
NORTHFIELD COMMUNITY SCHOOL
Northfield Community School, Vocal Music Room, 6:00 PM

Meeting Called to Order

Roll Call

Salute to Flag

Silent Moment

Announcement

This is to advise the general public and to instruct that it be recorded in the Minutes that in compliance with Chapter 231 of the Public Laws of 1975, entitled the "Open Public Meeting Act", Northfield Board of Education at 3:00 p.m. on January 4, 2017 caused to be posted at the Office of the Board of Education located at 2000 New Road, Northfield, New Jersey and at 3:00 p.m. on January 4, 2017 mailed to The Press of Atlantic City and to The Current of Egg Harbor Township and the Office of the Municipal Clerk of Northfield a meeting notice setting forth the time, date and location of this meeting.

1. Executive Session

Motion to adopt the following resolution - BE IT RESOLVED by the Northfield Board of Education that, pursuant to the Open Public Meetings Act (N.J.S.A. 10:4-1 et seq.) it shall enter into Executive Session to discuss Executive Session minutes, personnel, negotiations, student issues and other matters of attorney client privilege. The information discussed can be disclosed to the public only upon formal written request to the board secretary at the next work, special or regular meeting to determine if the time and circumstances would be appropriate to disclose the information discussed. At the conclusion of this session the Board of Education will reconvene the regular portion of the meeting and action may, or may not, be taken.

THE NORTHFIELD BOARD OF EDUCATION USES A "CONSENT AGENDA" PROCEDURE.

2. Presentation

- A. Recognition: Spelling Bee Winners
- B. Recognition: Think Day Students
- C. Recognition: SJ Band members
- D. Recognition: SJ Choir members

3. Open to the Public- (Public Comment may be limited to three minutes per person per issue)

The Board of Education welcomes your comments, concerns, and questions.

Every agenda provides two opportunities for concerned citizens to address the Board. Be advised that we do not discuss specific personnel or student matters in public and if your comment concerns those matters, we ask that you speak to the Superintendent directly.

Effective responsible consideration of an issue by the Board is best accomplished when it is scheduled in advance, as an item on the meeting agenda. Therefore, while comments and questions are welcomed, the Board generally will not respond to items or engage in a dialogue during public comment. When appropriate, questions or concerns may be referred to Administration for investigation, referred to a Board committee for review, or referred to other staff or professionals for assistance, and if necessary, reported back to the Board at a later meeting. Please be advised that there is a 3 minute limit for each public speaker.

4. Curriculum

- A. Curriculum Committee Report (Mrs. Levitt) Attachments
- B. March Monthly Report Attachments
 - Mr. Morrison
 - Mrs. Vaccaro
 - Mrs. Dye
 - Mrs. Oleszewski
 - Mr. Wilson
 - Ms. Leatherwood
- C. Motion to approve the attached list of Summer Special Education program Attachments for the weeks of July 10, 2017 through August 4, 2017. It is funded by the IDEIA Grant.
- D. Motion to approve the following class trips for the 2016-2017 school year.
 - 8th grade class trip to Morey's Pier, Wildwood, NJ on June 2, 2017.
 - Field Trips to Birch Grove Park:
 - 7 & 8 grade, tentative date June 7, 2017 (rain date June 9th).
 - 5 & 6 grade, tentative date June 13, 2017 (rain date June 14).
 - 6th grade class trip to The Wetlands Institute, Stone Harbor, NJ on June 8, 2017.
 - 4th grade class trip to Camden Aquarium, Camden, NJ on April 25, 2017.

5. Personnel

- A. Personnel Committee Report (Mrs. Levitt) Attachments
- B. Motion to accept the retirement of Raymond Camp, custodian, effective July 3, 2017..
- C. Motion to approve the resignation of Lisa Summers, Special Education aide, effective March 14, 2017.
- D. Motion to approve the posting/advertising of the following positions:
 - Part time Special Education Aide
 - Full time Custodian
- E. Motion to approve, upon the recommendation of the Superintendent, Dan

Sinclair, as a Special Education Aide for 19.5 hours per week pending successful completion of criminal history background check for the 2016-2017 school year at a salary rate of \$11.15/hr. prorated. Mr. Sinclair replaced Mrs. Summers who resigned. ***Salary to be adjusted, if necessary, upon ratification and approval of the negotiated agreement by the Association and Board of Education.**

- F. Motion to approve, upon the recommendation of the Superintendent, the following change on the 2016-2017 salary guide for Amy Moskovitz from (BA+30, step 3 to MA, step 3, 26 hours per week) effective February 1, 2017 at a salary of \$38,667.20, prorated. ***Salary to be adjusted, if necessary, upon ratification and approval of the negotiated agreement by the Association and Board of Education.**
- G. Motion to approve the attached list of substitutes for the 2016-2017 school Attachments year.
- H. Motion to approve the internal posting of Special Education program staff for the Summer of 2017.
- I. Motion to approve, upon the recommendation of the Superintendent the Attachments change in A.M. SACC staff for the 2016-2017 school year. Change attached.
- J. Motion to approve the attached list of Camp Invention Staff for Summer Attachments 2017.
- K. Motion to approve, Jaclyn Keeping to be an Aide for the Mathletes Competition on Saturday, May 6, 2017 from 7:30 a.m. through 3:00 p.m.
- L. Motion to approve the following visitor/volunteer for the 2016-2017 school year.
 - Monica Arleth

6. Facilities

- A. Facilities Committee Report (Mr. Barnhart) Attachments
- B. Motion to approve the proposal submitted by All Green Turf Management, Attachments Corp., in the amount of \$8,040.00 (\$275.00 per mow, approximately 28 mows, \$85.00 per edge, 4 edgings) for mowing and lawn maintenance services, per the terms of the proposal, for the 2017 season.

7. Finance

- A. Finance Committee Report (Dr. Syed) Attachments
- B. Pursuant to NJAC 6A:23A-16:10(c)4, we certify that as of January 31, 2017 and February 28, 2017, and having received the certification of the Business Administrator, pursuant to NJAC 6A:23A-16.10(c)3, that the total of encumbrances and expenditures for each line item do not exceed the line item appropriation, and after review of the secretary's monthly financial report(appropriations section), and upon consultation with the appropriate district officials, that to the best of our knowledge no major account or fund has been over expended in violation of NJAC 6A:23A-10(c)4, and that the sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.
- C. Motion to approve the attached list of Transfers for March 27, 2017. Attachments
- D. Motion to approve the Bill's List in the amount of \$392,130.17 Attachments

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| E. | Motion to approve the Board's Secretary Report from January 31, 2017 and February 28, 2017. | Attachments |
| F. | Motion to approve the Cash Reconciliation (Treasurer's) Report for January 31, 2017 and February 28, 2017. | Attachments |
| G. | Motion to approve ACSSSD as transportation provider for all Special Education summer programs. | |
| H. | Motion to approve DOB 10/3/12 to attend ACSSSD PSD Program at an annual tuition rate of \$39,240, pro-rated, for the remainder of 2016-17 school year. Anticipated start date 4/24/17. | |
| I. | Motion to approve DOB 10/3/12 to attend ACSSSD 4 week summer program at a rate of \$550/week or \$2,200. | |
| J. | Motion to approve DOB 10/2/12 to attend ACSSSD 4 week summer program at a rate of \$550/week or \$2,200. | |
| K. | Motion to approve DOB 7/20/09 to attend ACSSSD 4 week summer program at a rate of \$550/week or \$2,200. | |
| L. | Motion to approve DOB 2/6/09 to attend ACSSSD 4 week summer program at a rate of \$550/week or \$2,200. | |
| M. | Motion to approve the attached list of professional development days for designated staff. | Attachments |
| N. | Motion to approve Nutri-Serve Food Management, Inc. as the Food Service Management Provider for the 2017-2018 school year, in accordance with the terms and conditions of the base year contract (year 4 of 5) for a flat fee not to exceed \$22,660.00. Nutri-Serve guarantees that the bottom line on the Nutri-Serve Food Management operational financial report for the school year will be at break even. If the actual bottom line is below this amount, Nutri-Serve will subsidize the bottom line of the Northfield Community School District up to 100% of the management fee. All guarantee conditions as listed in the contract must be met. | |
| O. | Motion to approve the Annual Software Support Renewal Contract with Computer Solutions, Inc. for Human Resources, Payroll, and Accounting Software services for the period July 1, 2017 through June 30, 2018 in the amount of \$9,684.00. | |

8. Policy

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| A. | Policy Committee Report (Ms. Woodhouse-Hughes) | Attachments |
| B. | Motion to approve, 1st and final reading for the following policy: <ul style="list-style-type: none"> • Policy 6142.10 - Internet Safety and Technology | Attachments |
| C. | Motion to approve, 1st and final reading for the following policy: <ul style="list-style-type: none"> Policy #1330 - Use of School Facilities | Attachments |
| D. | Motion to approve, 1st and final reading for the following policy: <ul style="list-style-type: none"> • Policy #6145 - Extracurricular Activities | Attachments |
| E. | Motion to approve, 1st and final reading for the following policy: <ul style="list-style-type: none"> • Policy #6162.5 - Research | Attachments |
| F. | Motion to approve, 1st of 2 readings for the following policy: <ul style="list-style-type: none"> Policy #5119 - Transfers | Attachments |
| G. | Motion to approve, 1st of 2 readings for the following policy: <ul style="list-style-type: none"> Policy #6010 - Goals and Objectives | Attachments |

- H. Motion to approve, 1st of 2 readings for the following policy: Policy #6140 - Curriculum Adoption Attachments
- I. Motion to approve, 1st of 2 readings for the following policy: Policy #6141 - Curriculum Design/Development Attachments
- J. Motion to approve, 1st of 2 readings for the following policy: Policy #6142.4 - Physical Education and Health Attachments
- K. Motion to approve, 1st of 2 readings for the following policy: Policy #6163.1 - Media Center/Library Attachments
- L. Motion to approve, 1st of 2 readings for the following policy: Policy #6171 - Special Instructional Programs Attachments
- M. Motion to approve, 1st of 2 readings for the following policy: Policy #6173 - Home Instruction Attachments

9. Community Relations

- A. Community Relations Report (Mrs, Delcher)
- B. PTO Update

10. Other Business

- A. Superintendent Report (Mr. Bretones)
- B. Motion to approve the Executive Session Meeting Minutes from February 27, 2017.
- C. Motion to approve the Regular Meeting Minutes from February 27, 2017. Attachments
- D. Motion to approve the Special Meeting Minutes from March 13, 2017. Attachments

11. Open to the Public

12. Executive Session

Motion to adopt the following resolution - WHEREAS, Chapter 231, P.L. 1975, also known as the Sunshine Law, authorizes a public body to meet in Executive session under certain limited circumstances; and WHEREAS, said law requires the Board of Education to adopt a resolution at a public meeting before it can meet in such an Executive Session; and WHEREAS, the Board of Education is scheduled to hold a meeting on May 1, 2017 at 6:30 p.m. in the Northfield Community School Music Room; and WHEREAS, the Board of Education expects to discuss matters in Executive Session at this meeting; NOW THEREFORE, BE IT RESOLVED, that the Northfield City Board of Education expects to discuss personnel, executive session minutes, negotiations, student issues and other matters covered by attorney client privilege during the aforementioned Executive Session; and BE IT FURTHER RESOLVED that the public portion of the Northfield Board of Education meeting will commence at 7:00 p.m.

13. Announcement

Next Regular BOE Meeting, Monday, May 1, 2017, Vocal Room, 6:30 p.m.

14. Adjournment