

NORTHFIELD COMMUNITY SCHOOL
Northfield Community School, Vocal Music Room, 6:00 pm

Meeting Called to Order

The meeting was called to order by the Board of Education President, Steve Wynne at 6:00 pm.

Roll Call

Mr. Barnhart - Present
Mr. Bruno - Present
Mrs. Delcher - Present
Mrs. Levitt - Present
Mr. Milhous - Present
Dr. Syed - Present
Mrs. White - Present
Ms. Woodhouse - Present
Mr. Wynne - Present

Superintendent
Dr. Fipp

Business Administrator/Board Secretary
Linda Albright

Additional Administrators in Attendance
Mrs. Vaccaro
Mr. Robbins

Silent Moment

A silent moment was observed.

Salute to Flag

A Salute to the Flag was conducted.

Announcement

This is to advise the general public and to instruct that it be recorded in the Minutes that in compliance with Chapter 231 of the Public Laws of 1975, entitled the "Open Public Meetings Act", Northfield Board of Education at 3:00 p.m. on May 22, 2014 caused to be posted at the Office of the Board of Education located at 2000 New Road, Northfield, New Jersey and at 9:00 a.m. on May 22, 2014 mailed to The Press of Atlantic City and to The Current of Egg Harbor Township and to the Office of the Municipal Clerk of Northfield a meeting notice setting forth the time, date and location of this meeting.

THE NORTHFIELD BOARD OF EDUCATION USES A "CONSENT AGENDA" PROCEDURE.

1. Executive Session

Motion to adopt the following resolution – BE IT RESOLVED by the

Northfield Board of Education that, pursuant to the Open Public Meetings Act (N.J.S.A. 10:4-1 et seq.) it shall enter into Executive Session to interview for the position of Interim Superintendent and other matters of attorney client privilege. The information discussed can be disclosed to the public only upon formal written request to the board secretary at the next work, special or regular meeting to determine if the time and circumstances would be appropriate to disclose the information discussed. At the conclusion of this session the Board of Education will reconvene the regular portion of the meeting and action may, or may not, be taken

*Let the minutes reflect that the Board of Education entered into executive session at 6:25 pm.
Let the minutes reflect that the Board of Education returned to regular session at 9:05 pm.*

A Motion was made by Stephanie Woodhouse and seconded by Karyn White, to approve item 1. The Motion Passed by a vote of 9 Ayes and 0 Nays. Board Members voting Ayes: Barnhart , Bruno , Delcher , Levitt , Milhous , Syed , White , Woodhouse , Wynne .

A Motion was made by Kevin Milhous and seconded by Angelic Delcher, to return to open session. The Motion Passed by a vote of 9 Ayes and 0 Nays. Board Members voting Ayes: Barnhart , Bruno , Delcher , Levitt , Milhous , Syed , White , Woodhouse , Wynne .

2. Presentation

A. Presentation of the 2014-2015 master schedule by Dr. Pam Vaughn, Attachments
ETTC/Stockton.

Dr. Fipp introduced Dr. Vaughan who presented the Northfield Community School Schedule Reform for 2014-2015 School Year. Dr. Vaughan explained the changes, added staff and teachers were actively involved in the revamping of the schedule. As presented the new schedule is a school wide schedule running on 10 minute modules throughout the school, allowing more flexibility, K-8 common planning with team concept, the ability to maintain creative arts, add technology, as well as the ability to balance schedule with lunches and creative arts. Mr. Wynne asked if we have the staff to accommodate this schedule. Mr. Robbins answered yes.

3. Open to the Public- (Public Comment may be limited to three minutes per person per issue)

- **Mary Ann Devine**, 7th Grade Social Studies and Science Teacher, expressed concern about scheduling. 40 min classes of science or social studies back to back make for a long session. Mrs. Devine added the new schedule will prompt for one teacher exclusively for Social Studies and one exclusively for Science, and if she is to become a Science Teacher, she will not be able to do the Patriotic Days, as they are not a part of the Science Curriculum. Dr. Fipp advised Mrs. Devine to talk to her principal.
- **Sindy Baker**, 25 Northfield Plaza, 2nd Grade Teacher, congratulated Mr. Wynne on his daughter's Confirmation.

4. Curriculum

A. Motion to approve the master schedule revision for the 2014-15 school year as presented by Dr. Pam Vaughn from ETTC/Stockton.

Discussion: Mrs. White thanked Dr. Vaughn for the proposed schedule, added that it looks great. She also thanked Dr. Fipp, she has been waiting a long time for this to happen.

A Motion was made by Karyn White and seconded by Deborah Levitt, to approve item 4.A. The Motion Passed by a vote of 9 Ayes and 0 Nays. Board Members voting Ayes: Barnhart , Bruno , Delcher , Levitt , Milhous , Syed , White , Woodhouse , Wynne .

5. Personnel

A. Motion to approve, upon the recommendation of the Superintendent, Janice Attachments Dye as Supervisor of Curriculum and Instruction for the 2014-2015 school year at a salary of \$80,000 (to be pro-rated). Ms. Dye will begin on July 15, 2014.

Discussion: Mr. Wynne asked of the salary will be prorated as of July 15, 2014. Mr. Milhous expressed concern about getting only one candidate. As this is an administrative (supervisory) position, he felt that the BOE should have been presented with the top 3 candidates. Dr. Fipp explained that the position Supervisor of Curriculum and Instruction reports to the principals and therefore the administrative team felt comfortable making the recommendation. Mr. Wynne explained that any change in procedure and or policy should be discussed further by the Board and decisions made, he felt that the current recommendation is appropriate as it follows past practice. Mrs. Levitt agreed that the process of hiring school supervisors should be discussed by the Policy Committee. Mrs. White expressed concern that if the motion is tabled, we risk losing a viable candidate. Mrs. White proposed that the motion is voted on and the current procedure of hiring of school supervisors is discussed further. Mr. Bruno agreed that the procedure for hiring a school supervisor should be the same as other administrators.

A Motion was made by Steve Wynne and seconded by Deborah Levitt, to approve item 5.A.. The Motion Passed by a vote of 9 Ayes and 0 Nays. Board Members voting Ayes: Barnhart , Bruno , Delcher , Levitt , Milhous , Syed , White , Woodhouse , Wynne .

B. Motion to approve, upon the recommendation of the Superintendent, Denise Zuccarino as Summer Algebra I Instruction Teacher effective July 8, 2014 - August 7, 2014 for three hours per week at an hourly rate of *\$40.00. *Salary to be adjusted, if necessary, upon ratification and approval of the negotiated agreement by the Association and the Northfield Board of Education.

C. Motion to approve, upon the recommendation of the Superintendent, Kathryn Muldoon as Middle School ELA Teacher for the 2014-15 school year at a salary of \$45,988.00*. *Salary to be adjusted, if necessary, upon ratification and approval of the negotiated agreement by the Association and the Northfield Board of Education. (Ms. Muldoon will be replacing Mrs. Donovan who retired).

Discussion: Mrs. Delcher asked why the available positions in the District are not filled with in-house candidates first, and added that it appears to be the perception by teachers. Mr. Wynne explained that a large amount of positions are filled with in-house candidates. Dr. Fipp answered that we are always looking for great teachers, whether in-house or not.

A Motion was made by Steve Wynne and seconded by Deborah Levitt, to approve item 5.C. The Motion Passed by a vote of 9 Ayes and 0 Nays. Board Members voting Ayes: Barnhart , Bruno , Delcher , Levitt , Milhous , Syed , White , Woodhouse , Wynne .

D. Motion to approve, upon the recommendation of the Superintendent, the following teachers for the Summer ILA and Math Instruction to be held beginning the week of July 7, 2014 through the week of August 7, 2014 at the rate of *\$40.00 per hour at the following times and on the following days:

- Grade 1: Sue Farr (ELA - 9 am to 10 am, Tuesdays & Thursdays)
- Grade 1: Kristen Polak (Math 10 am - 11 am, Tuesdays & Thursdays)
- Grade 2: Faye Crooks (ELA 9 am - 10 am, Tuesdays & Thursdays)
- Grade 2: Faye Crooks (Math, 10 am - 11 am, Tuesdays & Thursdays)
- Grade 3: Maria Scheffler (ELA, 9 am - 10 am, Mondays & Fridays)
- Grade 3: Maria Scheffler (Math, 10 m - 11 am, Mondays & Fridays)
- Grade 4: Melissa Greenwood (ELA, 9 am - 10 am, Tuesdays & Thursdays)
- Grade 4: Melissa Greenwood (Math, 10 am - 11 am, Tuesdays & Thursdays)
- Grade 5: Dianne Bennett (ELA, 9 am - 10 am, Tuesdays & Thursdays)
- Grade 5: Dianne Bennett (Math, 10 am - 11 am, Tuesdays & Thursdays)
- Grade 6: Kristen Polak (ELA, 9 am - 10 am, Tuesdays & Thursdays)
- Grade 6: Denise Zuccarino (Math, 10 am - 11 am, Tuesdays & Thursdays)
- Grade 7: Coreen Macaluso (ELA, 9 am - 10 am, Mondays & Fridays)
- Grade 7: Coreen Macaluso (Math, 10 am - 11 am, Mondays & Fridays)
- Grade 8: Kelly Harrington (ELA, 9 am - 10 am, Tuesdays & Thursdays)
- Grade 8: Kelly Harrington (Math, 10 am - 11 am, Tuesdays & Thursdays)

E. Motion to approve Mr. Garguilo as Interim Superintendent effective August 1, 2014 at a rate of \$600.00 per diem.

A Motion was made by Steve Wynne and seconded by Deborah Levitt, to approve item 5.E. The Motion Passed by a vote of 9 Ayes and 0 Nays. Board Members voting Ayes: Barnhart , Bruno , Delcher , Levitt , Milhous , Syed , White , Woodhouse , Wynne .

A Motion was made by Steve Wynne and seconded by Karyn White, to approve items 5.B. and 5.D. The Motion Passed by a vote of 9 Ayes and 0 Nays. Board Members voting Ayes: Barnhart , Bruno , Delcher , Levitt , Milhous , Syed , White , Woodhouse , Wynne .

6. Finance

A. Motion to approve submission of the attached letter of Intent to Participate Attachments in the DRLAP Broadband Component E-Rate Consortium.

A Motion was made by Steve Wynne and seconded by Deborah Levitt, to approve item 6.A. The Motion Passed by a vote of 9 Ayes and 0 Nays. Board Members voting Ayes: Barnhart , Bruno , Delcher , Levitt , Milhous , Syed , White , Woodhouse , Wynne .

7. Other Business

A. The following additional information items we brought for discussion by the Board:

Mr. Wynne informed the Board that there is a Resolution passed by the City of Somers Point, encouraging the school district of Somers Point, Linwood, Northfield and MRHS to explore shared Superintendent or consolidation services. Mr. Wynne explained that he was approached by assemblyman Mazeo who informed him that there is a State Grant for funding the Consolidation study. Assemblyman Mazeo asked if we will be interested in money to fund our study. Mr. Wynne added, Mr. Mazeo will be applying on behalf of all four districts, and was asking how much he should ask for, as a study of that magnitude could cost between \$60,000 and \$100,000. Mr. Wynne suggested Mr. Mazeo ask for \$100,000. Mr. Wynne informed the Board that the Council President Travagline would like to know if Northfield School is interested in putting together a committee for bike path / safe routes to school improvement. This project will also be funded by a Grant. Dr. Fipp explained that the we are usually involved and if the City requires information or assistance they should call Mrs. Albright. Ms. Woodhouse, Mr. Milhous and Mr. Barnhart expressed interest in being in that particular committee.

8. Open to the Public

- **Sindy Baker**, 25 Northfield Plaza, 2nd Grade Teacher, thanked Mrs. Delcher for bringing attention to the question, teachers do wonder why more jobs are not filled in-house.

9. Executive Session

No Executive Session necessary at this time.

10. Announcement

Next Regular BOE Meeting, Monday, June 23, 2014, Vocal Music Room, 6:30 PM

11. Adjournment

A Motion was made by Kevin Milhous and seconded by Angelic Delcher, to adjourn the meeting at 10:05 pm. The Motion Passed by a vote of 9 Ayes and 0 Nays. Board Members voting Ayes: Barnhart , Bruno , Delcher , Levitt , Milhous , Syed , White , Woodhouse , Wynne .

Respectfully submitted,

Linda Albright
Business Administrator/Board Secretary