
NORTHFIELD COMMUNITY SCHOOL
Northfield Community School, Vocal Music Room, 6:30 PM

Meeting Called to Order

Roll Call

Salute to Flag

Silent Moment

Announcement

This is to advise the general public and to instruct that it be recorded in the Minutes that in compliance with Chapter 231 of the Public Laws of 1975, entitled the "Open Public Meeting Act", Northfield Board of Education at 3:00 p.m. on January 5, 2016 caused to be posted at the Office of the Board of Education located at 2000 New Road, Northfield, New Jersey and at 3:00 p.m. on January 5, 2016 mailed to The Press of Atlantic City and to The Current of Egg Harbor Township and the Office of the Municipal Clerk of Northfield a meeting notice setting forth the time, date and location of this meeting.

THE NORTHFIELD BOARD OF EDUCATION USES A "CONSENT AGENDA" PROCEDURE.

1. Executive Session

Motion to adopt the following resolution - BE IT RESOLVED by the Northfield Board of Education that, pursuant to the Open Public Meetings Act (N.J.S.A. 10:4-1 et seq.) it shall enter into Executive Session to discuss personnel, negotiations and other matters of attorney client privilege. The information discussed can be disclosed to the public only upon formal written request to the board secretary at the next work, special or regular meeting to determine if the time and circumstances would be appropriate to disclose the information discussed. At the conclusion of this session the Board of Education will reconvene the regular portion of the meeting and action may, or may not, be taken.

2. Presentation

A. Science Standard Implementation Update

3. Open to the Public- (Public Comment may be limited to three minutes per person per issue)

The Board of Education welcomes your comments, concerns, and questions. Every agenda provides two opportunities for concerned citizens to address the Board. Be advised that we do not discuss specific personnel or student matters in public and if your comment concerns those matters, we ask that you speak to the Superintendent directly.

Effective responsible consideration of an issue by the Board is best accomplished when it is scheduled in advance, as an item on the meeting agenda.

Therefore, while comments and questions are welcomed, the Board generally will not respond to items or engage in a dialogue during public comment. When appropriate, questions or concerns may be referred to Administration for investigation, referred to a Board committee for review, or referred to other staff or professionals for assistance, and if necessary, reported back to the Board at a later meeting. Please be advised that there is a 3 minute limit for each public speaker.

4. Curriculum

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| A. | Curriculum Committee Report (Mrs. Levitt) | Attachments |
| B. | Monthly Report <ul style="list-style-type: none"> • Mrs. Dye • Mr. Robbins | Attachments |

5. Personnel

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| A. | Personnel Committee Report (Mr. Wynne) | Attachments |
| B. | Motion to approve, the retirement of Charles Hartman, custodian, effective 9/1/16. | |
| C. | Motion to approve, the resignation of Antonia Garofalo, as Pre-School Teacher and Pre-School Disabilities Teacher for CST Summer Program, effective June 29, 2016. | |
| D. | Motion to approve, the posting and/ or advertising of the following positions: <ul style="list-style-type: none"> • Special Education Aide for 2016 CST Summer Program. • Pre-School Disabilities Teacher for the 2016 CST Summer Program. • Special Education Teacher Pre-School for the Handicapped. • (8) A.M. PT Special Education Aides (Elementary) • (7) P.M. PT Special Education Aides (Elementary) • Boy's Basketball Coach • FT Evening Custodian | |
| E. | Motion to approve, upon the recommendation of the Superintendent, Katie Hanlin, as a teacher for the Preschool Disabilities summer program which will run from 7/11/16-8/5/16, at a salary of \$42/hour for 10 hours per week or \$1,680. Mrs. Hanlin replaces Ms Garofalo. The summer program is funded by the IDEIA Grant. | |
| F. | Motion to approve, upon the recommendation of the Superintendent, Lisa Haines as a aide for the MD/Autistic program from 7/11/16-8/5/16 at a rate of \$12.50/hour or \$1,000. The summer program is funded by the IDEIA Grant. Ms. Haines replaces Mrs. Hanlin who is teaching the PreSchool Disabilities. | |
| G. | Motion to approve, upon the recommendation of the Superintendent, the following volunteers for Boys Soccer for the 2016-2017 school year. (pending successful completion of criminal history background check). <ul style="list-style-type: none"> • Mr. Mike Carr - Boys Soccer • Mr. Sam Lee - Boys Soccer • Tom Schallus - Girls Basketball | |
| H. | Motion to approve, the following Student for Fieldwork Placement | |

Request from Stockton University for the Fall 2016 semester:

- Sean Guest - to work with Adam Law (6th grade)

- I. Motion to approve, upon the recommendation of the Superintendent, the following change on the 2016-17 salary guide for Mary Kay McGlynn from (BA 11 to BA +15, Step 11) effective September 1, 2016 at a salary of \$61,414.00 ***Salary to be adjusted, if necessary, upon ratification and approval of the negotiated agreement by the Association and Board of Education.**
- J. Motion to approve, upon the recommendation of the Superintendent, the following change on the 2016-17 salary guide for Hope Bernstein from (BA 1 to MA 30, Step 1) effective September 1, 2016 at a salary of \$39,374.00 ***Salary to be adjusted, if necessary, upon ratification and approval of the negotiated agreement by the Association and Board of Education.**
- K. Motion to approve, upon the recommendation of the Superintendent, the following change on the 2016-17 salary guide for Elizabeth Connell from (MA 5 to MA +15, Step 5) effective September 1, 2016 at a salary of \$54,482.00 ***Salary to be adjusted, if necessary, upon ratification and approval of the negotiated agreement by the Association and Board of Education.**
- L. Motion to approve, upon the recommendation of the Superintendent, the following change on the 2016-17 salary guide for Lauren Doran from (BA 1 to BA +30, Step 1) effective September 1, 2016 at a salary of \$49,218.00 ***Salary to be adjusted, if necessary, upon ratification and approval of the negotiated agreement by the Association and Board of Education.**
- M. Motion to approve, upon the recommendation of the Superintendent, the attached list of PTO Sponsored Clubs for the months of September 2016 through December 2016. Attachments
- N. Motion to approve, upon the recommendation of the Superintendent, the attached list of coaches and advisors for the 2016-17 school year. Attachments
- O. Motion to approve, upon the recommendation of the Superintendent, Kristen Nagle, as PT Special Education Aide for the 2016-17 school year at a salary of \$11,955.06 (\$17.03/hr). Ms. Nagle replaces MaryAnn Gitto who retired. ***Salary to be adjusted, if necessary, upon ratification and approval of the negotiated agreement by the Association and Board of Education.**
- P. Motion to approve, upon the recommendation of the Superintendent, Gail Deems, as PT Special Education Aide for the 2016-17 school year at a salary of \$11,955.06 (\$17.03/hr). ***Salary to be adjusted, if necessary, upon ratification and approval of the negotiated agreement by the Association and Board of Education.**
- Q. Motion to approve, upon the recommendation of the Superintendent, Marlene Crump, as PT Special Education Aide for the 2016-17 school year at a salary of \$11,955.06 (\$17.03/hr). Ms. Crump replaces MaryAnn Gitto who retired. ***Salary to be adjusted, if necessary, upon ratification and approval of the negotiated agreement by the Association and Board of Education.**

- R. Motion to approve, upon the recommendation of the Superintendent, Jennifer Turon, as PT Special Education Aide for the 2016-17 school year at a salary of \$11,955.06 (\$17.03/hr). Mrs. Turon replaces K. Peters who became an ES BSI teacher. ***Salary to be adjusted, if necessary, upon ratification and approval of the negotiated agreement by the Association and Board of Education.**
- S. Motion to approve, upon the recommendation of the Superintendent, Sarah Barber, as FT Special Education Aide in MDK4 classroom, for the 2016-17 school year at a salary of \$20,112.30 (\$17.19/hr). Ms. Barber is replacing Mrs. Nemsdale who is now the Special Education Teacher for the MD/Austim class. ***Salary to be adjusted, if necessary, upon ratification and approval of the negotiated agreement by the Association and Board of Education.**
- T. Motion to approve, upon the recommendation of the Superintendent, Jordan Westwood, as Substitute Aide for the CST Summer Program.
- U. Motion to approve, upon the recommendation of the Superintendent, Nicole Guetzlaff as Lunchroom/Playground Aide for the 2016-2017 school yr. (at a hourly rate of \$8.50, 3 hrs/ per day, no benefits). Ms. Guetzlaff is replacing Kim Charlton, who resigned last yr.

6. Facilities

- A. Facilities Committee Report (Mr. Barnhart) Attachments
- B. Motion to approve the purchase and installation of carpet from Frank Mazza & Son, Inc. in the amount of \$19,482.49, state contract #A81748 for the Board and Elementary offices areas.
- C. Motion to approve the proposal from Pine Creek Structures for the purchase and installation of a 24x41x9 3 Bay Garage/Shed in the amount of \$9,080.00.
- D. Motion to approve the proposal from Fraser Golf Associates, Inc. for the installation of two concrete slabs as follows:
 - 4" thick slab for generator, partially covered by FEMA Grant #HNGP-DR-4086 - \$9,600.00
 - 4" thick slab and 6" thick apron for shed - \$10,368.00
- E. Discussion on RFQ for sod on athletic field results, and whether to extend RFQ or advertise for bids.
- F. Discussion on Lead Water testing results.

7. Finance

- A. Finance Committee Report (Dr. Syed) Attachments
- B. Pursuant to NJAC 6A:23A-16:10(c)4, we certify that as of June 30, 2016, and having received the certification of the Business Administrator, pursuant to NJAC 6A:23A-16.10(c)3, that the total of encumbrances and expenditures for each line item do not exceed the line item appropriation, and after review of the secretary's monthly financial report (appropriations section), and upon consultation with the appropriate district officials, that to the best of our knowledge no major account or fund has been over expended in violation of NJAC 6A:23A-10(c)4, and that the sufficient funds are available to meet the district's financial obligations for the

remainder of the fiscal year.

- C. Motion to approve the attached list of Transfers for June 30, 2016. Attachments
- D. Motion to approve the Bill's List in the amount of \$828,018.57 Attachments
- E. Motion to approve submission of the IDEA FY17 grant as follows:
 - Basic – \$214,986.00
 - Preschool - \$10,961.00
- F. Motion to approve the adjustment in cost for the transportation joint agreement between Greater Egg Harbor Regional High School District and Northfield School District. The original cost of \$13,320.00 is being adjusted to \$13,671.50 due to change in ridership for Y.A.L.E school, Audubon, Route YL-AUD.
- G. Motion to approve the Pest Elimination Agreement with Western Pest Services in the amount of \$1,500.00 (\$125.00 per month) for the 2016-2017 school year.
- H. Motion to approve DOB 3/25/03 to attend YALE School Southeast III, Inc. at an annual tuition rate of \$58,382.10 (includes Extended Year Program) for the 2016-17 school year.
- I. Motion to approve personal aide at YALE School Southeast III, Inc for DOB 3/25/03 for the 2016-17 school at a rate of \$39,900.00 (includes Extended Year Program).
- J. Motion to approve DOB 10/12/12 to attend ACSSSD Summer ESY Program from 7/1/16 through 7/29/16 at a rate of \$550.00/week or \$2,200.00.
- K. Motion to approve the purchase of 185 Chromebooks, model 11 G4, and Licenses, in the amount of \$34,225.00 from NWN, WSCANJ NASPO HP MNWNC-115 contract.

8. Policy

- A. Policy Committee Report (Mrs. Woodhouse-Hughes) Attachments

9. Community Relations

- A. Community Relations Committee Report (Mrs. Delcher)
- B. PTO Updates

10. Other Business

- A. Superintendent Report (Mr. Bretones)
- B. Motion to approve the Budget Public Hearing Meeting Minutes from April 25, 2016. Attachments
- C. Motion to approve the Executive Session Meeting Minutes from April 25, 2016.
- D. Motion to approve the Regular Session Meeting Minutes from April 25, 2016. Attachments
- E. Motion to approve the Executive Session Meeting Minutes from June 27, 2016.
- F. Motion to approve the Regular Session Meeting Minutes from June 27, 2016. Attachments

11. Open to the Public

12. Executive Session

Motion to adopt the following resolution - WHEREAS, Chapter 231, P.L. 1975, also known as the Sunshine Law, authorizes a public body to meet in Executive session under certain limited circumstances; and WHEREAS, said law requires the Board of Education to adopt a resolution at a public meeting before it can meet in such an Executive Session; and WHEREAS, the Board of Education is scheduled to hold meeting on August 22, 2016 at 6:30 p.m. in the Northfield Community School Music Room; and WHEREAS, the Board of Education expects to discuss matters in Executive Session at this meeting; NOW THEREFORE, BE IT RESOLVED, that the Northfield City Board of Education expects to discuss personnel, student matters, executive session minutes, negotiations and matters covered by attorney client privilege during the aforementioned Executive Session; and BE IT FURTHER RESOLVED that the public portion of the Northfield Board of Education meeting will commence at 7:00 p.m.

13. Announcement

Next Regular BOE Meeting, Monday, August 22, 2016, Vocal Music Room, 6:30 p.m.

14. Adjournment