
NORTHFIELD COMMUNITY SCHOOL
Northfield Community School, Vocal Music Room, 6:30 PM

Meeting Called to Order

Roll Call

Silent Moment

Salute to Flag

Announcement

This is to advise the general public and to instruct that it be recorded in the Minutes that in compliance with Chapter 231 of the Public Laws of 1975, entitled the "Open Public Meetings Act", Northfield Board of Education at 3:00 p.m. on February 11, 2013 caused to be posted at the Office of the Board of Education located at 2000 New Road, Northfield, New Jersey and at 9:00 a.m. on February 11, 2013 mailed to The Press of Atlantic City and to The Current of Egg Harbor Township and to the Office of the Municipal Clerk of Northfield a meeting notice setting forth the time, date and location of this meeting.

THE NORTHFIELD BOARD OF EDUCATION USES A "CONSENT AGENDA" PROCEDURE.

1. Executive Session

Motion to adopt the following resolution – BE IT RESOLVED by the Northfield Board of Education that, pursuant to the Open Public Meetings Act (N.J.S.A. 10:4-1 et seq.) it shall enter into Executive Session to discuss and review executive session minutes, personnel negotiations, and other matters of attorney client privilege. The information discussed can be disclosed to the public only upon formal written request to the board secretary at the next work, special or regular meeting to determine if the time and circumstances would be appropriate to disclose the information discussed. At the conclusion of this session the Board of Education will reconvene the regular portion of the meeting and action may, or may not, be taken.

2. Open to the Public- (Public Comment may be limited to three minutes per person per issue)

3. Curriculum

- A. [Curriculum Committee Report \(Mrs. White\)](#)
- B. Motion to approve Grade 4 participation in the Scripps Spelling Bee competition.

4. Personnel

- A. Personnel Committee Report (Mr. Palmieri)
- B. Motion to approve, upon the recommendation of the Superintendent, Nick Kafkalas as a volunteer for soccer during the 2013-14 school year.

- C. Motion to accept the resignation of Gina Comuzzi as part time Basic Skills teacher and Summer Special Education Teaching Assistant effective July 19, 2013.
- D. Motion to approve the posting and/or advertising for a part time Basic Skills teacher for the 2013-14 school year (to replace Ms. Comuzzi who is resigning).
- E. Motion to approve, upon the recommendation of the Superintendent, Karen Deuel as Confidential Secretary to the Superintendent for the 2013-2014 school year at a salary of \$53,076.30.
- F. Motion to approve, upon the recommendation of the Superintendent, Rollin Mease as Maintenance Supervisor for the 2013-14 school year at a salary of \$70,578.65.
- G. Motion to approve, upon the recommendation of the Superintendent, Andrew Humphreys as Desk Top Support position for the 2013-14 school year at a salary of \$30,720.00.
- H. [Motion to approve the attached SACC staffing request for the 2013-14 school year.](#) Attachments
- I. Motion to approve, upon the recommendation of the Superintendent, Jane Barr as part time Basic Skills teacher for the 2013-14 school year at a salary of \$25,624.00* (BA, Step 1). *Salary to be adjusted, if necessary, upon ratification and approval of the negotiated agreement by the Association and Board of Education. (Ms. Barr is replacing Mrs. Ireland-Forbes who resigned).
- J. Motion to approve the posting and/or advertising for a part time one on one aide (19 1/2 hours per week, no benefits) for the 2013-14 school year (this person would replace Ms. Barr who is being hired as a part time BSI teacher).
- K. Motion to approve, upon the recommendation of the Superintendent, Kirstie Byrnes as part time long term substitute replacement teacher at a per diem rate of \$85.00* (no benefits) for the first 60 days then the per diem rate based on the 1st Step, BA (part time) of the 2012-13 salary guide effective October 14, 2013 through the last day of school June, 2014. * Salary to be adjusted, if necessary, upon ratification and approval of the negotiated agreement by the Association and Board of Education. (Ms. Byrnes is covering Mrs. Cook while she is on leave).
- L. Motion to approve, upon the recommendation of the Superintendent, Kara Deslis as part time Basic Skills teacher for the 2013-14 school year at a salary of \$25,624.00* (no benefits, BA, Step 1). Employment pending expedite review and approval of credentials/certifications by Office of County Superintendent of Schools. *Salary to be adjusted, if necessary, upon ratification and approval of the negotiated agreement by the Association and Board of Education. (Ms. Deslis is replacing Ms. Comuzzi who resigned).
- M. Motion to approve, upon the recommendation of the Superintendent, the following employees as part time Main Entrance Receptionists from August 12, 2013 through August 30, 2013 from 9 am to 3 pm at an hourly rate of \$10.00 (no benefits). The hours will be divided between the two employees.

- April Martyn
- Lynn Illingworth

N. Motion to approve, upon the recommendation of the Superintendent, Dr. Philip Heery as Athletic Director for the 2013-14 school year at a stipend of \$4,115.00 (no benefits).

5. Facilities

- A. [Facilities Committee Report](#) Attachments
- B. Motion to approve the Dual Use Application for Rooms #906, 908, 910, 912, 935, 975, and 976.
- C. [Motion to approve the attached Resolution to award the Contract for HVAC Controls Replacement.](#) Attachments
- D. Discussion and possible motion to approve the Atlantic County Emergency Management Catastrophic Shelter Agreement.

6. Finance

- A. [Finance Committee Report \(Mr. Wynne\).](#) Attachments
- B. [Motion to approve the Bill's List in the amount of \\$603,861.01.](#) Attachments
- C. Motion to approve the purchase of an iPad cart which includes 30 iPads, one cart and one MacBook Pro, for the elementary school in the amount of \$18,168.95, from the State of New Jersey Contract #70259, WSCA Agreement #B27158.
- D. Motion to approve the purchase of 30 Dell OptiPlex 3010 desktop computers for the elementary school lab replacement, in the amount of \$28,343.70, from the State of New Jersey WSCA/NASPO contract #70256. The elementary lab existing computers will replace District oldest computers in accordance with the District computer rotation schedule.
- E. Motion to approve the purchase of a laptop cart which includes 25 Dell Latitude E5530 computers, for the middle school computer teacher in the amount of \$27,455.00, from the State of New Jersey WSCA/NASPO contract #70256.
- F. Motion to approve 3 iPad 64GB for administrators to perform teacher observations in the amount of \$2,784.00, from the State of New Jersey Contract #70259, WSCA Agreement #B27158.
- G. Motion to approve 3 Dell Latitude E6540 laptop computers for the business administrator and two (2) technology staff in the amount of \$4,963.03, from the state of New Jersey WSCA Agreement #70256.
- H. Motion to approve the Dell Techdirect Dispatch Program Agreement at no cost to the District. This gives our technology staff a certification with Dell to order parts directly.
- I. Motion to approve the revised 403(b) Plan Agreement and Plan Document in accordance with IRS regulations.
- J. Motion to approve the Joint Transportation Agreement with Greater Egg Harbor Regional School District for the ESY transportation, Route YLA-EY, to YALE School Atlantic in the amount of \$2,055.00, from July 8, 2013 to August 16, 2013.
- K. Motion to approve the shared service agreement between The City of

Northfield and Northfield Board of Education for shared technology services in the amount of \$15,000.00 per year, and \$1,000.00 start-up fee, per the terms of the agreement.

- L. Motion to approve the vended meals contract between Northfield Board of Education and YALE School, Atlantic to provide student lunches at \$4.00 per lunch, contract will include for a set amount of lunches per day, approximated at 50, for 162 days of the 2013-2014 school year per the terms of the Northfield Board of Education/YALE Agreement. Adult lunches will be available for \$4.50 per lunch on a cash per diem basis.
- M. Motion to approve the Proposal from Jack Devine Floor Company for sanding and refinishing stage floor in the amount of \$1,800.00.
- N. Motion to approve the proposal from Jack Devine Floor Company for cleaning and recoating gym floor in the amount of \$3,350.00.
- O. [Motion to approve the attached Resolution Authorizing the Northfield Board of Education to Establish a Cooperative Pricing System and to Enter into Cooperative Pricing Agreements with the City of Northfield.](#) Attachments
- P. [Motion to approve the attached Resolution Authorizing the Northfield Board of Education to Enter into a Cooperative Pricing Agreement](#) Attachments
- Q. [Motion to approve the attached Resolution Approving Agreement for a Cooperative Pricing System](#) Attachments

7. Policy

- A. Policy Committee Report (Mrs. Levitt)
- B. [Motion to approve the second and final reading of the following policy \(revision\):](#) Attachments
 - [Policy #6171.4, Special Education](#)
- C. [Motion to approve the first reading of the following policies and regulations:](#) Attachments
 - [Policy #5131.2, Cheating and Plagiarism \(new\)](#)
 - [Policy #4119.23/4219.23, Employee Substance Abuse \(revised\)](#)
 - [Regulation #4119.23/4219.23, Employee Substance Abuse \(new\)](#)
 - [Policy #5131, Conduct/Discipline \(revised\)](#)
 - [Regulation #5131, Conduct/Discipline \(revised\)](#)
 - [Policy #5126, Awards for Student Achievement \(revised\)](#)
 - [Regulation #5126, Awards for Student Achievement \(revised\)](#)

8. Shared Services

- A. Shared Services Committee Report (Mr. Chau)

9. Information

- A. PTO Update (Mrs. White & Dr. Fipp)
- B. NEF Update (Mr. Milhous)
- C. Sports Booster Update
- D. [Motion to approve the Meeting Minutes from June 17, 2013.](#) Attachments
- E. [Motion to approve the Meeting Minutes from June 24, 2013.](#) Attachments

- F. [Motion to approve the Meeting Minutes from July 12, 2013.](#)
- G. Motion to approve the following list of PTO fundraisers for the 2013-14 school year:
- Yankee Candle - September 23rd - October 18th
 - KidStuff Coupon Books - Dates to be determined
 - Scholastic Book Fair - September 24th - 26th
 - Holiday Shop - December 11th - 13th

10. Other Business

- A. Goal setting with Charlene Zoerb, representative from the New Jersey School Boards Association.

11. Open to the Public

12. Executive Session

Motion to adopt the following resolution – WHEREAS, Chapter 231, P.L. 1975, also known as the Sunshine Law, authorizes a public body to meet in Executive session under certain limited circumstances; and WHEREAS, said law requires the Board of Education to adopt a resolution at a public meeting before it can meet in such an Executive Session; and WHEREAS, the Board of Education is scheduled to hold meeting on August 26, 2013 at 6:30 p.m. in the Northfield Community School Music Room; and WHEREAS, the Board of Education intends to discuss matters in Executive Session at this meeting; NOW THEREFORE, BE IT RESOLVED, that the Northfield City Board of Education expects to discuss personnel, student matters, and matters covered by attorney client privilege during the aforementioned Executive Session; and BE IT FURTHER RESOLVED that the public portion of the Northfield Board of Education meeting will commence at 7:00 p.m.

13. Announcement

Next Regular BOE Meeting, Monday, August 26, 2013, Vocal Music Room, 6:30 PM

14. Adjournment