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**NORTHFIELD COMMUNITY SCHOOL**  
**Northfield Community School, Vocal Music Room, 6:30 PM**

Meeting Called to Order

Roll Call

Salute to Flag

Silent Moment

Announcement

This is to advise the general public and to instruct that it be recorded in the Minutes that in compliance with Chapter 231 of the Public Laws of 1975, entitled the "Open Public Meeting Act", Northfield Board of Education at 3:00 p.m. on January 5, 2016 caused to be posted at the Office of the Board of Education located at 2000 New Road, Northfield, New Jersey and at 3:00 p.m. on January 5, 2016 mailed to The Press of Atlantic City and to The Current of Egg Harbor Township and the Office of the Municipal Clerk of Northfield a meeting notice setting forth the time, date and location of this meeting.

**THE NORTHFIELD BOARD OF EDUCATION USES A "CONSENT AGENDA" PROCEDURE.**

**1. Executive Session**

Motion to adopt the following resolution - BE IT RESOLVED by the Northfield Board of Education that, pursuant to the Open Public Meetings Act (N.J.S.A. 10:4-1 et seq.) it shall enter into Executive Session to discuss Executive Session minutes, personnel and other matters of attorney client privilege. The information discussed can be disclosed to the public only upon formal written request to the board secretary at the next work, special or regular meeting to determine if the time and circumstances would be appropriate to disclose the information discussed. At the conclusion of this session the Board of Education will reconvene the regular portion of the meeting and action may, or may not, be taken.

**2. Open to the Public- (Public Comment may be limited to three minutes per person per issue)**

The Board of Education welcomes your comments, concerns, and questions. Every agenda provides two opportunities for concerned citizens to address the Board. Be advised that we do not discuss specific personnel or student matters in public and if your comment concerns those matters, we ask that you speak to the Superintendent directly.

Effective responsible consideration of an issue by the Board is best accomplished when it is scheduled in advance, as an item on the meeting agenda. Therefore, while comments and questions are welcomed, the Board generally will not respond to items or engage in a dialogue during public comment. When appropriate, questions or concerns may be referred to Administration for

investigation, referred to a Board committee for review, or referred to other staff or professionals for assistance, and if necessary, reported back to the Board at a later meeting. Please be advised that there is a 3 minute limit for each public speaker.

### **3. Curriculum**

- A. Curriculum Committee Report (Mrs. Levitt) Attachments
- B. Motion to approve the attached Summer SACC program for 2016. Attachments
- C. February Monthly Reports Attachments
  - Mr. Robbins
  - Mrs. Vaccaro
  - Mrs. Dye
  - Mr. Mease
  - Ms. Leatherwood
  - Mr. Phommathep
- D. Motion to approve the following school trip for the 2015-2016 school year.
  - 4th grade to go to the Philadelphia Museum of Art on May 17th or date decided by museum.

### **4. Personnel**

- A. Personnel Committee Report (Mr. Wynne) Attachments
- B. Motion to approve, upon the recommendation of the Superintendent, Kim Charlton, as Lunchroom/Playground Aide, effective February 23, 2016. (at a hourly rate of \$8.50 3hrs/day, no benefits)
- C. Motion to approve the attached list of substitutes for the 2015-2016 school Attachments year.
- D. Motion to approve Simona Dragos as a Visitor/Volunteer. She went through the Visitor/Volunteer Training on 2/4/16.
- E. Motion to approve a pre-service teacher candidate from Rutgers University for 4 hours of classroom observation.
  - Erin Kohr to observe in Michelle Gano's classroom.
- F. Motion to approve Pedro Bretones as Superintendent of School effective July 1, 2016 through June 30, 2019. Salary for the 2016-2017 school year to be \$135,000.00, for the 2017-2018 school year to be \$137,700.00, and for the 2018-2019 school year shall be \$140,454.00. All terms and conditions per the negotiated agreement between Pedro Bretones and the Northfield Board of Education.

### **5. Facilities**

- A. Facilities Committee Report (Mr. Garguilo) Attachments

### **6. Finance**

- A. Finance Committee Report (Dr. Syed) Attachments
- B. Pursuant to NJAC 6A:23A-16.10(c)4, we certify that as of January 31, 2016, and having received the certification of the Business Administrator, pursuant to NJAC 6A:23A-16.10(c)3, that the total of encumbrances and expenditures for each line item do not exceed the line item appropriation,

and after review of the secretary's monthly financial report(appropriations section), and upon consultation with the appropriate district officials, that to the best of our knowledge no major account or fund has been over expended in violation of NJAC 6A:23A-16.10(c)4, and that the sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

- C. Motion to approve the Board Secretary's Report for January 31, 2016. Attachments
- D. Motion to approve the Cash Reconciliation(Treasurer's) Report for January 31, 2016. Attachments
- E. Motion to approve the attached list of Transfers for February 22, 2016. Attachments
- F. Motion to approve the Bill's List in the amount of \$445,296.17 Attachments
- G. Motion to approve the professional fees in the amount of \$8,400.00 (Public Bidding fees \$4,900.00 and Construction Administration and Close Out fees \$3,500.00) for Spiezle Architectural Group, for additional services for the bidding and construction of the parking lot improvements, per the proposal.
- H. Motion to approve the proposal from Calvi Electric in the amount of \$5,749.00 to install two receptacles and two mounted electric unit heaters in the door 6 vestibule.
- I. Motion to approve the attached list of professional development days for designated staff. Attachments
- J. Motion to approve the Budget Public Hearing to be held on Monday April 25, 2016 at 6:00 pm. (This is immediately prior to the regularly scheduled Board meeting).

## 7. Policy

- A. Policy Committee Report (Mrs. Woodhouse) Attachments
- B. Motion to approve first and final reading of the following policies: Attachments
  - Bylaw 9325: Meeting Procedures
  - Policy 5113: Attendance, Absences and Excuses

## 8. Community Relations

- A. Community Relations Committee Report (Mrs. Delcher)
- B. PTO Report
- C. NEF Update

## 9. Other Business

- A. Superintendent Report (Mr. Garguilo) Attachments
- B. Motion to approve the Regular Session Meeting Minutes from January 25, 2016. Attachments
- C. Motion to approve the Executive Session Minutes from January 25, 2016.
- D. Motion to approve the Special Board Meeting Minutes from January 26, 2016. Attachments
- E. Motion to approve the Executive Session Meeting Minutes from January 26, 2016.
- F. Motion to approve the Special Board Meeting Minutes from February 4, Attachments

2016.

- G. Motion to approve the Executive Session Meeting Minutes from February 4, 2016.
- H. Motion to approve the Special Board Meeting Minutes from February 8, 2016. Attachments
- I. Motion to approve the Executive Session Meeting Minutes from February 8, 2016.

**10. Open to the Public**

**11. Executive Session**

Motion to adopt the following resolution - WHEREAS, Chapter 231, P.L. 1975, also known as the Sunshine Law, authorizes a public body to meet in Executive session under certain limited circumstances; and WHEREAS, said law requires the Board of Education to adopt a resolution at a public meeting before it can meet in scheduled to hold meeting on March 21, 2016 at 6:30 p.m. in the Northfield Community School Music Room; and WHEREAS, the Board of Education expects to discuss matters in Executive Session at this meeting; NOW THEREFORE, BE IT RESOLVED, that the Northfield City Board of Education expects to discuss personnel, executive session minutes, and matters covered by attorney client privilege during the aforementioned Executive Session; and BE IT FURTHER RESOLVED that the public portion of the Northfield Board of Education meeting will commence at 7:00 p.m.

**12. Announcement**

Next Regular BOE Meeting, Monday, March 21, 2016, Vocal Room, 6:30 p.m.

**13. Adjournment**