
NORTHFIELD COMMUNITY SCHOOL
Northfield Community School, Vocal Music Room, 6:30 PM

Meeting Called to Order

Roll Call

Salute to Flag

Silent Moment

Announcement

This is to advise the general public and to instruct that it be recorded in the Minutes that in compliance with Chapter 231 of the Public Laws of 1975, entitled the "Open Public Meeting Act", Northfield Board of Education at 3:00 p.m. on January 5, 2016 caused to be posted at the Office of the Board of Education located at 2000 New Road, Northfield, New Jersey and at 3:00 p.m. on January 5, 2016 mailed to The Press of Atlantic City and to The Current of Egg Harbor Township and the Office of the Municipal Clerk of Northfield a meeting notice setting forth the time, date and location of this meeting.

THE NORTHFIELD BOARD OF EDUCATION USES A "CONSENT AGENDA" PROCEDURE.

1. Executive Session

Motion to adopt the following resolution - BE IT RESOLVED by the Northfield Board of Education that, pursuant to the Open Public Meetings Act (N.J.S.A. 10:4-1 et seq.) it shall enter into Executive Session to discuss Executive Session minutes, personnel, students matters, negotiations and other matters of attorney client privilege. The information discussed can be disclosed to the public only upon formal written request to the board secretary at the next work, special or regular meeting to determine if the time and circumstances would be appropriate to disclose the information discussed. At the conclusion of this session the Board of Education will reconvene the regular portion of the meeting and action may, or may not, be taken.

2. Presentation

- A. TBA
- B. Capstones -6th grade Project.

3. Open to the Public- (Public Comment may be limited to three minutes per person per issue)

The Board of Education welcomes your comments, concerns, and questions. Every agenda provides two opportunities for concerned citizens to address the Board. Be advised that we do not discuss specific personnel or student matters in public and if your comment concerns those matters, we ask that you speak to the Superintendent directly.

Effective responsible consideration of an issue by the Board is best accomplished when it is scheduled in advance, as an item on the meeting agenda. Therefore, while comments and questions are welcomed, the Board generally will not respond to items or engage in a dialogue during public comment. When appropriate, questions or concerns may be referred to Administration for investigation, referred to a Board committee for review, or referred to other staff or professionals for assistance, and if necessary, reported back to the Board at a later meeting. Please be advised that there is a 3 minute limit for each public speaker.

4. Curriculum

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| A. | Curriculum Committee Report (Mrs. Levitt) | Attachments |
| B. | June Monthly Reports <ul style="list-style-type: none"> • Mr. Robbins • Mrs. Vaccaro • Mrs. Dye • Ms. Leone | Attachments |
| C. | Motion to approve, the following walking trip to the Purple Martins on Zion Road: <ul style="list-style-type: none"> • First grade - June 6-15th | |
| D. | Motion to approve the Resolution of Support from the Northfield Board of Education Authorizing the Submission of a Sustainable Jersey for Schools Small Grant Application. | Attachments |

5. Personnel

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|----|---|--|
| A. | Personnel Committee Report (Mr. Wynne) | |
| B. | Motion to approve the posting and/ or advertising of the following positions
for the 2016-17 school year. <ul style="list-style-type: none"> • (4) Special Education Program Aides (Middle School) • (1) FT Basic Skills Teacher/Computer Teacher • Secretary to the Superintendent • Certified School Nurse • FT Office/Accounting Clerk • PT Elementary School Summer Help • Spanish/ESL Teacher • Special Education Teacher • LDTC • Coordinator for CST • Lunchroom/Playground Aide (Elementary) • (1) PT Basic Skills Teachers • Boys Basketball Coach • (6) A.M. PT Special Education Aides (Elementary) • (5) P.M. PT Special Education Aides (Elementary) • (1) FT Special Education Aide (Elementary) • (1) PT Special Education Aide (Elementary) | |
| C. | Motion to accept the retirement of Karen Batschelet, LDTC/CST Coordinator effective June 30, 2016. | |

- D. Motion to approve, the consulting agreement between Robert Garguilo and the Northfield Board of Education for 2 days per week at \$500 per day from July 1 through July 31, 2016.
- E. Motion to approve, the maternity leave of Lauren Doran from May 6, 2016 through June 17, 2016.
- F. Motion to approve, upon the recommendation of the Superintendent, the reappointment of Megan Readeau for the 2016-17 school year, as a PT Aide at a salary of \$11,955.06 (\$17.03/hr).
- G. Motion to approve, upon the recommendation of the Superintendent, Linda Albright as School Business Administrator for the 2016-2017 school year. Mrs. Albright is to be compensated at a salary of \$105,233.00 for the period of July 1, 2016 to June 30, 2017. All terms and conditions per the negotiated agreement between Linda Albright and the Northfield Board of Education. (The contract has been reviewed and approved by the Executive County Superintendent of Schools).
- H. Motion to approve, upon the recommendation of the Superintendent, Tina Guetzlaff as the Confidential Secretary to the Superintendent, for the 2016-2017 school year at a salary of \$47,640.
- I. Motion to approve, upon the recommendation of the Superintendent, Carole Lyons as FT Office/Accounting Clerk from July 1, 2016 through June 30, 2017 at a salary of \$48,154. ***Salary to be adjusted, if necessary, upon ratification and approval of the negotiated agreement by the Association and Board of Education.**
- J. Motion to approve, upon the recommendation of the Superintendent, Hayley Kellinger for PT Middle School Summer Help. Hours - as needed, up to 30 hours, July 1 - August 26 at a rate of \$10.00/hr, no benefits.
- K. Motion to approve, upon the recommendation of the Superintendent, Lisa Dutra as Certified Full-Time School Nurse for the 2016-2017 school year at a salary of \$47,253. ***Salary to be adjusted, if necessary, upon ratification and approval of the negotiated agreement by the Association and Board of Education.**
- L. Motion to approve, upon the recommendation of the Superintendent, Tina Nemsdale, as the full time special education teacher (Autism) effective September 1, 2016 through June 30, 2017 at a salary of \$47, 253 (BA, step 1). Mrs. Nemsdale is replacing Mrs. Kane. ***Salary to be adjusted, if necessary, upon ratification and approval of the negotiated agreement by the Association and Board of Education.**
- M. Motion to approve, upon the recommendation of the Superintendent, Brooke Parsons as the LDTC effective September 1, 2016 through June 30, 2017 at a salary of \$59,394 (MA, Step 9). Ms. Parsons is replacing Ms. Batschelet who is retiring. ***Salary to be adjusted, if necessary, upon ratification and approval of the negotiated agreement by the Association and Board of Education.**
- N. Motion to approve, upon the recommendation of the Superintendent, Rollin Mease as Maintenance Supervisor for the 2016-17 school year at a salary of \$76,003.68.
- O. Motion to approve, upon the recommendation of the Superintendent, Aleng Phommathep as Technology Coordinator for the 2016-17 school

- P. year at a salary of \$75,674.72.
Motion to approve, upon the recommendation of the Superintendent, Alyssa Leatherwood as Coordinator of After School, Theater and Community Programs and Facilities for the 2016-17 school year at a salary of \$42,230.
- Q. Motion to approve, upon the recommendation of the Superintendent, Alyssa Leatherwood as Summer Camp Director at 8% of her salary at a amount of \$3,378.
- R. Motion to approve, upon the recommendation of the Superintendent, Betty Chau as Cafeteria Worker for the 2016-17 school year at a hourly rate of \$15.33/hr, 2017-18 at a hourly rate \$15.72/hr and 2018-19 at a hourly rate of \$16.11.
- S. Motion to approve, upon the recommendation of the Superintendent, Dr. Vicky Georges as the CST Coordinator effective September 1, 2016 through June 30, 2017, at 10% of her salary. Mrs. Georges replaces Ms. Batschelet who is retiring. ***Salary to be adjusted, if necessary, upon ratification and approval of the negotiated agreement by the Association and Board of Education.**
- T. Motion to approve, upon the recommendation of the Superintendent, Linda Levitt-Doyle as the 5th grade MS ELA teacher effective September 1, 2016 through June 30, 2017 at a salary of \$51, 087(BA, Step 6). Mrs. Levitt-Doyle is replacing Ms. V. Smith who is retiring. ***Salary to be adjusted, if necessary, upon ratification and approval of the negotiated agreement by the Association and Board of Education.**
- U. Motion to approve, upon the recommendation of the Superintendent, Colleen Kennedy as FT BSI/Computer Teacher effective September 1, 2016 through June 30, 2017 at a salary of \$47, 253(BA, Step 1). ***Salary to be adjusted, if necessary, upon ratification and approval of the negotiated agreement by the Association and Board of Education.**
- V. Motion to approve the following Principal Internship from American Public University for 150 hrs and would use the hours of 7 a.m. - 7:50 a.m. and 3:00 - 4:00 p.m. as well as attending after school meetings:
- Wendy Miller - to work with Glenn Robbins and Janice Dye
- W. Motion to approve, upon the recommendation of the Superintendent, the following staff for Door 6 substitute list for Summer SACC.
- Carol Simon-Murphy
 - Denise Blanche
- X. Motion to approve, upon the recommendation of the Superintendent, the following Student Leadership Interns for the Summer 2016 Camp Invention program.
- Jake Garwood
 - Ally Miller
 - Elizabeth Little (if needed based on enrollment)
- Y. Motion to approve the following student for Student Teacher Placement Request from Stockton University for the Fall of 2016 semester:
- Amanda Madanci - to work with Mrs. Thomas (4th grade)
- Z. Motion to approve, the following Fieldwork Placement Requests from Stockton University for the Fall 2016 semester:
- Mikaelie Valenti - to work with Steve Vain (7th grade)

- Nicolette Olivieri - to work with Noel Tobiasen (6th grade)
 - Tina Nguyen - to work with Joe DeSalle and Stephanie Terista (7th grade)
- AA. Motion to approve, upon the recommendation of the Superintendent, Hope Bernstein for PT Elementary School Summer Office Help, Hours as needed, effective July 1 - August 26 at a rate of \$10.00/hr, no benefits.
- AB. Motion to approve, upon the recommendation of the Superintendent, the attached list of PTO Sponsored Clubs for the months of September 2016 through December 2016. Attachments
- AC. Motion to approve, upon the recommendation of the Superintendent, the attached list of coaches and advisors for the 2016-17 school year. Attachments
- AD. Motion to approve, upon the recommendation of the Superintendent, Kimberly Peters as PT Elementary School BSI Teacher effective September 1, 2016 to June 30, 2017 at a salary of \$35,100. Ms. Peters is replacing Ms. Conti. ***Salary to be adjusted, if necessary, upon ratification and approval of the negotiated agreement by the Association and Board of Education.**
- AE. Motion to approve, upon the recommendation of the Superintendent, Jason Kaczmarek as FT Special Ed Aide (to be with student one-to-one for AB), effective September 1, 2016 through June 30, 2017 at a salary of \$19,925.10 (\$17.03/hr). Mr. Kaczmarek is replacing K. Sullivan who is retiring. ***Salary to be adjusted, if necessary, upon ratification and approval of the negotiated agreement by the Association and Board of Education.**
- AF. Motion to approve the following person for substitute for the 2016-2017 school year.
- Carlos Melendez
Substitute custodian
- AG. Motion to approve, upon the recommendation of the Superintendent, the following change on the 2016-2017 salary guide for Joanne Uhing from BA 2 to BA + 15 Step 2 effective September 1, 2016 at a salary of \$48,975. ***Salary to be adjusted, if necessary, upon ratification and approval of the negotiated agreement by the Association and Board of Education.**
- AH. Motion to approve, upon the recommendation of the Superintendent, the following PT BSI/Special Ed. teachers to 26/hrs a week with a change in salary as shown: **Salary to be adjusted, if necessary, upon ratification and approval of the negotiated agreement by the Association and Board of Education.**
- Bernstein, Hope - new salary of \$35,100
 - Cook, Jennifer - new salary of \$39,988
 - DeFoney, Joseph - new salary of \$37,950
 - Doyle, Samantha - new salary of \$35,600
 - Farr, Susan - new salary of \$49,878
 - Longo, Brittany - new salary of \$35,600
 - Lonkart, Valarie - new salary of \$39,198
 - Moskovitz, Amy - new salary of \$37,596

AI. Motion to approve, upon the recommendation of the Superintendent, Christina Sotak as PT Special Education Aide for the 2016-17 school year at a salary of \$11,955.06 (\$17.03/hr). Ms. Sotak is replacing N. Sullivan who retired. **Salary to be adjusted, if necessary, upon ratification and approval of the negotiated agreement by the Association and Board of Education.**

AJ. Motion to approve, upon the recommendation of the Superintendent, Jennifer Blum as PT Special Education Aide for the 2016-17 school year at a salary of \$11,955.06 (\$17.03/hr). Ms. Blum is replacing N. Sullivan who retired. **Salary to be adjusted, if necessary, upon ratification and approval of the negotiated agreement by the Association and Board of Education.**

6. Facilities

- A. Facilities Committee Report (Mr. Barnhart) Attachments
- B. Motion to approve the Dual Use Applications for the 2016-2017 School Year for Room #'s 906, 908, 975.
- C. Motion to approve the proposal from International Fire-Shield, Inc. in the amount of \$1,656.00 to furnish all the materials and perform all the labor necessary for the completion of cleaning, fire-retarding, and certifying the stage draperies. (Fire-retarding is mandatory every 5 years).

7. Finance

- A. Finance Committee Report (Dr. Syed) Attachments
- B. Pursuant to NJAC 6A:23A-16:10(c)4, we certify that as of May 31, 2016, and having received the certification of the Business Administrator, pursuant to NJAC 6A:23A-16.10(c)3, that the total of encumbrances and expenditures for each line item do not exceed the line item appropriation, and after review of the secretary's monthly financial report(appropriations section), and upon consultation with the appropriate district officials, that to the best of our knowledge no major account or fund has been over expended in violation of NJAC 6A:23A-10.10(c)4, and that the sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.
- C. Motion to approve the Board's Secretary Report from May 31, 2016. Attachments
- D. Motion to approve the Cash Reconciliation (Treasurer's) Report for May 31, 2016. Attachments
- E. Motion to approve the attached list of Transfers for June 20, 2016. Attachments
- F. Motion to approve the Bill's List in the amount of \$245,652.58. Attachments
- G. Motion to approve the attached list of professional development days for designated staff. Attachments
- H. Motion to approve that the Business Administrator be authorized to do account transfers that may be needed to close the fiscal year with Board confirmation at the next regular meeting.
- I. Motion to approve the attached resolution authorizing the transfer of anticipated unexpended appropriations in the 2015-2016 year in the amount Attachments

of \$75,000.00 to Capital Reserve.

- J. Motion to approve the attached resolution authorizing the transfer of anticipated unexpended appropriations in the 2015-2016 year in the amount of \$125,000.00 to Maintenance Reserve. Attachments
- K. Motion to approve submission of the NCLB FY17 grant and acceptance of the funds as follows:
 - Title IA – \$266,445.00
 - Title IIA - \$20,619.00
 - Title III - \$4,351.00 Refusal of Funds/Non Acceptance
- L. Motion to approve Student Accident Insurance policy for July 1, 2016 - June 30, 2017 in the amount of \$2,192.00 as part of the ACCASBO JIF 2016-2017 assessment.
- M. Motion to approve renewal of Surety Bonds for Business Administrator/Treasurer of School Monies in the amount of \$684.00 for the period July 13, 2016 - July 12, 2017.
- N. Motion to appoint TSA Consulting Group as 403(b) & 457 Third Party Administrator for the 2016-2017 school year (September 1, 2016 through August 31, 2017) under the terms of the existing agreement.
- O. Motion to approve the School Staffing Agreement with Preferred Home Health Care and Nursing Services, Inc. to provide nursing services to DOB 7/20/09 for the 2016-2017 school year as follows: LPN - \$48.00 per hour, RN - \$53.00 per hour, per the terms of the agreement.
- P. Motion to approve the attached Resolution Directing the Distribution of the Northfield Board of Education Net Returned Surplus Funds Held in Trust by the ACCASBO JIF, Option 3 Aggregate Loss Contingency Fund.

8. Policy

- A. Policy Committee Report (Mrs. Woodhouse) Attachments

9. Community Relations

- A. Community Relations Committee Report (Mrs. Delcher)
- B. PTO Update

10. Other Business

- A. Superintendent Report (Mr. Garguilo)
- B. Motion to approve the Regular Session Meeting Minutes from April 25, 2016. Attachments
- C. Motion to approve the Budget Public Hearing Meeting Minutes from April 25, 2016. Attachments
- D. Motion to approve the Executive Session Meeting Minutes from April 25, 2016.
- E. Motion to approve the Regular Session Meeting Minutes from May 23, 2016. Attachments
- F. Motion to approve the Executive Session Meeting Minutes from May 23, 2016.

11. Open to the Public

12. Executive Session

Motion to adopt the following resolution - WHEREAS, Chapter 231, P.L. 1975, also known as the Sunshine Law, authorizes a public body to meet in Executive session under certain limited circumstances; and WHEREAS, said law requires the Board of Education to adopt a resolution at a public meeting before it can meet in scheduled to hold meeting on July 25, 2016 at 6:30 p.m. in the Northfield Community School Music Room; and WHEREAS, the Board of Education expects to discuss matters in Executive Session at this meeting; NOW THEREFORE, BE IT RESOLVED, that the Northfield City Board of Education expects to discuss personnel, executive session minutes, negotiations and matters covered by attorney client privilege during the aforementioned Executive Session; and BE IT FURTHER RESOLVED that the public portion of the Northfield Board of Education meeting will commence at 7:00 p.m.

13. Announcement

Next Regular BOE meeting, Monday, July 25, 2016, Vocal Music Room, 6:30 p.m.

14. Adjournment