
NORTHFIELD COMMUNITY SCHOOL
Northfield Community School, Vocal Music Room, 6:30 PM

Meeting Called to Order

The meeting was called to order by the Board of Education President, John Palmieri at 6:31 pm.

Roll Call

Mr. Barnhart - Present
Mr. Chau - Present
Mrs. Delcher - Present
Mrs. Levitt - Present
Mr. Milhous - Present
Dr. Syed - Present (Left at 6:50 pm.)
Mrs. White - Absent
Mr. Wynne - Present
Mr. Palmieri - Present

Superintendent
Dr. Fipp

Business Administrator/Board Secretary
Linda Albright

Solicitor
Mr. Brown

Additional Administrators in Attendance
Mrs. Vaccaro
Mr. Robbins

Silent Moment

A silent moment was observed.

Salute to Flag

A Salute to the Flag was conducted.

Announcement

This is to advise the general public and to instruct that it be recorded in the Minutes that in compliance with Chapter 231 of the Public Laws of 1975, entitled the "Open Public Meetings Act", Northfield Board of Education at 3:00 p.m. on February 11, 2013 caused to be posted at the Office of the Board of Education located at 2000 New Road, Northfield, New Jersey and at 9:00 a.m. on February 11, 2013 mailed to The Press of Atlantic City and to The Current of Egg Harbor Township and to the Office of the Municipal Clerk of Northfield a meeting notice setting forth the time, date and location of this meeting.

THE NORTHFIELD BOARD OF EDUCATION USES A "CONSENT AGENDA" PROCEDURE.

1. Executive Session

Motion to adopt the following resolution – BE IT RESOLVED by the Northfield Board of Education that, pursuant to the Open Public Meetings Act (N.J.S.A. 10:4-1 et seq.) it shall enter into Executive Session to discuss and review executive session minutes, personnel negotiations, and other matters of attorney client privilege. The information discussed can be disclosed to the public only upon formal written request to the board secretary at the next work, special or regular meeting to determine if the time and circumstances would be appropriate to disclose the information discussed. At the conclusion of this session the Board of Education will reconvene the regular portion of the meeting and action may, or may not, be taken.

*Let the minutes reflect that the Board of Education entered into executive session at 6:34 pm.
Let the minutes reflect that the Board of Education returned to regular session at 6:59 pm.*

A Motion was made by Angelic Delcher and seconded by Steve Wynne to approve item 1. The Motion Passed by a vote of 8 Aye and 0 Nay. Board Members voting Aye: Barnhart , Chau , Delcher , Levitt , Milhous , Palmieri , Syed , Wynne . Board Members Absent: White .

A Motion was made by Steve Wynne and seconded by Deborah Levitt to return to open session. The Motion Passed by a vote of 7 Aye and 0 Nay. Board Members voting Aye: Barnhart , Chau , Delcher , Levitt , Milhous , Palmieri , Wynne . Board Members Absent: Syed , White .

2. Presentation

A. Presentation by Dr. Susanne Reichert from Global Institute for Maximizing Student Potential regarding English Language Arts.

Dr. Reichart presented ELA Strategies implemented, teacher reports, explained which strategies have been most effective in writing and reading, and their social impact, added writing samples progress showed a 32 % improvement and NJ ASK scores showed a 6% improvement.

B. Presentation of iPad utilization for educational success in grade 2.

Mrs. Vaccaro, Elementary School Principal presented the iPad utilization for educational success in grade 2. Mrs. Vaccaro compared iPads vs. Chromebooks, the iPads are portable and have the ability to allow kids to use technology to achieve their goals. The iPads keep young students intrigued and interested. There are various apps that help students learn, SAMR Model, and CORE Student apps.

C. Presentation of proposed District, Board of Education and Chief School Administrator Goals.

Dr. Fipp presented the proposed District, Board of Education and Chief School Administrator Goals. Dr. Fipp will develop action plan for the next Board meeting.

3. Open to the Public- (Public Comment may be limited to three minutes per person per issue)

- **Sindy Baker**, 25 Northfield Plaza, thanked the School Administration, the Northfield Board of Education and Mrs. Vaccaro for the wonderful opportunity to use iPads and their support in the technology area. Mrs. Baker felt it is a great educational tool, it will be very beneficial for the students, and she is very excited about it.

4. Curriculum

- A. Curriculum Committee Agenda (Mrs. White) Attachments

Mr. Chau reviewed items discussed at the recent meeting. Highlights included:

- ~ Agenda's for In-Service Days in September
- ~ Anti-Bullying Bills of Rights Act Submission Deadline
- ~ Test Score Chart
- ~ Enrichment Curriculum guides for MATH and ILA Grades 3 to 6

- B. Motion to approve the 2013-2014 school year Memorandum of Agreement between Northfield Community School and the Northfield Police Department.

- C. Motion to approve the attached list of proposed SACC/Community Education Afterschool programs for the 2013-14 school year. Attachments

- D. Motion to approve the attached proposal for a new Portraiture program for the SACC/Community Education program for the 2013-14 school year. Attachments

- E. Motion to approve the Board of Education, Chief School Administrator and District Goals. Attachments

Discussion: Mrs. Levitt asked if an action plan for all 7 will be developed, since it has never been done before. Dr. Fipp explained that there are usually 4 District Goals, proposed #1, #4 and #6 to be moved and adopted as CSA Goals in addition to the already existing CSA Goals. Dr. Fipp added an action plan for the District Goals and CSA Goals will be created and presented at a later date.

A Motion was made by Erland Chau and seconded by Steve Wynne to approve item 4.E. The Motion Passed by a vote of 7 Aye and 0 Nay. Board Members voting Aye: Barnhart , Chau , Delcher , Levitt , Milhous , Palmieri , Wynne . Board Members Absent: Syed , White .

- F. Motion to approve the curriculum guides for enrichment mathematics and English language Arts for grades 3, 4 & 5.

- G. Motion to approve the Differentiate of Instruction Guide.

- H. Motion to approve the following Pre-School Handicapped class trip:

- September 13, 2013 - Ventnor Playground

- I. Motion to approve the HIB Self-Assessment per the attached. Attachments

A Motion was made by Erland Chau and seconded by Steve Wynne to approve items 4.A., 4.B., 4.C., 4.D., 4.F., 4.G., 4.H. and 4.I. The Motion Passed by a vote of 7 Aye and 0 Nay. Board Members voting Aye: Barnhart , Chau , Delcher , Levitt , Milhous , Palmieri , Wynne . Board Members Absent: Syed , White .

5. Personnel

- A. Personnel Committee Report (Mr. Palmieri) Attachments

Mr. Palmieri reviewed items discussed at the recent meeting. Highlights included:

- ~ Presentation Regarding Technology
- ~ Speech Positions
- ~ Long Term Substitute Positions
- ~ Leave of absence request

- B. Motion to approve, upon the recommendation of the Superintendent, Andrew Humphreys as Desk Top Support position for the 2013-14 school year at a salary of \$30,720.00.

Discussion: Mr. Milhous suggested "Desk Top Support Position" to be amended to " Technology Technician", since the new job description has not yet been approved.

A Motion was made by John Palmieri and seconded by Steve Wynne to approve item 5.B. as amended. The Motion Passed by a vote of 7 Aye and 0 Nay. Board Members voting Aye: Barnhart , Chau , Delcher , Levitt , Milhous , Palmieri , Wynne . Board Members Absent: Syed , White .

- C. Motion to approve the leave of absence request for Kelli Kern from September 1, 2013 through December 31, 2013.

Discussion: Dr. Fipp recommended the motion to be amended as follows: "from September 9, 2013 through October 18, 2013". This will allow 6 weeks FMLA the employee is entitled to.

A Motion was made by John Palmieri and seconded by Deborah Levitt to approve item 5.C. as amended. The Motion Passed by a vote of 6 Aye and 0 Nay. Board Members voting Aye: Barnhart , Chau , Delcher , Levitt , Milhous , Palmieri . Board Members voting Abstain: Wynne . Board Members Absent: Syed , White .

- D. Motion to approve the posting and/or advertising for a long term substitute replacement teacher from September 1, 2013 through December 20, 2013. (This is to cover Mrs. Kern while she is on leave).

Discussion: Dr. Fipp recommended the dates to be amended to "September 3, 2013 through October 25, 2013" in order to allow a smooth and comfortable transition for students and teacher.

A Motion was made by John Palmieri and seconded by Steve Wynne to approve item 5.D. as amended. The Motion Passed by a vote of 7 Aye and 0 Nay. Board Members voting Aye: Barnhart , Chau , Delcher , Levitt , Milhous , Palmieri , Wynne . Board Members Absent: Syed , White .

- E. Motion to rescind the medical leave of absence request for Jennifer Cook for the dates of October 14, 2013 through the last day of school June, 2014.
- F. Motion to rescind the prior motion approving Kirstie Byrnes as long term substitute replacement teacher for Jennifer Cook for the period of October 14, 2013 through the last day of school June, 2014.
- G. Motion to approve the medical leave of absence request for Jennifer Cook for the 2013-2014 school year.
- H. Motion to approve, upon the recommendation of the Superintendent, Kirstie Byrnes as par time long term substitute replacement teacher at a per diem rate of \$85.00* (no benefits) for the first 60 days then the per diem rate based on the 1st Step, BA (part time) of the 2012-13 salary guide effective September 1, 2013 through the last day of school June, 2014. *Salary to be adjusted, if necessary, upon ratification and approval of the negotiated agreement by the Association and the Board of Education. (Ms. Byrnes is covering Mrs. Cook while she is on leave. Ms. Byrnes was previously approved for this position, however, Mrs. Cook extended her dates of leave).

- I. Motion to approve the medical leave of absence request from Denise Dinielli from September 1, 2013 through December 16, 2013.
- J. Motion to approve the posting and/or advertising for a part time long term replacement one-on-one aide for the period of September 1, 2013 through December 16, 2013. (This position is to cover Ms. Dinielli while she is on leave).
- K. Motion to approve the following Fieldwork Placements requests from Richard Stockton College for the Fall, 2013 semester:
- Debra Scott - to work with Mrs. Hinman (3rd grade)
 - Joanna Culmone - to work with Mr. Levy (4th grade)
 - Matthew Greer - to work with Mrs. McGlynn (2nd grade)
 - Meyde Mendoza - to work with Mrs. Geri (ESL)
 - Alexandra Hitzelberger - to work with Mrs. O'Connor (8th grade)
 - Gianni Gaudino - to work with Mrs. Donovan (6th grade)
 - Tamara Morey - to work with Mr. Vain (7th grade)
- L. Motion to approve, upon the recommendation of the Superintendent, Dr. Ira Wertheimer as volunteer girls soccer coach for the fall season. Dr. Wertheimer has assisted Mr. Miller for the past five years.
- M. Motion to approve and emergent hire, upon the recommendation of the Superintendent, Felicia Carr as part time speech teacher for 3 days per week at a per diem rate of \$246.34 (MA, Step 1, no benefits) for the 2013-14 school year (or when emergent hire paperwork is approved). Employment contingent approval of emergent hire application, emergent certification approval, successful completion of criminal history background check, physical and drug screening. This is to replace Mrs. Bonino who resigned.
- N. Motion to approve Thomas Schallus as a volunteer for the girls' basketball team for the 2013-14 school year.
- O. Motion to approve the attached list of substitutes for the 2013-2014 school year. Attachments
- P. Motion to approve, upon the recommendation of the Superintendent, Ellen S. Wilson as long term substitute replacement teacher effective September 1, 2013 through December 20, 2014 at a per diem rate of \$145.00* (no benefits) for the first 60 days the per diem rate based on the 1st step, BA of the 2012-13 salary guide for the remainder of the position. (Ms. Wilson will be covering Mrs. Kern while she is on leave). *Salary to be adjusted, if necessary, upon ratification and approval of the negotiated agreement by the Association and Board of Education.

Discussion: Mr. Palmieri suggested the motion to be amended from "Bonnie Fuller" to "Ellen Wilson" and from "September 1, 2013 through December 20, 2014" to "September 3, 2013 through October 25, 2013".

A Motion was made by John Palmieri and seconded by Steve Wynne to approve item 5.P. as amended. The Motion Passed by a vote of 7 Aye and 0 Nay. Board Members voting Aye: Barnhart , Chau , Delcher , Levitt , Milhous , Palmieri , Wynne . Board Members Absent: Syed , White .

- Q. Motion to approve, upon the recommendation of the Superintendent, Christina Sotak as part time long term substitute one-on-one aide effective September 1, 2013 through December 16, 2013 at a rate of \$10.00 per hour. (Ms. Sotak will be covering Mrs. Dinielli while she is on leave).
- R. Motion to approve, upon the recommendation of the Superintendent, Meghan Abbatemarco as part time one-on-one aide at an hourly rate of \$16.12* (no benefits) for the 2013-2014 school year. (Ms. Abbatemarco will be replacing Mrs. Barr who was hired as a part time Basic Skills Teacher). *Salary to be adjusted, if necessary, upon ratification and approval of the negotiated agreement by the Association and Northfield Board of Education.
- S. Motion to approve the creation of a Part Time Desk Top Technician, 12 months at two days per week, \$10.00 per hour, no benefits (pending approval of shared services agreements with City of Northfield for technology services).

Discussion: Mrs. Levitt noted that the job descriptions for this position will be voted under Policy, requested this motion to be tabled and voted on after item 8.D.

A Motion was made by John Palmieri and seconded by Deborah Levitt to table item 5.S. The Motion Passed by a vote of 7 Aye and 0 Nay. Board Members voting Aye: Barnhart , Chau , Delcher , Levitt , Milhous , Palmieri , Wynne . Board Members Absent: Syed , White .

Let the minutes reflect that motion 5.S. was voted on after voting on all items under 8. Policy.

A Motion was made by John Palmieri and seconded by Steve Wynne to approve item 5.S. The Motion Passed by a vote of 7 Aye and 0 Nay. Board Members voting Aye: Barnhart , Chau , Delcher , Levitt , Milhous , Palmieri , Wynne . Board Members Absent: Syed , White .

- T. Motion to approve the posting for the revised Network Technician, 12 month, Full Time, salary of \$35,000.00 with benefits.

Discussion: Mrs. Levitt noted that the job descriptions for this position will be voted under Policy, requested this motion to be tabled and voted on after item 8.D.

A Motion was made by John Palmieri and seconded by Deborah Levitt to table item 5.T. The Motion Passed by a vote of 7 Aye and 0 Nay. Board Members voting Aye: Barnhart , Chau , Delcher , Levitt , Milhous , Palmieri , Wynne . Board Members Absent: Syed , White .

Let the minutes reflect that motion 5.T. was voted on after voting on all items under 8. Policy.

A Motion was made by John Palmieri and seconded by Steve Wynne to approve item 5.T. The Motion Passed by a vote of 7 Aye and 0 Nay. Board Members voting Aye: Barnhart , Chau , Delcher , Levitt , Milhous , Palmieri , Wynne . Board Members Absent: Syed , White .

- U. Motion to authorize the Superintendent of Schools to implement appropriate personnel / staffing actions necessary between August 27 and September 23, 2013, to facilitate the opening of school, subject to ratification by the full Board at its September

meeting.

- V. Motion to approve, upon the recommendation of the Superintendent, Alicia Caprio, as a substitute part-time BSI instructor, no benefits, effective 9/1/13 at a daily rate of \$75.00, to fill an anticipated vacancy and until the part-time position is officially vacated.
- W. Motion to accept the resignation of Michele Reitzel as part time special education one-on-one aide effective immediately.
- X. Motion to approve the medical leave of absence request from Christine DiNizo effective September 1, 2013 through December 31, 2013.
- Y. Motion to approve the posting and/or advertising for a long term substitute replacement LRP teacher effective 9/1/13 through 12/20/13 (no benefits).
- Z. Motion to accept the resignation of Lisa Summers as Basketball Coach for the 2013-14 school.
- AA. Motion to approve the posting and/or advertising for a Boys' Basketball Coach for the 2013-14 school year.
- AB. Motion to approve Lynsey Hehre as NCS representative to the Northfield City Library.
- AC. Motion to approve and emergent hire, upon the recommendation of the Superintendent, Michelle Abramowitz as part time speech teacher for 2 days per week at a per diem rate of \$246.34 (MA, Step 1, no benefits) for the 2013-14 school year (or when emergent hire paperwork is approved). Employment contingent approval of emergent hire application, emergent certification approval, successful completion of criminal history background check, physical and drug screening. This is to replace Mrs. Bonino who resigned.
- AD. Motion to accept the resignation of Meghan Braun as part time one-on-one aide effective immediately.
- AE. Motion to approve the posting and/or advertising for a part time one-on-one aide (to replace Ms. Braun).
- AF. Motion to approve, upon the recommendation of the Superintendent, Sandra Liguori as a part time one-on-one aide at an hourly rate of \$16.12* (no benefits) for the 2013-14 school year. (Ms. Liguori is replacing Ms. Braun who recently resigned).
- AG. Motion to accept the resignation of Rebecca Stonelake as part time one-on-one aide effective immediately.
- AH. Motion to approve the posting and/or advertising for a one-on-one aide for the 2013-14 school year (to replace Rebecca Stonelake who recently resigned).
- AI. Motion to approve, upon the recommendation of the Superintendent, Megan Ward as part time one-o-one aide at an

hourly rate of \$16.12* (no benefits) for the 2013-14 school year. (Ms. Ward is replacing Rebecca Stonelake who recently resigned). *Salary to be adjusted, if necessary, upon ratification and approval of the negotiated agreement by the Association and the Board of Education.

- AJ. Motion to approve, upon the recommendation of the Superintendent, Matthew Oles as long term substitute replacement teacher effective September 1, 2013 through December 20, 2013 at a per diem rate of \$145.00* (no benefits) for the first 60 days then the per diem rate based on the 1st step, BA of the 2012-13* salary guide for the remainder of the position. (Mr. Oles is covering for Mrs. DiNizo while she is on leave). Salary to be adjusted, if necessary, upon ratification and approval of the negotiated agreement by the Association and the Northfield Board of Education.
- AK. Motion to approve the posting and/or advertising for a lunch/playground aide for 2 twos a week for the 2013-14 school year (to replace Ms. Martyn who was hired as a one on one aide).
- AL. Motion to approve the posting and/or advertising for a part time one-on-one aide for the 2013-2014 school year (to replace Mrs. Reitzel who resigned).
- AM. Motion to approve, upon the recommendation of the Superintendent, April Martyn as part time one-on-one aide for the 2013-2014 school year at an hourly rate of \$10.55* (no benefits). Ms. Martyn will be replacing Mrs. Reitzel). *Salary to be adjusted, if necessary, upon ratification and approval of the negotiated agreement by the Association and Board of Education.

A Motion was made by John Palmieri and seconded by Deborah Levitt to approve items 5.E., 5.F., 5.G., 5.H., 5.I., 5.J., 5.K., 5.L., 5.M., 5.N., 5.O., 5.Q., 5.R., 5.U., 5.V., 5.W., 5.X., 5.Y., 5.Z., 5.AA., 5.AB., 5.AC., 5.AD., 5.AE., 5.AF., 5.AG., 5.AH., 5.AI., 5.AJ., 5.AK. 5.AL. and 5.AM. The Motion Passed by a vote of 7 Aye and 0 Nay. Board Members voting Aye: Barnhart , Chau , Delcher , Levitt , Milhous , Palmieri , Wynne . Board Members Absent: Syed , White .

6. Facilities

A. Facilities Committee Report

Attachments

Mr. Barnhart reviewed items discussed at the recent meeting. Highlights included:

- ~ SPIEZLE Architectural Group Proposal
- ~ ROD Grant Application

- B. BE IT RESOLVED by the Northfield Board of Education to approve the submission of the HVAC and Door replacement, Security Upgrades - at Northfield Community Elementary School (DOE Project #3720-057-14-1009) to the New Jersey Department of Education for review and Department approval of a "school facilities project" with state funding and Amendment of the 2005-10 Long Range Facilities Plan to be consistent with this Project. Further The Board authorizes Spiezle Architectural Group Inc, to make this submission to the Department of Education on behalf of the district.

- C. BE IT RESOLVED by the Northfield Board of Education to approve the submission of the HVAC and Door replacement, Security Upgrades - at Northfield Community Middle School (DOE Project # 3720-056-14-1003) to the New Jersey Department of Education for review and Department approval of a “school facilities project” with state funding and Amendment of the 2005-10 Long Range Facilities Plan to be consistent with this Project. Further The Board authorizes Spiezle Architectural Group Inc., to make this submission to the Department of Education on behalf of the district.
- D. BE IT RESOLVED by the Northfield Board of Education to approve the submission of Security and Communications system upgrades and roofing replacement - at Northfield Community Elementary School (DOE Project #3720-057-14-1010) to the New Jersey Department of Education for review and Department approval of a “school facilities project” with state funding and Amendment of the 2005-10 Long Range Facilities Plan to be consistent with this Project. Further The Board authorizes Spiezle Architectural Group Inc., to make this submission to the Department of Education on behalf of the district.
- E. BE IT RESOLVED by the Northfield Board of Education to approve the submission of the Security and Communications system upgrades and roofing replacement - at Northfield Community Middle School (DOE Project #3720-056-14-1004) to the New Jersey Department of Education for review and Department approval of a “school facilities project” with state funding and Amendment of the 2005-10 Long Range Facilities Plan to be consistent with this Project. Further The Board authorizes Spiezle Architectural Group Inc, to make this submission to the Department of Education on behalf of the district.
- F. BE IT RESOLVED by the Northfield Board of Education to approve the submission of the Lighting and Site Upgrades - at Northfield Community Elementary School (DOE Project # 3720-057-14-1007) to the New Jersey Department of Education for review and Department approval of a “school facilities project” with state funding and Amendment of the 2005-10 Long Range Facilities Plan to be consistent with this Project. Further The Board authorizes Spiezle Architectural Group Inc, to make this submission to the Department of Education on behalf of the district.
- G. BE IT RESOLVED by the Northfield Board of Education to approve the submission of the Electrical Upgrades - at Northfield Community Middle School (DOE Project #3720057-14-1001) to the New Jersey Department of Education for review and Department approval of a “school facilities project” with state funding and Amendment of the 2005-10 Long Range Facilities Plan to be consistent with this Project. Further The Board authorizes Spiezle Architectural Group Inc, to make this submission to the Department of Education on behalf of the district.

- H. BE IT RESOLVED by the Northfield Board of Education to approve the submission of the Sensors, Door, Flooring and ADA Upgrades - at Northfield Community Elementary School (DOE Project # 3720-057-14-1006) to the New Jersey Department of Education for review and Department approval of a “school facilities project” with state funding and Amendment of the 2005-10 Long Range Facilities Plan to be consistent with this Project. Further The Board authorizes Spiezle Architectural Group Inc, to make this submission to the Department of Education on behalf of the district.
- I. BE IT RESOLVED by the Northfield Board of Education to approve the submission of the Sensors, Door, Flooring and ADA Upgrades - at Northfield Community Middle School (DOE Project # 3720-056-14-1005) to the New Jersey Department of Education for review and Department approval of a “school facilities project” with state funding and Amendment of the 2005-10 Long Range Facilities Plan to be consistent with this Project. Further The Board authorizes Spiezle Architectural Group Inc, to make this submission to the Department of Education on behalf of the district.
- J. BE IT RESOLVED by the Northfield Board of Education to approve the submission of the Security Entrance Canopy Addition - at Northfield Community Elementary School (DOE Project # 3720-057-14-1008) to the New Jersey Department of Education for review and Department approval of a “school facilities project” with state funding and Amendment of the 2005-10 Long Range Facilities Plan to be consistent with this Project. Further The Board authorizes Spiezle Architectural Group Inc, to make this submission to the Department of Education on behalf of the district.

A Motion was made by Jon Barnhart and seconded by Steve Wynne to approve items 6.B., 6.C., 6.D., 6.E., 6.F., 6.G., 6.H., 6.I., and 6.J. The Motion Passed by a vote of 7 Aye and 0 Nay. Board Members voting Aye: Barnhart , Chau , Delcher , Levitt , Milhous , Palmieri , Wynne . Board Members Absent: Syed , White .

7. Finance

- A. Finance Committee Report (Mr. Wynne)

Attachments

Mr. Wynne reviewed items discussed at the recent meeting. Highlights included:

- ~ IDEA FY14 Grant Submission
- ~ NCLB FY14 Grant Submission
- ~ Global Institute for Maximizing Potential

- B. Pursuant to NJAC 6A:23-2.12(c)4, we certify that as of June 30, 2013 and July 31, 2013, and having received the certification of the Business Administrator, pursuant to NJAC 6A:23-12 (c) (3), that the total of encumbrances and expenditures for each line item do not exceed the line item appropriation, and, after review of the secretary’s monthly financial report (appropriations section), and upon consultation with the appropriate district officials, that to the best of our knowledge no major account or fund has been over expended in violation of NJAC 6A:23-2.12

(c)4, and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

- C. Motion to approve the Board Secretary's Reports for June 30, 2013 and July 31, 2013. Attachments
- D. Motion to approve the Cash Reconciliation (Treasurer's) Report for June 30, 2013 and July 31, 2013. Attachments
- E. Motion to approve the Bill's List in the amount of \$2,118,026.62. Attachments
- F. Motion to approve the attached list of Transfers for June 30, 2013 and July 31, 2013. Attachments
- G. Motion to approve the attached list of Staff Professional Development. Attachments
- H. Motion to ratify the approval of the proposal from Spiegle Architectural Group in the amount of \$17,500.00 for pre-referendum services as outlined in the agreement.
- I. Motion to approve the proposal from Degler-Whiting, Inc. to paint the blue lockers in the amount of \$4,230.00.
- J. Motion to approve submission of the IDEA FY14 grant as follows:
 - 1. Basic - \$221,425.00
 - 2. Preschool - \$10,823.00
- K. Motion to approve the 2013-2014 Extended School Year Joint Transportation Agreement between Northfield Board of Education and Atlantic County Special Services School District in the amount of \$15,456.00 as follows:
 - 1. ELEM10 ACSSSD \$2,800.00
 - 2. ELEM14 ACSSSD \$1,400.00
 - 3. NORTH Northfield \$11,256.00
- L. Motion to approve submission of the NCLB FY14 grant as follows:
 - 1. Title IA - \$115,707.00
 - 2. Title IIA - \$21,811.00
 - 3. Title III - \$6,696.00
- M. Motion to approve the Medical Benefits Renewal increase of 4.65% for the year October 2, 2013 - June 30, 2014.
- N. Motion to approve the attached resolution Binding the Northfield Board of Education to Purchase Natural Gas Services through the Alliance for Competitive Energy Services (ACES) Bid, Cooperative Pricing System ID#E8801-ACESCPS. Attachments

O. Motion to approve the attached resolution Binding the Northfield Board of Education to purchase Electrical Generation Services through the Alliance for Competitive Energy Services (ACES) Bid, Cooperative Pricing System ID#E8801-ACESCPS. Attachments

P. Motion to approve Global Institute for Maximizing Potential for the 2013/2014 school year, paid by NCLB FY14 Funds as follows:

- English Language Arts Services Grades 2-8 for \$48,000.00

Discussion: Mr. Wynne asked which grades will be included. Dr. Fipp explained that this year Grade 2 will be added at no additional charge. This is per Dr. Fipp's recommendation and it is based on improvement shown.

A Motion was made by Steve Wynne and seconded by Deborah Levitt to approve item 7.P. The Motion Passed by a vote of 7 Aye and 0 Nay. Board Members voting Aye: Barnhart , Chau , Delcher , Levitt , Milhous , Palmieri , Wynne . Board Members Absent: Syed , White .

A Motion was made by Steve Wynne and seconded by Deborah Levitt to approve items 7.B., 7.C., 7.D., 7.E., 7.F., 7.G., 7.H., 7.I., 7.J., 7.K., 7.L., 7.M., 7.N., and 7.O. The Motion Passed by a vote of 7 Aye and 0 Nay. Board Members voting Aye: Barnhart , Chau , Delcher , Levitt , Milhous , Palmieri , Wynne . Board Members Absent: Syed , White .

8. Policy

A. Policy Committee Report (Mrs. Levitt) Attachments

Mrs. Levitt reviewed items discussed at the recent meeting. Highlights included:

- ~ Technology Department Positions
- ~ Athletic Director job description
- ~ BUOD Policy

B. Motion to approve the second and final reading of the following policies and regulations: Attachments

- Policy #5131.2, Cheating and Plagiarism (new)
- Policy #4119.23/4219.23, Employee Substance Abuse (revised)
- Regulation #4119.23/4219.23, Employee Substance Abuse (new)
- Policy #5131, Conduct/Discipline (revised)
- Regulation #5131, Conduct/Discipline (revised)
- Policy #5126, Awards for Student Achievement (revised)
- Regulation #5126, Awards for Student Achievement (revised)

Discussion: Mrs. Levitt noted that the language on reimbursement of Criminal History background check needs to change. Mr. Palmieri suggested the language to be discussed at the upcoming September Board Meeting to give Mrs. Albright the chance to review the previous minutes regarding this change.

A Motion was made by Deborah Levitt and seconded by Steve Wynne to approve item 8.B. The Motion Passed by a vote of 7 Aye and 0 Nay. Board Members voting Aye: Barnhart , Chau , Delcher , Levitt , Milhous , Palmieri , Wynne . Board Members Absent: Syed , White .

C. Motion to approve the first reading of the following policy: Attachments

- Bring Your Own Device

Discussion: Mrs. Levitt noted that this policy needs a number.

A Motion was made by Deborah Levitt and seconded by Steve Wynne to approve item 8.C. The Motion Passed by a vote of 7 Aye and 0 Nay. Board Members voting Aye: Barnhart , Chau , Delcher , Levitt , Milhous , Palmieri , Wynne . Board Members Absent: Syed , White .

D. Motion to approve the following Job Descriptions:

1. Desk Top Technician (New)
2. Network Technician (Revision of the old Technology Technician job description)
3. Technology Coordinator (Revision)
4. Athletic Director (Revision)

Discussion: Mrs. Levitt explained that there was one additional Part Time Technology Job Description, and that the three existing Job Descriptions were revised.

A Motion was made by Deborah Levitt and seconded by Steve Wynne to approve item 8.D. The Motion Passed by a vote of 7 Aye and 0 Nay. Board Members voting Aye: Barnhart , Chau , Delcher , Levitt , Milhous , Palmieri , Wynne . Board Members Absent: Syed , White .

E. Motion to approve the first reading of the following revised Attachments policy:

- Policy #6142.10, Acceptable Use of Computers Policy for Students

Discussion: Mrs. Levitt explained that state language may need to be added.

A Motion was made by Deborah Levitt and seconded by Steve Wynne to approve item 8.E. The Motion Passed by a vote of 7 Aye and 0 Nay. Board Members voting Aye: Barnhart , Chau , Delcher , Levitt , Milhous , Palmieri , Wynne . Board Members Absent: Syed , White .

9. Shared Services

A. Shared Services Committee Report (Mr. Chau)

Mr. Chau reviewed items discussed at the recent meeting. Highlights included:

- ~ Mayor and Council questions on Technology Shared Service
- ~ Dr. Fipp and Mrs. Albright's will arrange a meeting with the City of Northfield Mayor and Council

10. Information

A. PTO Update (Mrs. White & Dr. Fipp)

- Getting ready for the new 2013-2014 school year

B. NEF Update (Mr. Milhous)

- New Board Members
- Planning events for the upcoming 2013-2014 school year: Talent show / Lip Sync, Basketball Clinic, Winter Carnival, Birch Grove 5K Run, NY Bus Trip...

C. Sports Booster Update

- Coaches Meeting Scheduled

- D. Motion to approve the Meeting Minutes and Executive session Attachments
minutes from July 22, 2013.

A Motion was made by John Palmieri and seconded by Erland Chau to approve item 10.D. The Motion Passed by a vote of 7 Aye and 0 Nay. Board Members voting Aye: Barnhart , Chau , Delcher , Levitt , Milhous , Palmieri , Wynne . Board Members Absent: Syed , White .

11. Other Business

- A. Motion to approve the New York City trip presented by the NEF
for Saturday, November 2, 2013.

A Motion was made by John Palmieri and seconded by Kevin Milhous to approve item 11.A. The Motion Passed by a vote of 7 Aye and 0 Nay. Board Members voting Aye: Barnhart , Chau , Delcher , Levitt , Milhous , Palmieri , Wynne . Board Members Absent: Syed , White .

12. Open to the Public

No Public addressed the Board at this time.

13. Executive Session

Motion to adopt the following resolution – WHEREAS, Chapter 231, P.L. 1975, also known as the Sunshine Law, authorizes a public body to meet in Executive session under certain limited circumstances: and WHEREAS, said law requires the Board of Education to adopt a resolution at a public meeting before it can meet in such an Executive Session; and WHEREAS, the Board of Education is scheduled to hold meeting on September 23, 2013 at 6:30 p.m. in the Northfield Community School Music Room; and WHEREAS, the Board of Education intends to discuss matters in Executive Session at this meeting; NOW THEREFORE, BE IT RESOLVED, that the Northfield City Board of Education expects to discuss personnel, student matters, and matters covered by attorney client privilege during the aforementioned Executive Session; and BE IT FURTHER RESOLVED that the public portion of the Northfield Board of Education meeting will commence at 7:00 p.m.

A Motion was made by Kevin Milhous and seconded by Deborah Levitt to approve item 13. The Motion Passed by a vote of 7 Aye and 0 Nay. Board Members voting Aye: Barnhart , Chau , Delcher , Levitt , Milhous , Palmieri , Wynne . Board Members Absent: Syed , White .

14. Announcement

Next Regular BOE Meeting, Monday, September 23, 2013, Vocal
Music Room, 6:30 PM

15. Adjournment

A Motion was made by Erland Chau and seconded by Steve Wynne to adjourn the meeting at 8:10 pm. The Motion Passed by a vote of 7 Aye and 0 Nay. Board Members voting Aye: Barnhart , Chau , Delcher , Levitt , Milhous , Palmieri , Wynne . Board Members Absent: Syed , White .

Respectfully submitted,

Linda Albright

Business Administrator/Board Secretary