
NORTHFIELD COMMUNITY SCHOOL
Northfield Community School, Vocal Music Room, 6:30 PM

Meeting Called to Order

Roll Call

Salute to Flag

Silent Moment

Announcement

This is to advise the general public and to instruct that it be recorded in the Minutes that in compliance with Chapter 231 of the Public Laws of 1975, entitled the "Open Public Meeting Act", Northfield Board of Education at 3:00 p.m. on January 4, 2017 caused to be posted at the Office of the Board of Education located at 2000 New Road, Northfield, New Jersey and at 3:00 p.m. on January 4, 2017 mailed to The Press of Atlantic City and to The Current of Egg Harbor Township and the Office of the Municipal Clerk of Northfield a meeting notice setting forth the time, date and location of this meeting.

THE NORTHFIELD BOARD OF EDUCATION USES A "CONSENT AGENDA" PROCEDURE.

1. Executive Session

Motion to adopt the following resolution - BE IT RESOLVED by the Northfield Board of Education that, pursuant to the Open Public Meetings Act (N.J.S.A. 10:4-1 et seq.) it shall enter into Executive Session to discuss Executive Session minutes, personnel, negotiations, student issues and other matters of attorney client privilege. The information discussed can be disclosed to the public only upon formal written request to the board secretary at the next work, special or regular meeting to determine if the time and circumstances would be appropriate to disclose the information discussed. At the conclusion of this session the Board of Education will reconvene the regular portion of the meeting and action may, or may not, be taken.

2. Presentation

A. Strategic Planning Action Plan - Mrs. Mary Ann Friedman

3. Open to the Public- (Public Comment may be limited to three minutes per person per issue)

The Board of Education welcomes your comments, concerns, and questions. Every agenda provides two opportunities for concerned citizens to address the Board. Be advised that we do not discuss specific personnel or student matters in public and if your comment concerns those matters, we ask that you speak to the Superintendent directly.

Effective responsible consideration of an issue by the Board is best

accomplished when it is scheduled in advance, as an item on the meeting agenda. Therefore, while comments and questions are welcomed, the Board generally will not respond to items or engage in a dialogue during public comment. When appropriate, questions or concerns may be referred to Administration for investigation, referred to a Board committee for review, or referred to other staff or professionals for assistance, and if necessary, reported back to the Board at a later meeting. Please be advised that there is a 3 minute limit for each public speaker.

4. Curriculum

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| A. | Curriculum Committee Report (Mrs. Levitt) | Attachments |
| B. | February Monthly Report <ul style="list-style-type: none"> • Mr. Morrison • Mrs. Vaccaro • Mrs. Dye • Mrs. Oleszewski • Mr. Wilson • Ms. Leatherwood | Attachments |
| C. | Motion to approve the attached Summer SACC program for 2017 | Attachments |
| D. | Motion to approve the 2016-2017 Nursing Plan. | Attachments |
| E. | Motion to approve the following list of school trips for the 2016-2017 school year. <ul style="list-style-type: none"> • 7th grade trip to the AC Boat Show at the AC Convention Center, on March 2, 2017 • Student Council trip to Great Adventure in Jackson, NJ (grades 6,7,8), on May 24, 2017 • Choir Trip to Cape May Choral Festival in Cape May, NJ on June 6, 2017 | |
| F. | Motion to approve, the ESEA Accountability Action Plan -2016 Secondary Measures and Assurances. | |
| G. | Motion to approve the After School Tutoring Program provided by MRHS students. Students from Mainland HS will help students with classwork and homework at no cost to the student. Mainland students will be supervised by a NCS staff member. | |
| H. | Motion to approve the attached 2017 Camp Invention Program. | Attachments |

5. Personnel

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| A. | Personnel Committee Report (Mrs. Levitt) | Attachments |
| B. | Motion to approve the attached list of substitutes for the 2016-2017 school year. | Attachments |
| C. | Motion to approve, the resignation of Debbie Foster, as Special Education Aide, effective February 10, 2017. | |
| D. | Motion to approve the resignation of Jillian Noon, as Special Education Aide, effective March 1, 2017. | |
| E. | Motion to approve the posting/advertising of the following positions: <ul style="list-style-type: none"> • (2) Special Education Aides | |
| F. | Motion to approve, upon the recommendation of the Superintendent, Jennifer Degand, as PT Special Education Aide, February 28, 2017 | |

through June 30, 2017, at a salary rate of \$17.03/hr (17.5 hours a week, prorated, no benefits), Ms. Degand replaces Ms.

Foster who resigned. ***Salary to be adjusted, if necessary, upon ratification and approval of the negotiated agreement by the Association and Board of Education.**

- G. Motion to approve, upon the recommendation of the Superintendent, Marjorie Stroebel, as a Part Time Long Term replacement Special Education Aide, effective February 27, 2017 through the end of the 2016-2017 school year, at a hourly rate of \$10.00/hr. (This position is for Miss Kappock who is replacing Mrs. L. Smith while she is out on maternity leave).
- H. Motion to approve, upon the recommendation of the Superintendent, Sharae Mayssonett, as a Part Time Long Term replacement Special Education Aide, effective March 23, 2017 through the end of the 2016-2017 school year, at a hourly rate of \$10.00/hr. (This position is for Mrs. Malia who is replacing Mrs. Ryan while she is out on maternity leave).
- I. Motion to approve the advertising for Homebound instruction for a 1st grade student for 60 days subject to extension. Student is entitled to 10 hours of instruction per week. The rate is \$42.00/hr.
- J. Motion to approve, upon the recommendation of the Superintendent, Courtney Kappock, as the homebound instructor for DOB: 7/3/10 beginning 2/13/17 - 4/13/17, 10 hours per week at a rate of \$42/hr.
***Salary to be adjusted, if necessary, upon ratification and approval of the negotiated agreement by the Association and Board of Education.**
- K. Motion to approve the following volunteer for the 2016-2017 school year.
- Beth Endicott - Choir Accompanist

6. Facilities

- A. Facilities Committee Report (Mr. Barnhart) Attachments
- B. Motion to approve the request to waive the insurance requirement for the Northfield Mother's League annual Spaghetti Dinner.
- C. Motion to approve the attached Resolution, to continue to negotiate with the City of Northfield, for an easement on school property for a bus shelter structure for a NJ Bus Transit stop. Attachments

7. Finance

- A. Finance Committee Report (Dr. Syed) Attachments
- B. Pursuant to NJAC 6A:23A-16:10(c)4, we certify that as of December 31, 2016, and having received the certification of the Business Administrator, pursuant to NJAC 6A:23A-16.10(c)3, that the total of encumbrances and expenditures for each line item do not exceed the line item appropriation, and after review of the secretary's monthly financial report(appropriations section), and upon consultation with the appropriate district officials, that to the best of our knowledge no major account or fund has been over expended in violation of NJAC 6A:23A-10(c)4, and that the sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

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| C. | Motion to approve the attached list of Transfers for February 27, 2017. | Attachments |
| D. | Motion to approve the Bill's List in the amount of \$360,075.54 | Attachments |
| E. | Motion to approve the Board's Secretary Report from December 31, 2016. | Attachments |
| F. | Motion to approve the Cash Reconciliation (Treasurer's) Report for December 31, 2016. | Attachments |
| G. | Motion to approve, the attached list of professional development days for designated staff. | Attachments |
| H. | Motion to rescind the January 23, 2017 motion to approve the Resolution for Waiver of Requirements to Participate in Special Education Medicaid Initiative (SEMI) Program for the 2017-2018 budget year. | |
| I. | Motion to approve a Resolution that the Northfield City School District will participate in the Special Education Medicaid Initiative, SEMI, due to the projection that the District will have more than 40 Medicaid-Eligible/Special Ed students, commencing the 2017-2018 school year, and submission of the attached LEA Assurances. | Attachments |
| J. | Motion to approve the attached SEMI Data Sharing Agreement. | Attachments |

8. Policy

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| A. | Policy Committee Report (Mrs. Woodhouse-Hughes) | Attachments |
| B. | Motion to approve, 2nd and final reading of the following policy: <ul style="list-style-type: none"> • Policy 5118.2 Foster Care and Educational Stability | Attachments |
| C. | Motion to approve, 2nd and final reading of the following policy: <ul style="list-style-type: none"> • Policy #5141.4 - Missing Abused and Neglected Children | Attachments |
| D. | Motion to approve, 1st and final reading of the following policy: <ul style="list-style-type: none"> • Policy #5141.3 - Health Examinations and Immunizations | Attachments |
| E. | Motion to approve, 1st and final reading of the following policy: <ul style="list-style-type: none"> • Policy #6114 - Emergencies and Disaster Preparedness | Attachments |
| F. | Motion to approve, 1st and final reading of the following policy: <ul style="list-style-type: none"> • Policy #6142 - Subject Fields | Attachments |

9. Community Relations

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| A. | Community Relations Report (Mrs. Delcher) | |
| B. | PTO Update | |

10. Other Business

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| A. | Superintendent Report (Mr. Bretones) | |
| B. | Motion to approve the Executive Session meeting Minutes from January 23, 2017. | |
| C. | Motion to approve the Meeting Minutes from January 23, 2017. | Attachments |
| D. | Motion to approve a Special Meeting on Monday, March 13, 2017 at 6:30 p.m. in the Northfield Conference Room to approve the 2017-2018 Budget Submission to the Atlantic County Office of Education. | |

11. Open to the Public

12. Executive Session

Motion to adopt the following resolution - WHEREAS, Chapter 231, P.L. 1975, also known as the Sunshine Law, authorizes a public body to meet in Executive session under certain limited circumstances; and WHEREAS, said law requires the Board of Education to adopt a resolution at a public meeting before it can meet in such an Executive Session; and WHEREAS, the Board of Education is scheduled to hold a meeting on March 27, 2017 at 6:30 p.m. in the Northfield Community School Music Room; and WHEREAS, the Board of Education expects to discuss matters in Executive Session at this meeting; NOW THEREFORE, BE IT RESOLVED, that the Northfield City Board of Education expects to discuss personnel, executive session minutes, negotiations, student issues and other matters covered by attorney client privilege during the aforementioned Executive Session; and BE IT FURTHER RESOLVED that the public portion of the Northfield Board of Education meeting will commence at 7:00 p.m.

13. Announcement

Next Regular BOE Meeting, Monday, March 27, 2017, Vocal Room, 6:30 p.m.

14. Adjournment