

NORTHFIELD COMMUNITY SCHOOL
Northfield Community School, Vocal Music Room, 6:45 PM

Meeting Called to Order

Roll Call

Silent Moment

Salute to Flag

Announcement

This is to advise the general public and to instruct that it be recorded in the Minutes that in compliance with Chapter 231 of the Public Laws of 1975, entitled the "Open Public Meetings Act", Northfield Board of Education at 3:00 p.m. on February 11, 2013 caused to be posted at the Office of the Board of Education located at 2000 New Road, Northfield, New Jersey and at 9:00 a.m. on February 11, 2013 mailed to The Press of Atlantic City and to The Current of Egg Harbor Township and to the Office of the Municipal Clerk of Northfield a meeting notice setting forth the time, date and location of this meeting.

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THE NORTHFIELD BOARD OF EDUCATION USES A "CONSENT AGENDA" PROCEDURE.

1. Executive Session

Motion to adopt the following resolution – BE IT RESOLVED by the Northfield Board of Education that, pursuant to the Open Public Meetings Act (N.J.S.A. 10:4-1 et seq.) it shall enter into Executive Session to discuss and review executive session minutes, personnel negotiations, and other matters of attorney client privilege. The information discussed can be disclosed to the public only upon formal written request to the board secretary at the next work, special or regular meeting to determine if the time and circumstances would be appropriate to disclose the information discussed. At the conclusion of this session the Board of Education will reconvene the regular portion of the meeting and action may, or may not, be taken.

2. Presentation

- A. Presentation: NJ ASK Test Scores and District Wide Performance Objectives (Dr. Fipp) Attachments

3. Open to the Public- (Public Comment may be limited to three minutes per person per issue)

4. Curriculum

- A. Curriculum Committee Report (Mrs. White) Attachments
- B. September Monthly Reports Attachments
- Mr. Robbins
 - Mrs. Vaccaro
 - Mr. Mease
 - Ms. Hehre
- C. The annual mandated Violence & Vandalism Report for the 2012-13 school year (Dr. Fipp). Attachments
- D. Motion to approve the Young Author's Workshop Afterschool Program for SACC per the attached. Attachments
- E. Motion to approve the NCS Choir Meadowview Nursing Home field trip on December 6, 2013.
- F. Motion to approve the following list of Music Textbooks and Supplemental materials.
- 8th Grade:
 - (Video) PBS - Broadway, The American Musical, 2004
 - Jazz for Young People Scholastic Inc. 2002
- G. Motion to approve the NCLB School Parent Compact for the 2013-14 school year. Attachments
- H. Motion to approve the NCLB District-wide Parent Involvement Policy for the 2013-14 school year. Attachments
- I. Motion to approve the NCLB Right to Know Teacher Highly Qualified Letter for the 2013-14 school year. Attachments
- J. Motion to approve and post for positions for the Afterschool One-on-One Tutoring Program per the attached. Attachments
- K. Motion to approve the attached 2013-14 Community Education Drama Club proposal. Attachments
- L. Motion to approve the attached Community Education Wizard of Oz Jr. proposal. Attachments
- M. Motion to approve the submission of the NJQSAC Statement of Assurance and the attached resolution. Attachments
- N. Motion to approve the attached Gilda's Club Support Group proposal. Attachments
- O. Motion to replace the Teachscape Teacher Evaluation tool with the iObservation Teacher Evaluation tool. We will receive a \$7,500 refund from Teachscape and the cost of iObservation including teacher training and the professional development library is \$7,700.
- P. Motion to approve the Philadelphia Eagles Play60 Assembly on November 25, 2013 for 5th grade. The assembly will focus on health and nutrition. The Eagles MC, Cheerleaders and Mascot Swoop will present to our 5th

grade students.

5. Personnel

- A. Personnel Committee Report (Mr. Palmieri)
- B. Motion to approve the following NEF Club Advisors for the 2013-14 school year:
- MS Chess Club - Steve Vain
 - MS Media Club - Janel Schafer
 - MS Young Engineers Club - Kathleen O'Connor
 - ES Chess Club - Laura Levy
 - ES Book Club - Antoinette Hedrich
- C. Motion to approve the change in leave of absence request dates for Christine DiNizo to include "through the last day of school, June, 2014". (Previous motion granted leave through December 31, 2013. Mrs. DiNizo is requesting additional time).
- D. Motion to approve the posting for a long term substitute replacement LRP teacher effective January 2, 2014 through the last day of school June, 2014.
- E. Motion to accept the retirement notification from Virginia Wolf, Elementary School Nurse, effective June 30, 2014.
- F. Motion to approve, upon the recommendation of the Superintendent, Ellen Wilson as part time long term substitute replacement teacher at a per diem rate of \$100.00* (no benefits) for the first 60 days then the per diem rate based on the 1st Step, BA (part time) of the 2012-13 salary guide effective October 30, 2013 through the last day of school June, 2014. *Salary to be adjusted, if necessary, upon ratification and approval of the negotiated agreement by the Association and the Board of Education. (Ms. Wilson is covering Mrs. Kennedy, part time, while she is on leave).
- G. Motion to approve, upon the recommendation of the Superintendent, Kathleen Caffee as part time long term substitute replacement teacher at a per diem rate of \$75.00* (no benefits) for the first 60 days then the per diem rate based on the 1st Step, BA (part time) of the 2012-13 salary guide effective October 30, 2013 through the last day of school June, 2014. *Salary to be adjusted, if necessary, upon ratification and approval of the negotiated agreement by the Association and the Board of Education. (Ms. Caffee is covering Mrs. Kennedy, part time, while she is on leave).
- H. Motion to approve the following Engineers Club volunteers for the 2013-14 school year:
- John Masi, Atlantic County Civil Engineer
 - Scott Macpherson, Atlantic County Civil Engineer
 - Daniel Fitzpatrick, Atlantic County Civil Engineer, Student Intern (Drexel University)
- I. Motion to approve the following volunteers from Oceanside Gym to assist with 7th grade Science classes on November 6, 2013 for the Physics & Fitness Project (per the attached):
- Karen Walterson
 - Ian Walterson
- Attachments

- Stephon Kent
- Erica Picking
- Jack Corcoran
- Pat Mullin
- Rafael Lopez

- J. Motion to accept the resignation of Elizabeth Hand as one on one aide effective 10/25/13.
- K. Motion to approve the posting and/or advertising for a part time aide to provide in-class services to special education students in the general education classrooms at an hourly rate range between \$10.55 - \$16.12* (depending on successful candidate). *Salary to be adjusted, if necessary, upon ratification and approval of the negotiated agreement by the Association and Board of Education.
- L. Motion to approve the leave of absence for Laurie Messina effective October 21, 2013 through November 30, 2013.
- M. Motion to approve the posting and/or advertising for a long term substitute replacement Special Education teacher through November 30, 2013 (to cover Mrs. Messina while she is on leave).
- N. Motion to approve the attached list of substitutes for the 2013-14 school year. Attachments
- O. Motion to approve the attached list of volunteers and visitors for the 2013-14 school year. Attachments

6. Facilities

- A. Facilities Committee Report Attachments

7. Finance

- A. Finance Committee Report (Mr. Wynne) Attachments
- B. Pursuant to NJAC 6A:23-2.12(c)4, we certify that as of September 30, 2013, and having received the certification of the Business Administrator, pursuant to NJAC 6A:23-12 (c) (3), that the total of encumbrances and expenditures for each line item do not exceed the line item appropriation, and, after review of the secretary's monthly financial report (appropriations section), and upon consultation with the appropriate district officials, that to the best of our knowledge no major account or fund has been over expended in violation of NJAC 6A:23-2.12(c)4, and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.
- C. Motion to approve the Board Secretary's report for September 30, 2013. Attachments
- D. Motion to approve the Cash Reconciliation (Treasurer's) Report for September 30, 2013. Attachments
- E. Motion to approve the attached list of Transfers for September 30, 2013. Attachments
- F. Motion to approve the Bill's List in the amount of \$490,002.21. Attachments
- G. Discussion and possible motion to approve the following rates for substitutes: Attachments

- Certified Teacher per diem \$80.00-\$85.00 ? (Current rate: \$75.00)
- Non Certified Teacher per diem \$75.00-\$80.00 ? (Current rate: \$70.00)
- Nurse per diem \$110.00 ? (Current rate: \$90.00)
- Secretaries per hour \$10 ? (Current rate: \$9.00)

- H. Motion to approve the attached list of CRT monitors and computers to be disposed. The CRT monitors will be picked up by a company that recycles them, free of charge to the district. The computers will be donated to YALE School Northfield, for their Green Vision project. Attachments
- I. Motion to approve the attached list of Professional Development for district staff as indicated. Attachments

8. Shared Services

- A. Shared Services Committee Report (Mr. Chau)

9. Information

- A. PTO Update (Mrs. White & Dr. Fipp)
- B. NEF Update (Mr. Milhous)
- C. Sports Booster Update
- D. Motion to approve the Meeting Minutes and Executive Session Minutes from September 23, 2013. Attachments

10. Open to the Public

11. Executive Session

Motion to adopt the following resolution – WHEREAS, Chapter 231, P.L. 1975, also known as the Sunshine Law, authorizes a public body to meet in Executive session under certain limited circumstances; and WHEREAS, said law requires the Board of Education to adopt a resolution at a public meeting before it can meet in such an Executive Session; and WHEREAS, the Board of Education is scheduled to hold meeting on November 25, 2013 at 6:45 p.m. in the Northfield Community School Music Room; and WHEREAS, the Board of Education intends to discuss matters in Executive Session at this meeting; NOW THEREFORE, BE IT RESOLVED, that the Northfield City Board of Education expects to discuss personnel, student matters, and matters covered by attorney client privilege during the aforementioned Executive Session; and BE IT FURTHER RESOLVED that the public portion of the Northfield Board of Education meeting will commence at 7:00 p.m.

12. Announcement

Next Regular BOE Meeting, Monday, November 25, 2013, Vocal Music Room, 6:45 PM

13. Adjournment