title IA - \$110,181.00
  - Title IIA - \$22,164.00
  - Title III - \$6,137.00

## 8. Policy

- A. Policy Committee Report (Mrs. Levitt) Attachments
- B. Motion to approve the 2nd and final reading of the following revised policies: Attachments
- #2224, Nondiscrimination/Affirmative Action
  - #4111, Recruitment, Selection and Hiring (certified staff)
  - #4111.1/4211.1, Nondiscrimination/Affirmative Action
  - #4211, Recruitment, Selection and Hiring (non-certified staff)
  - #5141, Health
  - #5145.4, Equal Education Opportunity
  - #6121, Nondiscrimination/Affirmative Action
  - #6145, Extracurricular Activities
  - #6147.1, Evaluation of Individual Student Performance
- C. Motion to approve the 1st reading of the following policies and regulations: Attachments
- Policy #2121, Organizational Chart
  - Regulation #4111R, Recruitment, Selection and Hiring
  - Policy #4119.27/4211.27, Staff Use of Internet Social Networks and Other Forms Electronic Communication
  - Policy #5113, Attendance, Absences and Excuses
  - Regulation #5126, Awards, Criteria, Sponsorship, Amounts
  - Policy #5131.6, Drugs, Alcohol, Tobacco
  - Bylaw #9420, Awards by Board of Education for Retiring Staff

Members

**9. Shared Services**

- A. Shared Services Committee Report (Mr. Milhous)

**10. Information**

- A. PTO Update (Mrs. White & Dr. Fipp)
- B. NEF Update (Mr. Milhous)
- C. Sports Boosters Update
- D. Motion to approve the Executive Session Minutes for May 19, 2014, and June 3, 2014.
- E. Motion to approve the Regular Meeting Minutes for May 19, 2014.

Attachments

**11. Other Business**

- A. NJSBA Representative Charlene Zoerb will present to the Board of Education the CSA Evaluation and BOE Evaluation Information and BOE Procedural Information.

**12. Open to the Public**

**13. Executive Session**

Motion to adopt the following resolution – WHEREAS, Chapter 231, P.L. 1975, also known as the Sunshine Law, authorizes a public body to meet in Executive session under certain limited circumstances; and WHEREAS, said law requires the Board of Education to adopt a resolution at a public meeting before it can meet in such an Executive Session; and WHEREAS, the Board of Education is scheduled to hold meeting on July 28, 2014 at 6:30 p.m. in the Northfield Community School Music Room; and WHEREAS, the Board of Education intends to discuss matters in Executive Session at this meeting; NOW THEREFORE, BE IT RESOLVED, that the Northfield City Board of Education expects to discuss BOE and CSA evaluation, personnel negotiations, and matters covered by attorney client privilege during the aforementioned Executive Session; and BE IT FURTHER RESOLVED that the public portion of the Northfield Board of Education meeting will commence at 7:00 p.m.

**14. Announcement**

Next Regular BOE Meeting, Monday, July 28, 2014, Vocal Music Room, 6:30 PM

**15. Adjournment**