
NORTHFIELD COMMUNITY SCHOOL
Northfield Community School, Vocal Music Room, 6:30 PM

Meeting Called to Order

Roll Call

Salute to Flag

Silent Moment

Announcement

This is to advise the general public and to instruct that it be recorded in the Minutes that in compliance with Chapter 231 of the Public Laws of 1975, entitled the "Open Public Meeting Act", Northfield Board of Education at 3:00 p.m. on January 5, 2016 caused to be posted at the Office of the Board of Education located at 2000 New Road, Northfield, New Jersey and at 3:00 p.m. on January 5, 2016 mailed to The Press of Atlantic City and to The Current of Egg Harbor Township and the Office of the Municipal Clerk of Northfield a meeting notice setting forth the time, date and location of this meeting.

THE NORTHFIELD BOARD OF EDUCATION USES A "CONSENT AGENDA" PROCEDURE.

1. Executive Session

Motion to adopt the following resolution - BE IT RESOLVED by the Northfield Board of Education that, pursuant to the Open Public Meetings Act (N.J.S.A. 10:4-1 et seq.) it shall enter into Executive Session to discuss Executive Session minutes, personnel, student issues, negotiations and other matters of attorney client privilege. The information discussed can be disclosed to the public only upon formal written request to the board secretary at the next work, special or regular meeting to determine if the time and circumstances would be appropriate to disclose the information discussed. At the conclusion of this session the Board of Education will reconvene the regular portion of the meeting and action may, or may not, be taken.

2. Presentation

- A. New Jersey Child Assault Prevention Presentation
- B. HIB Student Bill of Rights Self Assessment - Mr. Bretones

3. Open to the Public- (Public Comment may be limited to three minutes per person per issue)

The Board of Education welcomes your comments, concerns, and questions. Every agenda provides two opportunities for concerned citizens to address the Board. Be advised that we do not discuss specific personnel or student matters in public and if your comment concerns those matters, we ask that you speak to the Superintendent directly.

Effective responsible consideration of an issue by the Board is best accomplished when it is scheduled in advance, as an item on the meeting agenda. Therefore, while comments and questions are welcomed, the Board generally will not respond to items or engage in a dialogue during public comment. When appropriate, questions or concerns may be referred to Administration for investigation, referred to a Board committee for review, or referred to other staff or professionals for assistance, and if necessary, reported back to the Board at a later meeting. Please be advised that there is a 3 minute limit for each public speaker.

4. Curriculum

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| A. | Curriculum Committee Report (Mrs. Levitt) | Attachments |
| B. | <p>Motion to approve, the following school trips for the 2016-2017 school year.:</p> <ul style="list-style-type: none"> • 6th grade to Birch Grove Park - dates 9/22, 9/29, 10/20, 10/31, 11/9 and 11/16. • 8th grade to Stockton University, on October 24, 2016. Holocaust Trip. • Choir Trip to the Ocean City Tabernacle, and Meadowview Nursing Home on November 3, 2016 | |
| C. | Motion to approve, the Memorandum of Agreement (Atlanticare Sustainable NJ grant acceptance) | Attachments |
| D. | <p>September Monthly Reports</p> <ul style="list-style-type: none"> • Mr. Robbins • Mrs. Vaccaro • Mrs. Dye • Mr. Mease • Mr. Phommathep • Ms. Leatherwood • Ms. Leone | Attachments |
| E. | Motion to approve, the attached HIB Students Bill of Rights Self Assessment for both Elementary and Middle Schools. | Attachments |
| F. | Motion to approve, the Awarding of New Jersey Child Assault Prevention Grant. | Attachments |

5. Personnel

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| A. | Personnel Committee Report (Mr. Wynne) | Attachments |
| B. | <p>Motion to approve, upon the recommendation of the Superintendent, the following SACC staff for the 2016-2017 school year.</p> <ul style="list-style-type: none"> • One (1) Door 6 Main Entrance Receptionist not to exceed 10 hours/week @ \$10/hour. Marlene Crump to be transferred from \$9.00 Aide to \$10.00 Receptionist • Three (3) SACC Aides not to exceed 15 hours/week each \$9.00/hour as needed • Deena Capizzo • Angela Levy • Kristen Nagle | |

- C. Motion to approve the attached list of substitutes for the 2016-17 school year. Attachments
- D. Motion to approve, upon the recommendation of the Superintendent, Carlos Melendez, as the Part time custodian for the Mason's program at \$10.00/hour, 2 nights per week, 3 hours per night, when the Mason's are in session during the 2016-2017 school year. Carlos is an approved custodian substitute, and this is reimbursed by the Masons.
- E. Motion to accept, the resignation of Todd Reitzel, Payroll/Benefits Clerk, effective September 30, 2016.
- F. Motion to approve, the advertising and/ or posting of the following positions:
- Payroll/ Benefits Clerk
 - Special Education Aide for Elementary (A.M. Aide)
 - Maternity Leave for 3rd grade teacher from 12/19/16 through 6/2016
- G. Motion to approve, the consulting agreement between Todd Reitzel and the Northfield Board of Education for payroll services on an as needed basis \$35.00/hr from November 1, 2016 through January 31, 2017.
- H. Motion to approve, the maternity leave of absence from Lauren Morales, 3rd grade teacher, from December 19, 2016 through the remainder of the 2016-2017 school year.
- I. Motion to approve, upon the recommendation of the Superintendent, Michael Shaughnessy, as the Boys Head Basketball Coach for the 2016-2017 school year at an stipend of \$2,782.00. (pending background clearance) ***Salary to be adjusted, if necessary, upon ratification and approval of the negotiated agreement by the Association and Board of Education.**
- J. Motion to approve, the stepping down of Kevin Jarrett as the Media Club advisor.
- K. Motion to rescind the previous motion of August 22, 2016 to approve, upon the recommendation of the Superintendent, Claire Loges, as a Special Education Aide for 17.5 hours per week pending successful completion of criminal history background check for the 2016-2017 school year at a salary rate of \$11.15/hr. Claire Loges replaces Keileigh McGinnis who resigned. ***Salary to be adjusted, if necessary, upon ratification and approval of the negotiated agreement by the Association and Board of Education.**
- L. Motion to approve, upon the recommendation of the Superintendent, Ted Edelman as Full Time Maintenance from October 27, 2016 through June 30, 2017 at an hourly rate of \$15.41 (35 hours per week, with benefits). ***Salary to be adjusted, if necessary, upon ratification and approval of the negotiated agreement by the Association and Board of Education.**
- M. Motion to approve, upon the recommendation of the Superintendent, the following change on the salary guide for Gabrielle Leone from (BA, Step 3 to BA +15, step 3) effective January 30, 2017 at a salary of \$49,657.00 ***Salary to be adjusted, if necessary, upon ratification and approval of the negotiated agreement by the Association and Board of Education.**

- N. Motion to approve, upon the recommendation of the Superintendent, Lauren Doran and Denay Schallawitz as the new Media Club advisors for the 2016-2017 school year. Both Mrs. Doran and Ms. Schallawitz will split the stipend of \$632 (each getting \$316).

6. Facilities

- A. Facilities Committee Report (Mr. Barnhart) Attachments
- B. Motion to approve the attached Bid Resolution to award for the Sodding of the Athletic Field at the Northfield Community School. Attachments
- C. Motion to approve the following Change Order Requests using the contingency allowance for the project:
- Additional striping in the amount of \$5,875.00 (owner requested)
 - Irrigation repairs in the amount of \$1,800.00
 - Electrical repairs in the amount of \$3,500.00

7. Finance

- A. Finance Committee Report (Dr. Syed) Attachments
- B. Pursuant to NJAC 6A:23A-16:10(c)4, we certify that as of July 31, 2016, and having received the certification of the Business Administrator, pursuant to NJAC 6A:23A-16.10(c)3, that the total of encumbrances and expenditures for each line item do not exceed the line item appropriation, and after review of the secretary's monthly financial report (appropriations section), and upon consultation with the appropriate district officials, that to the best of our knowledge no major account or fund has been over expended in violation of NJAC 6A:23A-10(c)4, and that the sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.
- C. Motion to approve the attached Transfers Worksheet for September 22, 2016. Attachments
- D. Motion to approve the Bill's List in the amount of \$ 597,061.89 Attachments
- E. Motion to approve the Board's Secretary Report from July, 31, 2016. Attachments
- F. Motion to approve the Cash Reconciliation (Treasurer's) Report for July 31, 2016. Attachments
- G. Motion to approve the attached list of professional development days for designated staff. Attachments
- H. Motion to approve the contract with Beth Lewis as Physical Therapist for the 2016-2017 school year per the terms and conditions of the agreement.
- I. Motion to rescind the April 25, 2016 motion to approve the following lunch prices for the 2016-2017 school year:
- Elementary School Grades K-4 - \$2.70
 - Middle School Grades 5-8 - \$2.80
 - Adult Lunch - \$4.00
- J. Motion to approve the following lunch prices for the 2016-2017 school year.
- Elementary School Grades K-4 - \$2.75
 - Middle School Grades 5-8 - \$2.75
 - Adult Lunch - \$4.00
 - Breakfast - \$1.25

- K. Motion to approve the following school year salaries and/or partial salaries to be paid from the NCLB FY17 Grant:
 - Fay Crooks - \$87,800.00 – Reading Specialist
 - Jennifer Cook - \$14,260.00 – BSI
 - Susan Farr - \$14,260.00 – BSI
 - Brittany Longo - \$14,260.00 – BSI
 - Valerie Lonkart - \$14,260.00 – BSI
 - Amy Moskovitz - \$14,260.00 – BSI
 - Kimberly Peters - \$14,260.00 – BSI
- L. Motion to approve the Homeless Tuition Contract between Northfield Board of Education, receiving District, and Lower Cape May Regional, sending District, for the tuition charge of \$6,000.00 for the 2016-2017 school year.

8. Policy

- A. Policy Committee Report (Mrs. Woodhouse-Hughes) Attachments
- B. Motion to approve, the First Reading of the following policy: Attachments
 - Policy 3517 - Safety and Video Security Systems Acceptable Use Policy
- C. Motion to approve the Second and final reading of the following policy: Attachments
 - Policy 5145.7 - Gender Identity and Expression
- D. Motion to approve, the First and Final Reading of the following policy: Attachments
 - Policy 4113/4213 - Assignment; Transfer
- E. Motion to approve, the First and Final Reading of the following policy: Attachments
 - Policy 6146.2 - Promotion/Retention
- F. Motion to approve, the First and Final Reading of the following policy: Attachments
 - Policy 6164.2 - Guidance Services

9. Community Relations

- A. Community Relations Committee Report (Mrs. Delcher)
- B. PTO Updates

10. Other Business

- A. Superintendent Report (Mr. Bretones)
- B. Motion to approve the Regular Session Meeting Minutes from August 22, 2016. Attachments
- C. Motion to approve the Executive Session Meeting Minutes from August 22, 2016.
- D. Motion to approve the Special Meeting Minutes from September 8, 2016 Attachments

11. Open to the Public

12. Executive Session

Motion to adopt the following resolution - WHEREAS, Chapter 231, P.L. 1975, also known as the Sunshine Law, authorizes a public body to meet in Executive session under certain limited circumstances; and WHEREAS, said law requires the Board of Education to adopt a resolution at a public meeting before it can meet in scheduled to hold meeting on October 24,

2016 at 6:30 p.m. in the Northfield Community School Music Room; and WHEREAS, the Board of Education expects to discuss matters in Executive Session at this meeting; NOW THEREFORE, BE IT RESOLVED, that the Northfield City Board of Education expects to discuss personnel, executive session minutes, and matters covered by attorney client privilege during the aforementioned Executive Session; and BE IT FURTHER RESOLVED that the public portion of the Northfield Board of Education meeting will commence at 7:00 p.m.

13. Announcement

Next Regular BOE Meeting, Monday, October 24, 2016, vocal Room, 6:30 p.m.

Northfield City School District

Strategic Planning Meeting Calendar

- Meeting #1 - 10/13/16 at 7:00 p.m.
- Meeting #2 - 11/21/16 at 7:00 p.m.
- Meeting #3 - 12/12/16 at 7:00 p.m.

14. Adjournment