
NORTHFIELD COMMUNITY SCHOOL
Northfield Community School, Vocal Music Room, 6:30 PM

Meeting Called to Order

Roll Call

Salute to Flag

Silent Moment

Announcement

This is to advise the general public and to instruct that it be recorded in the Minutes that in compliance with Chapter 231 of the Public Laws of 1975, entitled the "Open Public Meeting Act", Northfield Board of Education at 3:00 p.m. on January 5, 2016 caused to be posted at the Office of the Board of Education located at 2000 New Road, Northfield, New Jersey and at 3:00 p.m. on January 5, 2016 mailed to The Press of Atlantic City and to The Current of Egg Harbor Township and the Office of the Municipal Clerk of Northfield a meeting notice setting forth the time, date and location of this meeting.

THE NORTHFIELD BOARD OF EDUCATION USES A "CONSENT AGENDA" PROCEDURE.

1. Executive Session

Motion to adopt the following resolution - BE IT RESOLVED by the Northfield Board of Education that, pursuant to the Open Public Meetings Act (N.J.S.A. 10:4-1 et seq.) it shall enter into Executive Session to discuss Executive Session minutes, personnel and other matters of attorney client privilege. The information discussed can be disclosed to the public only upon formal written request to the board secretary at the next work, special or regular meeting to determine if the time and circumstances would be appropriate to disclose the information discussed.

At the conclusion of this session the Board of Education will reconvene the regular portion of the meeting and action may, or may not, be taken.

2. Presentation

A. PARCC & NJASK Science Test Score Presentation - Janice Dye

3. Open to the Public- (Public Comment may be limited to three minutes per person per issue)

The Board of Education welcomes your comments, concerns, and questions. Every agenda provides two opportunities for concerned citizens to address the Board. Be advised that we do not discuss specific personnel or student matters in public and if your comment concerns those matters, we ask that you speak to the Superintendent directly.

Effective responsible consideration of an issue by the Board is best accomplished when it is scheduled in advance, as an item on the meeting agenda.

Therefore, while comments and questions are welcomed, the Board generally will not respond to items or engage in a dialogue during public comment. When appropriate, questions or concerns may be referred to Administration for investigation, referred to a Board committee for review, or referred to other staff or professionals for assistance, and if necessary, reported back to the Board at a later meeting. Please be advised that there is a 3 minute limit for each public speaker.

4. Curriculum

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| A. | Curriculum Committee Report (Mrs. Levitt) | Attachments |
| B. | Motion to approve the NCS band Poinsettia Flower Sale from 11/16/16 through 12/16/16. | |
| C. | Motion to approve the following list of school trips for the 2016-2017 school year. <ul style="list-style-type: none"> • Academic Bowl, October 20, 2016 at St. Augustine Prep • 3rd Grade to City Hall in Northfield on June 2017 or TBD - walking trip • 3rd Grade to Birch Grove Park on June 8, 2017 or TBD - walking trip • 3rd Grade to Library in Northfield, Multiple dates in 2017 - walking trip • 2nd Grade to Tiki Golf in Northfield, June 2, 2017 or TBD - walking trip • Band Trip to Six Flags on May 26, 2017 • 10 8th grade students attending GameACon event in Atlantic City, October 29, 2016 - transportation on their own. | |
| D. | Motion to approve the 2016-2017 school year Memorandum of Agreement between Northfield Community School and the Northfield Police. | |
| E. | October Monthly Reports <ul style="list-style-type: none"> • Mr. Robbins • Mrs. Vaccaro • Mrs. Dye • Mr. Mease • Mr. Phommathep • Ms. Leatherwood • Ms. Leone | Attachments |
| F. | Motion to approve the ESSA (NCLB) School Parent Compact for the 2016-2017 school year. | Attachments |
| G. | Motion to approve the ESSA (NCLB) District-Wide Parent Involvement Policy for the 2016-2017 school year. | Attachments |
| H. | Motion to approve, the attached proposal for SACC to run on November 8, 2016. | Attachments |
| I. | Motion to approve, the attached Entrepreneur Middle School Program for the 2016-2017. | Attachments |
| J. | Motion to approve, the proposal for SACC/Community Education Afterschool Programs for the 2016-2017 school year. | Attachments |

5. Personnel

- A. Personnel Committee Report (Mr. Wynne) Attachments
- B. Motion to approve, upon the recommendations of Superintendent, the following volunteers for the 2016-2017 school year. (pending successful completion of criminal history background check).
- Kevin Fehr - Digital Shop
 - Peggy Beninati - Digital Shop
 - Craig Garwood - Band
 - David Ordille - Band
- C. Motion to approve, upon the recommendation of the Superintendent, the following volunteers from Stockton University Physics Club to assist Mr. Jarrett's class and clubs. (pending criminal clearance).
- Britton Williams
 - Katherine Miller
 - Patrick Cocola
 - Will Campagnolo
 - Ryan Matarante
 - Quentin Bean
 - Zachary Barchuk
 - Zachary Abrams
- D. Motion to approve, upon the recommendation of the Superintendent, the increase of the following PM SACC Aides from **\$9.00** to **\$10.00** an hour **as needed:**
- Deena Capizzo
 - Angela Levy
 - Kristen Nagle
 - Ignazia Garofalo
- E. Motion to approve, the attached list of substitutes for the 2016-2017 school year. Attachments
- F. Motion to approve, upon the recommendation of the Superintendent, Jessica Michael, as a part-time Special Education Aide for 17.5 hours per week pending successful completion of criminal history background check for the 2016-2017 school year at an salary rate of \$17.03/hr. Jessica Michael replaces Claire Loges. ***Salary to be adjusted, if necessary, upon ratification and approval of the negotiated agreement by the Association and Board of Education.**
- G. Motion to approve, upon the recommendation of the Superintendent, Teodora Kolaksazova, as Payroll/Benefits Clerk effective November 1, 2016 through June 30, 2017 at a salary of \$47,640, (Step 1) prorated, with benefits. Pending criminal clearance. Mrs. Kolaksazova replaces Todd Reitzel who resigned. ***Salary to be adjusted, if necessary, upon ratification and approval of the negotiated agreement by the Association and Board of Education.**
- H. Motion to approve the following student for Student Teacher Placement Request from Stockton University for the Spring 2017 semester:
- Tina Nguyen - to work with Mary Lou Best (1st grade)
- I. Motion to approve the following Special Education Aides as program aides for the after school clubs, on an as needed basis.
- Sharon Angrisani
 - Madelyn Bradley

- Tina Simpson

6. Facilities

- A. Facilities Committee Report (Mr. Barnhart) Attachments
- B. Motion to approve the following Change Order Requests using the contingency allowance for the parking lot site work with Landberg Construction:
- Additional striping of yellow curbing on the lot at \$2.00 per linear foot per the attached map (owner requested).
 - Furnish and install drywell for drainage repair in the amount of \$18,960.00.
- C. Motion to approve the annual Inspection & Service Agreement with Red Hawk for testing and inspection of the fire alarm system in the amount of \$2,339.00.
- D. Motion to approve the attached Resolution for Submission of the 2016 Annual Comprehensive Maintenance Plan. Attachments

7. Finance

- A. Finance Committee Report (Dr. Syed) Attachments
- B. Pursuant to NJAC 6A:23A-16:10(c)4, we certify that as of August 31, 2016, and having received the certification of the Business Administrator, pursuant to NJAC 6A:23A-16.10(c)3, that the total of encumbrances and expenditures for each line item do not exceed the line item appropriation, and after review of the secretary's monthly financial report (appropriations section), and upon consultation with the appropriate district officials, that to the best of our knowledge no major account or fund has been over expended in violation of NJAC 6A:23A-10(c)4, and that the sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.
- C. Motion to approve the attached list of Transfers for October 24, 2016. Attachments
- D. Motion to approve the Bill's List in the amount of \$369,542.91 Attachments
- E. Motion to approve the Board's Secretary Report from August 31, 2016. Attachments
- F. Motion to approve the Cash Reconciliation (Treasurer's) Report for August 31, 2016. Attachments
- G. Motion to approve the 2016-2017 School Year Joint Transportation Agreement between Northfield Board of Education and Mainland Regional High School District for the Saint Joseph Regional Route #SJHS to Saint Joseph Regional School in Somers Point for thirteen students in the amount of \$8,138.79.
- H. Motion to approve the following school year salaries and/or partial salaries to be paid from the NCLB FY17 Grant:
- Terry Mittleman - \$8,000.00 - Aide
 - Brenda Breslin - \$10,000.00 - Aide
 - James Blumenstock - \$9,000.00 - Aide
 - Carol Argenti - \$9,000.00 - Aide
- I. Motion to rescind the September 26, 2016 Motion to approve the Homeless Tuition Contract between Northfield Board of Education, receiving District, and Lower Cape May Regional, sending District, for the

tuition charge of \$6,000.00 for the 2016-2017 school year.

- J. Motion to approve the Homeless Tuition Contract between Northfield Board of Education, receiving District, and Lower Cape May Regional, sending District, for the tuition charge of \$5,532.75 for the period of September 6, 2016 through May 27, 2017 (166 days).
- K. Motion to approve the attached resolution to appoint Scarinci/Hollenbeck, Attorneys at Law as Board as Board Solitor from October 27, 2016 through June 30, 2017, at an annual retainer of \$7,125.00, pro-rated, and per the terms and conditions of the proposed agreement. Attachments
- L. Motion to approve the attached list of professional development days for designated staff. Attachments

8. Policy

- A. Policy Committee Report (Mrs. Woodhouse-Hughes) Attachments
- B. Motion to approve, the following policy for 1st and final reading: Attachments
 - Policy 3515 - Smoking Prohibited
- C. Motion to approve, the following policy for 1st and final reading: Attachments
 - Policy 1330 - Use of School Facilities
- D. Motion to approve, the following policy for 1st and final reading: Attachments
 - Policy 3542.1 - Wellness/Nutrition
- E. Motion to approve, the following policy for 1st and final reading: Attachments
 - Policy 2131 - Superintendent
- F. Motion to approve, the following policy for 1st and final reading: Attachments
 - Policy 2240 - Research, Evaluation and Planning
- G. Motion to approve, the following policy for 1st and final reading: Attachments
 - Policy 4112.4/4212.4 - Employee Health
- H. Motion to approve, the following policy for 1st of 2 readings: Attachments
 - Policy 4112.6/4212.6 - Personnel Records
- I. Motion to approve, the 1st of 2 readings of the following policy: Attachments
 - Policy 4112.2 - Certification
- J. Motion to approve, the 1st of 2 readings of the following policy: Attachments
 - Policy 3100 - Budget Planning, Preparation and Adoption

9. Community Relations

- A. Community Relations Report (Mrs. Delcher)
- B. PTO Updates

10. Other Business

- A. Superintendent Report (Mr. Bretones)
- B. Motion to approve the Regular Session Meeting Minutes from September 26, 2016. Attachments
- C. Motion to approve the Executive Session Meeting Minutes from September 26, 2016.
- D. Motion to approve the Strategic Planning Special Board Meeting Minutes from October 13, 2016. Attachments

11. Open to the Public

12. Executive Session

Motion to adopt the following resolution - WHEREAS, Chapter 231, P.L. 1975, also known as the Sunshine Law, authorizes a public body to meet in Executive session under certain limited circumstances; and WHEREAS, said law requires the Board of Education to adopt a resolution at a public meeting before it can meet in such an Executive Session; and WHEREAS, the Board of Education is scheduled to hold meeting on November 28, 2016 at 6:30 p.m. in the Northfield Community School Music Room; and WHEREAS, the Board of Education expects to discuss matters in Executive Session at this meeting; NOW THEREFORE, BE IT RESOLVED, that the Northfield City Board of Education expects to discuss personnel, executive session minutes, negotiation, student issues and matters covered by attorney client privilege during the aforementioned Executive Session; and BE IT FURTHER RESOLVED that the public portion of the Northfield Board of Education meeting will commence at 7:00 p.m.

13. Announcement

Next Regular BOE Meeting, Monday, November 28, 2016, Vocal Room, 6:30 p.m.

Northfield Strategic Planning Meeting #2, Monday, November 21, 2016 at 7:00 p.m.

14. Adjournment